

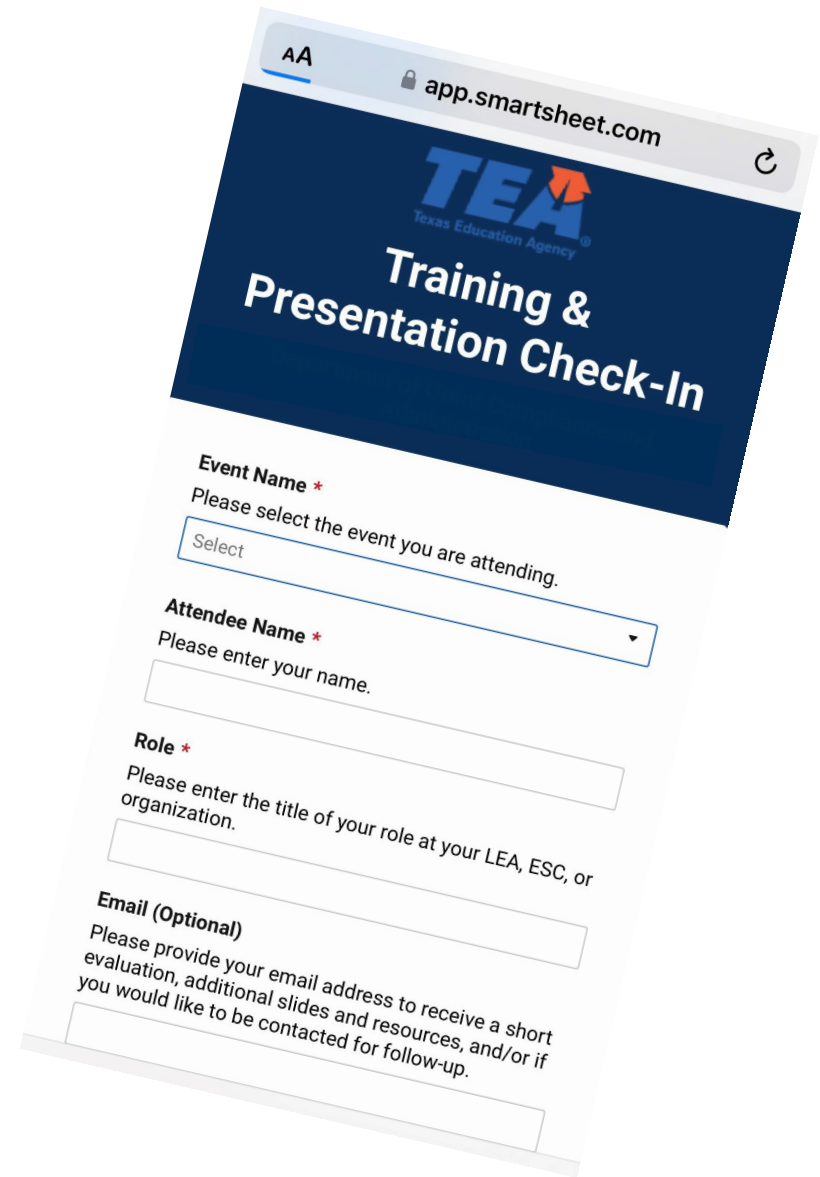
2024-2025 SPED Consolidated Grant Application (Federal) Training

June 18, 2024

This presentation will begin at 9:00 am

Submit questions and technical issues using the Q&A feature.

Check-In



AA app.smartsheet.com

TEA
Texas Education Agency

Training & Presentation Check-In

Event Name *
Please select the event you are attending.
Select

Attendee Name *
Please enter your name.

Role *
Please enter the title of your role at your LEA, ESC, or organization.

Email (Optional)
Please provide your email address to receive a short evaluation, additional slides and resources, and/or if you would like to be contacted for follow-up.

A photograph of a female teacher with short dark hair and glasses, wearing a white t-shirt, sitting on the floor in a library. She is holding an open book and looking down at it. Two young boys are sitting in front of her, also looking at the book. The background shows bookshelves filled with books and blue storage bins.

2024-2025 Special Education Consolidated Grant Application (Federal)

JJ Sanchez & Lori Marquardt
Grants Administration Division
June 18, 2024



Disclaimer

This presentation is intended solely to provide general information and guidance to Texas LEAs and reflects the Texas Education Agency's current understanding of the presentation topics and applicable federal guidance. The content of this presentation is subject to change as a result of further potential information and guidance provided by federal agencies with regulatory oversight of these program(s). This presentation does not constitute legal advice, and LEAs are, therefore, advised to seek legal counsel regarding the information and guidance provided in this presentation before acting on such information and guidance.

Agenda

- **Before starting the application**
- **SC5003 – Formula Grants Consolidated Schedule**
- **GS2200 – Applicant Designation and Certification**
- **Completing the application schedules**
- **Budget Schedules**
- **Resources**

