How to Customize the Program of Study Frameworks

The Texas Education Agency designed these files to enable Local Education Agencies (LEAs) to tailor them according to their local implementation of each Career and Technical Education (CTE) Programs of Study. The link to the editable framework documents is located at the bottom of the Program of Study webpage.

Step 1: Customize Page One

1. Remove any courses that are not offered by your LEA.

2. Add or remove aligned advanced academics. Insert information about dual credit courses.

3. Update the Exploration Activities to match your offerings.

4. Update the Work-Based Learning Activities to align to local opportunities.

5. Adjust the Industry-Based Certifications to align to your offerings.

6. Add your mascot, logo, and/or photos of your students.

7. Increase the font size for the secondary course listing or any other sections — aim for a minimum size of 10-11pt or larger if space allows.

Step 2: Customize Page Two

1. Update the bracketed text in the Notice of Nondiscrimination footer.

2. Remove any courses that are not offered by your LEA for Levels 1-4.

3. Adjust the course number, credits, prerequisites, and corequisites to match your available course offerings.

4. Delete extra rows and Career Cluster Icons as needed.

5. Add photos of your students, your logo, or mascot as space allows.

How to Customize the Program of Study Frameworks

Notice on Examples

The example occupations, postsecondary options, and program offerings are samples only and are not intended to reflect every option in a field aligned to a Program of Study. School counselors are advised to use these as starting places for discussion by ensuring that students and parents are aware that these samples cannot capture the breadth of any field.

Programs of Study Icon Cheat Sheet

Agriculture, Food and Natural Resources

Hospitality and Tourism

Architecture and Construction

Human Services

Arts, Audio Visual Technology and Communication

Information Technology

Business, Marketing and Finance

Law and Public Service

Education and Training

Manufacturing

Energy

Transportation, Distribution and Logistics

Health Science

Engineering