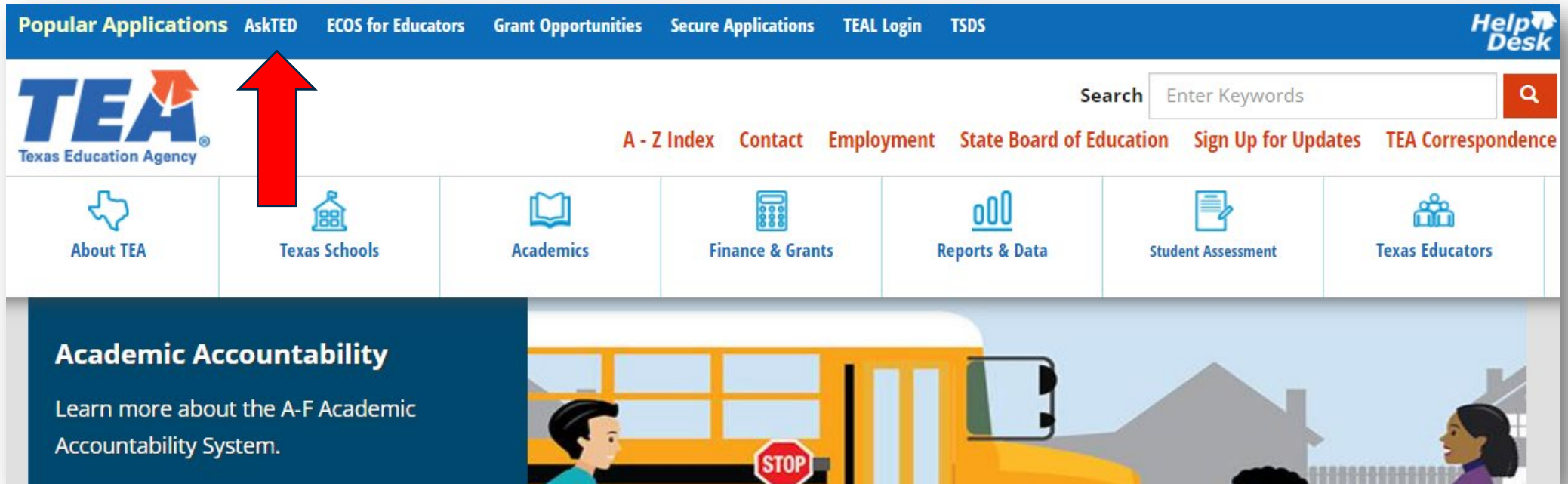
Before starting the application

Preparations before application is released

1. Update information in AskTED
2. Verify access to TEAL and eGrants
3. Coordinate with others
4. Have a copy of your most recently approved application available
5. Update eGrants Contacts

Reminder:

- Use Chrome as your Internet browser



You can access AskTED from the Popular Applications ribbon at the top of TEA's homepage.

AskTED

The screenshot shows the AskTED website interface. At the top, there is a navigation bar with the Texas Education Agency logo and links for TEA Home, TEA District Locator, TEA Index A-Z, and TEA Divisions. Below this is the AskTED header with a navigation menu containing Home, Search by, Quick District Lookup, Reports and Directories, Search RESCs, Administrative Logon, and Help. The main content area is titled "Welcome to AskTED" and includes instructions on how to use the site, a note about daily updates, and a link for first-time users. It also provides contact information for questions and lists various resources such as Explanatory Materials, State-Wide School and District Downloads, TED Administrator Resources, TEA Resources, and Private School Accreditation.

TEA TEXAS EDUCATION AGENCY | TEA Home | TEA District Locator | TEA Index A-Z | TEA Divisions

AskTED

Home | Search by | Quick District Lookup | Reports and Directories | Search RESCs | Administrative Logon | Help

Welcome to AskTED

Use the drop-down menus above in order to access the Texas Education Directory Customized Reports and Data Files. Under the Search by menu, you will find search by County, Region, and Texas.

AskTED is updated daily. Information downloads should be made as close as possible to the time the information will be used, particularly when downloading email lists.

For further assistance, click this [first time user](#) link, (requires the free [Adobe Acrobat Reader](#)) or the Help link in the menu bar.

Questions about the **Texas Education Directory** or the **AskTED website**? - Contact [AskTED](#).
Questions or comments about other matters related to **public education in Texas**? - Please go to <http://www.tea.texas.gov/contacttea.aspx>.

Explanatory Materials

- [AskTED Quick Reference](#)
- [Understanding Organization ID Numbers in AskTED](#)
- [Understanding the Three ESC Regions in AskTED](#)

State-Wide School and District Downloads

- [Download School and District File](#)
- [Download School and District File with Site Address](#)
- [Download Archived School and District Data Files](#)

TED Administrator Resources

- [Apply for Administrator Login](#)

TEA Resources

- [TEA Staff Directory](#)
- [Commissioner](#)
- [State Board of Education](#)

Private School Accreditation

- [Texas Private School Accreditation Commission \(TEPSAC\) - Accredited Non-Public Schools](#)

■ Once on the AskTED screen you can:

■ Start searching

Or

■ Apply for Administrator Login to update your LEA's information

AskTED

- ✓ **Check and update campus information**
- ✓ **Check and update campus grade span**
- ✓ **Check and update other LEA information**

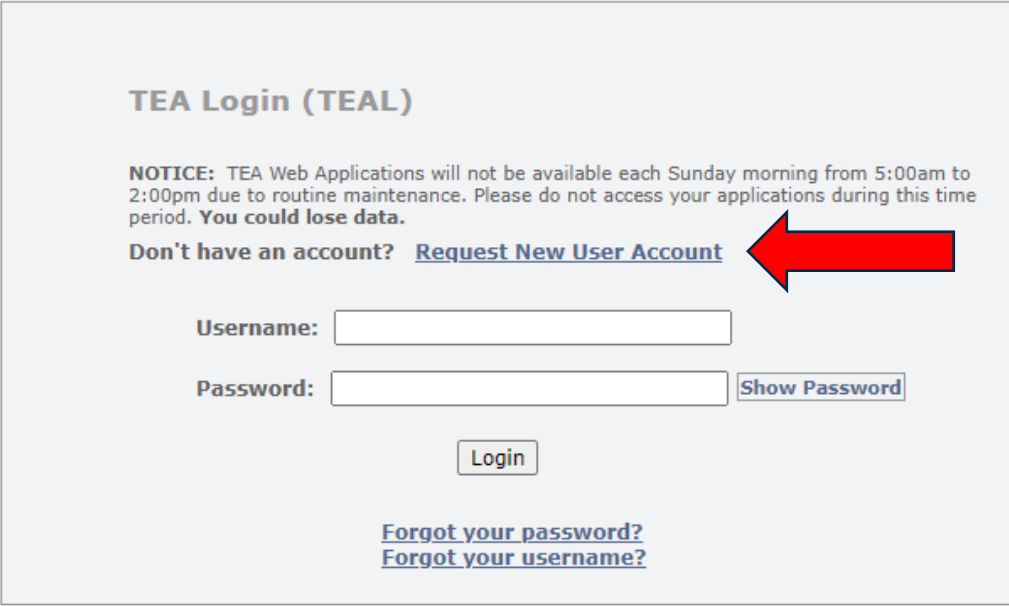
TEA Login (TEAL)



The screenshot shows the TEA homepage navigation bar. The 'TEAL Login' link is highlighted in the 'Popular Applications' section. Below the navigation bar is the TEA logo and a search bar. A row of links includes 'A - Z Index', 'Contact', 'Employment', 'Sign Up for Updates', and 'TEA Correspondence'. A row of icons represents various services: About TEA, Texas Schools, Academics, Finance & Grants, Reports & Data, Student Assessment, and Texas Educators. A banner for 'Texas Home Learning' is visible at the bottom of the screenshot.

You can access TEAL from the popular Applications ribbon at the top of TEA's homepage.

TEA Login (TEAL)



TEA
Texas Education Agency

TEA Login (TEAL)

NOTICE: TEA Web Applications will not be available each Sunday morning from 5:00am to 2:00pm due to routine maintenance. Please do not access your applications during this time period. **You could lose data.**

Don't have an account? [Request New User Account](#)

Username:

Password:

[Forgot your password?](#)
[Forgot your username?](#)

[Help for Request Process](#) | [Help for Educator Account Setup](#)
[Help with Password Reset](#)

- You can login from the TEAL login screen

Or

- Request New User Account

Applications in TEAL

From TEAL you can request access to:

eGrants Electronic Grants	TEAL	Request Access Online	Find contact information at Office for Grants and Federal Fiscal Compliance TEA Grant Opportunities
ER Expenditure Reports	TEAL	Request Access Online	Find contact information at Office for Grants and Federal Fiscal Compliance
Texas Education Directory AskTED	TEAL	Request Access Online	Texas Education Directory AskTED@tea.texas.gov

eGrants Roles and Privileges

	Contacts	Compliance Reports	Grants	Special Collections	Document Library
Grantee Official	View, Create, Edit, and Save	View, Create, Edit, Save, and Submit	Delete Draft, View, Create, Edit, Save, and Submit	View, Create, Edit, Save, and Submit	Search and View Only
Grantee Manager	View, Create, Edit, and Save	View, Create, Edit, Save, and Submit	View, Create, Edit, Save, and Submit Negotiated Applications	View, Create, Edit, Save, and Submit	Search and View Only
Grantee Staff	View, Create, Edit, and Save	View, Create, Edit, and Save	View Only	View, Create, Edit, and Save	Search and View Only
Grantee Writer / Editor	View, Create, Edit, and Save	View, Create, Edit, and Save	View, Create, Edit, and Save	View Only	Search and View Only
Grantee Viewer	View Only	View Only	View Only	View Only	Search and View Only

Coordinate with Others



- ESSA and Perkins Staff
- Business Office Staff
- Those involved with Comprehensive Needs Assessment
- Fiscal Agents/Member Districts
- PNP
- Others?

Currently Approved Copy of Application

2024-2025 Special Education Consolidated Grant Application (Federal)

Due: 09/03/2024

Status: Draft

[View Errors](#) [Attach Files](#) [View/Print](#) [Delete Draft](#) [Certify & Submit](#)

Grant Resources

Table of Contents

Description	Required	Status	Last Update
^ General Information			
GS2100 - Applicant Information	*	Complete	05/08/2024 04:15 PM
^ Program Description			
PS3502 - Private Nonprofit Schools Participation	*	Incomplete	05/08/2024 04:21 PM
^ Program Budget			
BS6001 - Program Budget Summary and Support	*	Complete	05/08/2024 04:24 PM
BS6101 - Payroll Costs	*	New	
BS6201 - Professional and Contracted Services	*	New	
BS6401 - Other Operating Costs	*	New	
BS6501 - Debt Services	*	New	
BS6601 - Capital Outlay	*	New	
BS6016 - Fiscal Compliance Requirements	*	New	

- Use the most currently approved application to avoid re-negotiating the same items year to year.

Update your Contacts

Organization Name: _____ Region: _____ CDN: Vendor ID: GO

eGrants

[Home](#) **Contacts** [Compliance Reports](#) [Grants](#) [Special Collections](#) [Document Library](#) [Manage eGrants](#) [Reports](#)

Critical Events

Critical Events Within Next 30 Days – Note: Applications and Reports must be submitted by 5:00 PM Central Time on the date specified.

Events noted with are due within 5 days.


[TEA System Messages](#)

Grant Program	Event	Grant Description	Date
No Critical Events are scheduled for the next 30 days.			

Grant Opportunities

[Grant Overview](#), [Contacts](#), [Calendar of Events](#), [Program Guidelines](#)

eGrants Contacts

eGrants 

[Home](#) **Contacts** [Compliance Reports](#) [Grants](#) [Special Collections](#) [Document Library](#)

Home » Contacts

Contacts

First Name	MI	Last Name	Title	Phone	Ext	Email	Modified On	Modified By
------------	----	-----------	-------	-------	-----	-------	-------------	-------------

[Add](#) [Edit](#) [Remove](#)

Add/Edit Contact

* First Name:

Middle Initial:

* Last Name:

* Title:

* Phone:

Extension:

* Email:

* Confirm Email:

[Save](#) [Cancel](#)

SC5003 – Formula Grants Consolidated Schedule

SC5003 – Formula Grants Consolidated Schedule



TEA Login (TEAL)

NOTICE: TEA Web Applications will not be available each Sunday morning from 5:00am to 2:00pm due to routine maintenance. Please do not access your applications during this time period. **You could lose data.**

Don't have an account? [Request New User Account](#)

Username:

Password: [Show Password](#)

[Forgot your password?](#)
[Forgot your username?](#)

[Help for Request Process](#) | [Help for Educator Account Setup](#)
[Help with Password Reset](#)

Log in to TEAL



SC5003 – Formula Grants Consolidated Schedule

eGrants

[ESC Viewer](#) [Add/Modify Access](#)

[Grantee Manager](#)
PASADENA ISD (101917)
Vendor ID: 1746001850

[Grantee Official](#)
PASADENA ISD (101917)
Vendor ID: 1746001850

[Grantee Staff](#)
PASADENA ISD (101917)
Vendor ID: 1746001850

[Grantee Viewer](#)
PASADENA ISD (101917)
Vendor ID: 1746001850

[Grantee Writer/ Editor](#)
PASADENA ISD (101917)
Vendor ID: 1746001850



Access the eGrants Application by selecting the appropriate role.



Home » Special Collections

Special Collections

Special Collection Description	Grant	Status	Amend	Due Date	ID
2024-2025 SC3099 Private School Services	2024-2025 ESSA Consolidated Federal Grant Application	Available		09/01/2024	003483-028099-00-01
2024-2025 SC5003 Formula Grants Consolidated Schedule	2024-2025 Data Collections for Federal Funding	Submitted	Amend	09/03/2024	003524-028099-00-01



SC5003 – Formula Grants Consolidate Schedule

All three grant programs, SPED, ESSA, and Perkins, will need to include any barriers to equitable access and participation for groups receiving services.

SC5003
SC5003 - Formula Grants Consolidated Schedule

Part 1: Equitable Access and Participation Help

Indicate below whether any barriers exist to equitable access and participation for any groups that receive services funded by ESSA, Perkins or Special ED grants.

The applicant assures that no barriers exist to equitable access and participation for any groups receiving services funded by any grant within this application.
 Barriers exist to equitable access and participation for the following groups receiving services funded by any grant within this application, as described below.

Barriers	
Group	Description
1. <input type="text" value="Students"/>	Learning Disabilities
2. <input type="text" value="Students"/>	Visual Impairments
3. <input type="text" value="Students"/>	Hearing Impairments

Add Line
Remove Line

SC5003 – Formula Grants Consolidate Schedule

All three grant programs, SPED, ESSA, and Perkins will need to review the General and Specific Guidelines, Provisions and Assurances, and Lobbying Certification.

Part 2: Guidelines, Provisions and Assurances, and Certifications

A. General Guidelines, Provisions and Assurances, and Lobbying Certificate

<p>1. Does this organization spend non-federal funds on lobbying activities?</p> <p><input checked="" type="radio"/> No. If selected, continue to Section B.</p> <p><input type="radio"/> Yes. If selected, complete items 2 and 3 below.</p> <p>2. Select the appropriate program(s) for the Lobbying Certification.</p> <p><input type="checkbox"/> ESSA <input type="checkbox"/> Perkins <input type="checkbox"/> Special Education (Federal)</p> <p>3. The Lobbying Certification should be attached to the selected grant application(s) during original submission. Instructions for completing and attaching the Disclosure of Lobbying Activities form.</p> <ul style="list-style-type: none"> • Print and sign the form. • Scan the signed form and save it to your desktop. • Click the Attach Files on the Table of Contents page of each applicable eGrant application to attach your signed form.

B. Program Specific Guidelines and Provisions and Assurances

ESSA	Perkins	Special Education (Federal)	Special Education (State)

Certifying the SC5003.

Part 3: Certification and Incorporation

Certification and Incorporation Statement			
I hereby certify that the information contained in this Special Collections Report is, to the best of my knowledge, correct and that the organization named above has authorized me as its representative to submit this data. I further certify that any ensuing program and activity will be conducted in accordance with all applicable Federal and State laws and regulations; application guidelines and instructions; provisions, assurances, and certification requirements; and the schedule submitted. It is understood by the applicant that this application constitutes an offer and, if accepted by the Texas Education Agency or renegotiated to acceptance, will form a binding agreement.			
Authorized Official			Select Contact: <input type="text" value="Select One"/> or <input type="button" value="Add New Contact"/>
First Name: Valerie	Middle Initial:	Last Name: Briseno	Title: Executive Secretary
Phone: 713-740-0267	Ext: 70267	E-Mail: vbriseno@pasadenaisd.org	
Submitter Information			
First Name: Pasadena		Last Name: eGrantsUser	
Approval ID: pasadena.egrantsuser		Submit Date and Time: 05/08/2024 10:28:36 AM	
<div style="text-align: right;"><input type="button" value="Back"/> <input type="button" value="Printable Version"/> <input type="button" value="Save"/> <input type="button" value="Certify and Submit"/></div>			



GS2200 - Applicant Designation and Certification (ADC)

Applicant Designation and Certification (ADC)

In Part 1, identify how you will apply for each funding source.

- Apply on Own
- Apply as Fiscal Agent
- Not Apply at All
- Apply as Member of SSA

2024-2025 Special Education Consolidated Grant Application (Federal)

Instructions

GS2200

GS2200 - Applicant Designation and Certification

Amendment #: 00
Version #: 01

Part 1: Designation

Designation Copy Prior Year Data						
Funding Source	Apply on Own	Apply as Fiscal Agent of SSA	Not Apply at All	Apply as Member of SSA	Select a Fiscal Agent <i>only</i> if you selected "Apply as Member of SSA".	
					Designated Fiscal Agent Name (Entity Name)	Fiscal Agent CDN
1. IDEA-B Formula	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Select One	
2. IDEA-B Preschool	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Select One	
3. IDEA-B Discretionary Deaf	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	Select One	

*Allocation amount(s) are posted at <https://tea.texas.gov/finance-and-grants/grants/grants-administration/applying-for-a-grant/entitlements>

Applicant Designation and Certification (ADC)

In Part 2, the authorized official should review the Certification and Incorporation Statement, complete the Authorized Official information, and select the Certify and Submit button to send to TEA.

Part 2: Certification and Incorporation

Certification and Incorporation Statement (Only the legally responsible party may submit this report.)

I understand that the designation selected above will remain in effect for the duration of the project period for the program(s) as specified.

I certify that to the best of my knowledge, the information contained in this form is correct and complete and that I am authorized to file this certification on behalf of the applicant organization.

A single organization applying for any grant program on its own certifies the designation as an individual applicant for the program(s) specified in this designation form. For each member of a Shared Services Arrangement (SSA), the member certifies its agreement to participate in an SSA, as stated for the program(s) specified in this designation form. For each organization registering as a fiscal agent, the organization certifies its agreement to act as fiscal agent for the SSA as stated for the program(s) specified in this designation form.

If **Apply as Member of SSA** has been selected for any funding source, the designated fiscal agent is the administrative and fiscal agent for this project and is authorized to receive and expend funds for the conduct of this project on behalf of the members. The fiscal agent is accountable for all shared services arrangement activities and is therefore responsible for ensuring that all funds, including payments to members of shared services arrangements, are expended in accordance with applicable laws and regulations.

All participating organizations have entered into a written shared services agreement which describes the responsibilities of the fiscal agent and SSA members, including the refund liability that may result from on-site monitoring or audits and the final disposition of equipment, facilities, and materials purchased for this project.

It is understood that the fiscal agent is responsible for the refund for any exceptions made as a result of on-site monitoring or audits; however, based on the SHARED SERVICES AGREEMENT, which must be on file with the fiscal agent for review, the fiscal agent may have recourse to the member organization(s) where the discrepancy(ies) occurred.

The authorized official has read and certifies agreement as stated above.

Authorized Official Select Contact: or

First Name:	Middle Initial:	Last Name:	Title:
Phone:	Ext:	E-Mail:	

Submitter Information

First Name:	Last Name:
Approval ID:	Submit Date and Time:

Completing the Application Schedules

Opening the Application

Application Type: Formula
SAS Number: SPEDAA25

2024-2025 Special Education Consolidated Grant Application (Federal)

Grant Resources			
Description	Status	Due Date	ID
Designation Form			
2024-2025 Special Education Consolidated Applicant Designation and Certification Form (Federal)	Submitted	09/03/2024	003505-028099-00-01
Grant Application			
2024-2025 Special Education Consolidated Grant Application (Federal)	Draft	09/03/2024	003504-028099-00-01



- ❑ After the Applicant Designation and Certification (ADC) form is submitted, the application will appear and have a status of “Available.”
- ❑ Clicking on the grant title will open the Table of Contents page.

Schedules to Complete

The Table of Contents page lists all the schedules that must be completed. Start with the GS2100 schedule.

Application Type: Formula
SAS Number: SPEDAA25

2024-2025 Special Education Consolidated Grant Application (Federal)

Due: 09/03/2024
Status: Draft

View Errors

Attach Files

View/Print

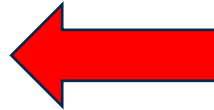
Delete Draft

Certify & Submit

Grant Resources

Table of Contents

Description	Required	Status	Last Update
<ul style="list-style-type: none"> General Information <ul style="list-style-type: none"> GS2100 - Applicant Information Program Description <ul style="list-style-type: none"> PS3502 - Private Nonprofit Schools Participation Program Budget <ul style="list-style-type: none"> BS6001 - Program Budget Summary and Support BS6101 - Payroll Costs BS6201 - Professional and Contracted Services BS6401 - Other Operating Costs BS6501 - Debt Services BS6601 - Capital Outlay BS6016 - Fiscal Compliance Requirements 	<ul style="list-style-type: none"> * * * * * * * * 	<ul style="list-style-type: none"> Complete Incomplete Complete New New New New New 	<ul style="list-style-type: none"> 05/08/2024 04:15 PM 05/08/2024 04:21 PM 05/08/2024 04:24 PM



GS2100 - Applicant Information

GS2100 - Applicant Information Part 1

SAS#: SPEDAA25

2024-2025 Special Education Consolidated Grant Application (Federal)

General Information GS2100 - Applicant Information

Part 1: Organization Information

A. Applicant

Organization Name:

Mailing Address Line 1:

Mailing Address Line 2:

City:

State:

B. Unique Entity Identifier (SAM)

UEI (SAM):

Part 2: Applicant Contacts

A. Primary Contact

Select Contact: or

First Name:

Initial:

Last Name:

Title:

Telephone:

Ext.: 70267

E-Mail:

B. Secondary Contact

Select Contact: or

First Name:

Initial:

Last Name:

Title:

Telephone:

Ext.:

E-Mail:

GS2100 – Applicant Information Part 2

SAS#: SPEDAA25

2024-2025 Special Education Consolidated Grant Application (Federal)

General Information GS2100 - Applicant Information

Part 1: Organization Information

A. Applicant

Organization Name:	
Mailing Address Line 1:	
Mailing Address Line 2:	
City:	State:

B. Unique Entity Identifier (SAM)

UEI (SAM):	
------------	--

Part 2: Applicant Contacts

A. Primary Contact			Select Contact: <input type="text" value="Select One"/> or <input type="button" value="Add New Contact"/>
First Name:	Initial:	Last Name:	
Title:			
Telephone:	Ext.: 70267	E-Mail:	

B. Secondary Contact			Select Contact: <input type="text" value="Select One"/> or <input type="button" value="Add New Contact"/>
First Name:	Initial:	Last Name:	
Title:			
Telephone:	Ext.:	E-Mail:	

Part 2: Applicant Contacts

- Primary and secondary contacts are the first point of contact if negotiation is required.
- Please ensure the contact information listed is accurate and up-to-date.

PS3502 – Private Nonprofit Schools Participation

Part 1: Schedule Completion Exceptions

- Open-enrollment charter school
- No private schools, including home schools, are located within legal boundaries of the applicant agency.
- If neither condition applies, the LEA must complete the PS3502.

SAS#: SPEDAA25

2024-2025 Special Education Consolidated Grant Application (Federal)
Program Description PS3502 - Private Nonprofit Schools Participation

Part 1: Schedule Completion Exceptions

Exceptions
1. This schedule must be completed unless one of the following exceptions applies:
<input checked="" type="radio"/> Applicant agency is an open-enrollment charter school.
<input type="radio"/> No private schools, including home schools, are located within legal boundaries of the applicant agency.

Part 2: Children Evaluated

Part 3: Consultation for Children with Disabilities

Part 4: Proportionate Share Calculations

Part 5: Children Served

Part 6: Services

Part 7: Consultation Process Documentation

Parts 2 through 7 are collapsed because you selected a radio button in Part 1. If you need to enter data on the schedule, deselect the radio button and the schedule will reappear.

Part 4, A: Formula

- Line 2 should be > Line 3
- Line 2 = students ages 3 – 21 in **Public Schools** on the Last Friday in October 2023.
- Line 3 = students ages 3 – 21 in **Private Schools** on the Last Friday in October 2023.

Part 4: Proportionate Share Calculations

A. Proportionate Share Calculation for IDEA-B Formula Funds	
Description	Number
1. Formula Funds for the 2024-2025 School Year	\$ 11,289,642
2. Total Number of Eligible Children (determined to be children with disabilities) Aged 3 through 21 in PUBLIC Schools on the Last Friday in October 2023 [34 CFR Appendix B] (This count includes children with disabilities aged 3 through 4 dually enrolled in public and private schools.)	
3. Total Number of Parentally Placed Eligible Children (determined to be children with disabilities) Aged 3 through 21 in PRIVATE Schools on the Last Friday in October 2023 [34 CFR §300.132 (c)(2), 34 CFR §76.656(b), 34 CFR §300.133(a)(1), 34 CFR Appendix B] (This count does NOT include children with disabilities aged 3 through 4 who are dually enrolled.)	
4. Total Number of Eligible Children	
5. Average Allocation Per Eligible Child	
6. Proportionate Share Amount to Be Expended for Parentally Placed Private School Children with Disabilities Aged 3 through 21 in 2024-2025	

B. Proportionate Share Calculation for IDEA-B Preschool Funds	
Description	Number
1. Preschool Funds for the 2024-2025 School Year	
2. Total Number of Eligible Children (determined to be children with disabilities) Aged 3 through 5 in PUBLIC Schools on the Last Friday in October 2023 [34 CFR Appendix B] (This count includes children with disabilities aged 3 through 4 dually enrolled in public and private schools.)	
3. Total Number of Parentally Placed Eligible Children (determined to be children with disabilities) Aged 3 through 5 in PRIVATE Schools on the Last Friday in October 2023 34 CFR §300.132 (c)(2), 34 CFR §76.656(b), 34 CFR §300.133(a)(2), 34 CFR Appendix B (This count does NOT include children with disabilities aged 3 through 4 who are dually enrolled.)	
4. Total Number of Eligible Children	
5. Average Allocation Per Eligible Child	
6. Proportionate Share Amount to Be Expended for Parentally Placed Private School Children with Disabilities Aged 3 through 5 in 2024-2025	

Part 4, B: Preschool

- Line 2 should be > or = to Line 3
- Line 2 = students ages 3 – 5 in **Public Schools** on the Last Friday in October 2023.
- Line 3 = students ages 3 – 5 in **Private Schools** on the Last Friday in October 2023.

B. Proportionate Share Calculation for IDEA-B Preschool Funds	
Description	Number
1. Preschool Funds for the 2024-2025 School Year	
2. Total Number of Eligible Children (determined to be children with disabilities) Aged 3 through 5 in PUBLIC Schools on the Last Friday in October 2023 [34 CFR Appendix B] (This count includes children with disabilities aged 3 through 4 dually enrolled in public and private schools.)	
3. Total Number of Parentally Placed Eligible Children (determined to be children with disabilities) Aged 3 through 5 in PRIVATE Schools on the Last Friday in October 2023 34 CFR §300.132 (c)(2), 34 CFR §76.656(b), 34 CFR §300.133(a)(2), 34 CFR Appendix B (This count does NOT include children with disabilities aged 3 through 4 who are dually enrolled.)	
4. Total Number of Eligible Children	
5. Average Allocation Per Eligible Child	
6. Proportionate Share Amount to Be Expended for Parentally Placed Private School Children with Disabilities Aged 3 through 5 in 2024-2025	

- Part 6: Services
 - Describe **how** the LEA determines which private school students receive services.
 - Provide a brief description of the consultation process.



Part 6: Services



Services	
1. How does your LEA determine which private school students receive services? Describe the process you use to make that determination. (34 CFR § 300.132 and 34 CFR § 76.656)	
2. Designated Places/Sites Where the Parentally Placed Private School Children with Disabilities Will Receive Services [34 CFR §76.656(f)]	
<input type="checkbox"/> Public School <input type="checkbox"/> Neutral Site	<input type="checkbox"/> Private Nonprofit School <input type="checkbox"/> Other Place (Specify): <input style="width: 100%;" type="text"/>
3. Designated Times the Parentally Placed Private School Children with Disabilities Will Receive Services [34 CFR §76.656(f)]	
<input type="checkbox"/> Regular School Day <input type="checkbox"/> Before School Day <input type="checkbox"/> Other Time (Specify): <input style="width: 100%;" type="text"/>	<input type="checkbox"/> After School Day <input type="checkbox"/> Summer Vacation

Part 7: Consultation Process Documentation

- The application accepts multiple responses to allow for all three options.
- Documentation of the attempts made to obtain written affirmation **must** be attached if the 2nd checkbox is selected.

Part 7: Consultation Process Documentation

Documentation of the Consultation Process	
1.	<input type="checkbox"/> Timely and meaningful consultation, as required by 34 CFR §300.134, has occurred, and the LEA has obtained a written affirmation signed by representatives of participating private schools. [34 CFR §300.135 (a)]
2.	<input type="checkbox"/> Representatives of participating private schools did not provide written affirmation to the LEA within a reasonable period of time. Documentation of the attempts made to obtain written affirmation are attached. [34 CFR §300.135 (b)]
3.	<input type="checkbox"/> Consultation did not occur because representative of private schools/home schools did not accept the offer/invitation for consult.

2024-2025 Special Education Consolidated Grant Application (Federal)

Due: 09/03/2024
Status: Draft

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2024-2025 Special Education Consolidated Grant Application (Federal)

Select & Attach File

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- Each attachment is limited to 10MB.
- Files to be attached must have a valid extension.
- Valid file extensions are:
 - pdf, doc, rtf, xls, bmp, txt, docx, xlsx
- Scanned files must be in PDF format.
- File names must not contain special characters.

Usage Instructions

- DO NOT attach documents that have not been requested. They will be deleted.
- Select the Refresh button below if your attachment is not in the Submitted list below.
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- Upon successful attachment, all documents will be listed by the assigned document title.

TEA Defined Attachment Optional Attachment

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1. Click on the **Attach Files** icon located below the grant title in the Table of Contents page.

2. Follow the instructions provided to attach the file.

Budget Schedules

BS6001 Program Budget Summary

BS6001 - Program Budget Summary

SAS#: SPEDAA22

2024-2025 Special Education Consolidated Grant Application (Federal)

Program Budget
BS6001 - Program Budget Summary and Support

Statutory Authority: Individuals with Disabilities Education Act (IDEA), as amended by the IDEA Improvement Act of 2004 (P.L. 108-446), Part B, Sections 611, 619

[View Funding/Carryover](#) [View List of SSA Members \(AJ\)](#) [View List of SSA Members](#)

Part 1: Available Funding

Available Funding			
Description	IDEA-B Formula	IDEA-B Preschool	IDEA-B Discretionary Deaf
1. Fund/SSA Code	224		315
2. Planning Amount	\$11,209,642		
3. Final Amount	\$0		\$19,152,112
4. Carryover			\$0
5. Additional Funding			\$0
Total Funds Available	\$11,209,642		\$19,152,112

Part 2: Budget Summary

A. Budgeted Costs				
Description	Class/Obj. Code	IDEA-B Formula	IDEA-B Preschool	IDEA-B Discretionary Deaf
1. Consolidated Administrative Funds		<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No
2. Payroll Costs	6100	\$11,273,642		
3. Professional and Contracted Services	6200	\$10,000		\$19,156,112
4. Supplies and Material	6300	\$2,000		\$2,000
5. Other Operating Costs	6400	\$1,000		\$1,000
6. Debt Services	6500	\$1,000		\$1,000
7. Capital Outlay	6600	\$1,000		\$1,000
8. Operating Transfers Out	6911	\$1,000		
Total Direct Costs		\$11,289,642		\$19,161,112
9. Indirect Costs				\$1,000
Total Budgeted Costs		\$11,289,642		\$19,162,112
Total Funds Available Minus Total Costs		\$0		\$0
10. Payments to Member Districts of SSA	6493			

B. Pre-Award Costs
Part 2B Pre-Award Costs is hidden because it does not apply to the funding source(s) for this grant application.

C. Breakout of Direct Admin Costs
Part 2C Breakout of Direct Admin Costs is hidden because it does not apply to the funding source(s) for this grant application.

- ❑ Part 1 = Available Funding for each funding source
- ❑ Part 2 = Detailed Budget Summary
 - If funds are budgeted in the 6100, 6200, 6400, 6500, or 6600 class object codes, the supporting budget schedule must be completed as well.
 - Direct Administrative Costs are not allowable with IDEA-B funds.

BS6101 Payroll Costs

BS6101 - Payroll Costs Parts 1 and 2

SAS#: SPEDAA25

2024-2025 Special Education Consolidated Grant Application (Federal)

Program Budget BS6101 - Payroll Costs

Part 1: Total Payroll Costs

Payroll costs entered on BS6001			
Total Payroll Costs	IDEA-B Formula	IDEA-B Preschool	IDEA-B Discretionary Deaf
	\$11,273,642		

Part 2: Number and Type of Positions

A. Administrative Support or Clerical Staff			
Position Type	IDEA-B Formula	IDEA-B Preschool	IDEA-B Discretionary Deaf
1. Administrative support or clerical staff (integral to program)			

B. LEA Positions			
Position Type	IDEA-B Formula	IDEA-B Preschool	IDEA-B Discretionary Deaf
1. Professional staff	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Paraprofessionals	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Administrative support or clerical staff (paid by LEA indirect cost)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

C. Campus Positions			
Position Type	IDEA-B Formula	IDEA-B Preschool	IDEA-B Discretionary Deaf
1. Professional staff	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Paraprofessionals	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Administrative support or clerical staff (paid by LEA indirect cost)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

- Part 1 is pre-populated from the BS6001 for each funding source.
- Part 2 Checkboxes
 - LEA Positions
 - Campus Positions

BS6101 - Payroll Costs Part 3

Part 3: Substitute, Extra-Duty, Benefits

Substitute, Extra-Duty, Benefits	Any Fund Source
1. For schoolwide personnel (includes staff salary, extra-duty pay/beyond normal hours, and substitutes for staff positions at schoolwide campuses)	<input type="checkbox"/>
2. Extra duty pay/beyond normal hours for positions not indicated above	<input type="checkbox"/>
3. Substitutes for public and charter school teachers not indicated above	<input type="checkbox"/>
4. Stipends for positions not indicated above	<input type="checkbox"/>

Part 3: Substitutes, Extra-duty, Benefits

- Line 1: For schoolwide personnel
- For schoolwide programs, LEAs may consolidate with other Federal, State, and local funds [Section 1114(a)(1)].
- Selecting the schoolwide box in Part 3 indicates:
 - The grantee is consolidating federal or federal, state, and local funds on the **ESSA SC5000 schedule**. *(See next slide)*
 - That budgeted funds will be used to pay for personnel who provide services on Schoolwide campuses not coded to 8911.

BS6101 – Payroll Costs & ESSA SC5000

SW Costs for Payroll and the ESSA SC5000 schedule

If the schoolwide box is selected in Part 3, the SC5000 should indicate:

One or more campuses designated as Schoolwide (SW) under Campus Status

Consolidation of Funds

Federal Funds only OR

Fed/St/Local Funds

REMINDER: Part 3 is for positions NOT selected in Part 2 of the BS6101

Additional Title 1 Eligibility	Campus Low-Income %	Additional SW Eligibility	Campus Status	# Students Served on TA Campus	Other	Consolidated Funds
<input type="radio"/> One-Year Transition <input type="radio"/> Grade-Span Grouping <input type="radio"/> Ed-Flex Individual Prog. Waiver <input type="radio"/> None	35.00	<input type="radio"/> SW Ed-Flex Waiver <input checked="" type="radio"/> SW Previous Year	SW			Grades: 09-12 Federal Fun ▼
<input type="radio"/> One-Year Transition <input type="radio"/> Grade-Span Grouping <input type="radio"/> Ed-Flex Individual Prog.	35.00	<input type="radio"/> SW Ed-Flex Waiver <input checked="" type="radio"/> SW Previous Year	SW			Grades: 07-08 Fed/St/Loca ▼

Supporting Budget Schedule Instructions



Instructions button

- Located on the top right-hand corner of every budget schedule.
- Provides additional information to help complete the schedule.



SAS#: SPEDAA25

2024-2025 Special Education Consolidated Grant Application (Federal)

Instructions

Program Budget
BS6101 - Payroll Costs

BS6201 – Professional and Contracted Services

BS6201 - Professional and Contracted Services

SAS#: SPEDAA25

2024-2025 Special Education Consolidated Grant Application (Federal)
Program Budget
BS6201 - Professional and Contracted Services

Part 1: Professional and Contracted Services

Budgeted Costs				
Description	Class/Obj ct Code	IDEA-B Formula	IDEA-B Preschool	IDEA-B Discretionary Deaf
1. Rental or Lease of Buildings, Space in Buildings, or Land	6269	\$100		\$100
2. Professional and Consulting Services	6219 6239 6291	\$20		\$110
Subtotal Professional and Contracted Services Costs		\$120		\$210
Remaining 6200 Costs That Do Not Require Specific Approval		\$9,880		\$19,155,902
Total Professional and Contracted Services Costs		\$10,000		\$19,156,112

Part 2: Direct Administrative Costs

Part 2 Breakout of Direct Administrative Costs is hidden because it does not apply to the funding source(s) for this grant application.

BS6201 Professional and Contracted Services

Part 1 Pre-populated into both Remaining 6200 Costs that do not require specific approval and Total Professional and Contracted Services Costs from BS6001.

Part 2 – Direct Administrative costs are unallowable.

BS6201 Part 3: Itemized Professional and Contracted Services

Part 3 : Itemized Professional and Consulting Services

Itemized Professional and Consulting Service (6219, 6239, 6291)			
Description	IDEA-B Formula	IDEA-B Preschool	IDEA-B Discretionary Deaf
1. Adapted Physical Education			
2. Applied Behavioral Analysis			
3. ARD Facilitation			
4. Assessments/Evaluations			
5. Autism Services			
6. Behavior Therapy			
7. Counseling			



Part 3 Itemized Professional and Contracted Services

- Areas greyed out indicate unallowable activities for the grant program.
- Itemized allowable activities may also be found in the Program Guidelines: [TEA Grant Opportunities Page](#)

BS6201 Part 3: Itemized Professional and Contracted Services

NEW

11. Dyslexia Therapy			\$10
12. Homebound Services			
13. In-Home Training			
14. Interpreter (Language Translation)			

Part 3 Itemized Professional and Contracted Services

Line 11 Dyslexia Services will be revised to Dyslexia Therapy. (Not allowable for IDEA-B Preschool)

Line 12 Homebound will be revised to Homebound Services.

Line 14 Interpreter (Language Translation) has been added to the list.

BS6201 Part 3: Itemized Professional and Contracted Services

Enter all professional and consulting services below.			
1. Service:	<input type="text"/>		
Specify Purpose:	<input type="text"/>		
		<input type="button" value="Add Item"/>	<input type="button" value="Delete Item"/>
Total Professional and Consulting Services Costs			

Part 3 Itemized Professional and Contracted Services

- If a particular service is not listed in Lines 1-27, you can list the service in the bottom section.

BS6401 – Other Operating Costs

BS6401 - Other Operating Costs

SAS#: SPEDAA25

2024-2025 Special Education Consolidated Grant Application (Federal)
Program Budget
BS6401 - Other Operating Costs

Part 1: Other Operating Costs

Budgeted Costs				
Description	Class/Ob_jct Code	IDEA-B Formula	IDEA-B Preschool	IDEA-B Discretionary Deaf
1. Out-of-State Travel for Employees LEA must keep documentation locally.	6411	\$10		
2. Travel for Students to Conferences (does not include field trips) Requires pre-authorization in writing.	6412	\$10		\$10
3. Educational Field Trips LEA must keep documentation locally.	6412 6494	\$10		\$10
4. Stipends for Non-employees other than those included in 6419 Requires pre-authorization in writing.	6413	\$10		\$10
5. Travel Costs for Officials such as Executive Director, Superintendent, or Board Members Allowable only when such costs are directly related to the grant. If Out-of-State Travel, LEA must keep documentation locally.	6411 6419			
6. Non-Employee Costs for Conference Requires pre-authorization in writing.	6419	\$10		\$10
7. Hosting Conferences for Non-Employees LEA must keep documentation locally.	64xx			
Subtotal Other Operating Costs		\$50		\$40
Remaining 6400 Costs That Do Not Require Specific Approval		\$950		\$960
Total Other Operating Costs		\$1,000		\$1,000

Part 2: Direct Administrative Costs

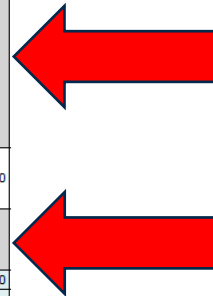
Part 2 Breakout of Direct Admin Costs is hidden because it does not apply to the funding source(s) for this grant application.

Part 1 Other Operating Costs

Unallowable costs are greyed out.

Itemized costs have specific instructions and forms. Required forms:

Forms for prior approval, disclosure, and justification



BS6501 – Debt Services

BS6501 Debt Services

SASF: SPEDAA25

2024-2025 Special Education Consolidated Grant Application (Federal) Instructions

Program Budget
BS6501 - Debt Services

Part 1: Subscription-Based Information Technology Arrangement (SBITA) and Capital Lease Liability Costs

Budgeted Costs					
Description	Class/ Object Code	IDEA-B Formula	IDEA-B Preschool	IDEA-B Discretionary Debt	
1. SBITA Liability - Principal	6514		\$700		\$100
2. SBITA Liability - Interest	6526		\$200		\$100
3. Capital Lease Liability - Principal	6512		\$100		\$800
4. Capital Lease Liability - Interest	6522				
5. Interest on Debt	6523				
Total Debt Service Costs			\$1,000		\$1,000

Part 2: Description of SBITA

Subscription

1. SBITA Description: Subscription Cost:

Fund Source: Contract Start Date: Contract End Date:

Part 3: Description of Property

Property

1. Property Description: Property Value:

Fund Source: Contract Start Date: Contract End Date:

Select Schedule: BS6501 - Debt Services

Part 1: Subscription-Based Information Technology Arrangement (SBITA) & Capital Lease Liability Costs

Part 1 Line 1 SBITA Liability – Principal.

Part 2 Description of SBITA.

- These arrangements may include cloud computing, service contracts, routine maintenance, and minor updates.

- Generally, subscriptions are for more than 12 months and less than 5 years.

BS6501 Debt Services

SAS#: SPEDAA25

2024-2025 Special Education Consolidated Grant Application (Federal) Instructions

Program Budget
BS6501 - Debt Services

Part 1: Subscription-Based Information Technology Arrangement (SBITA) and Capital Lease Liability Costs

Budgeted Costs				
Description	Class/ Object Code	IDEA-B Formula	IDEA-B Preschool	IDEA-B Discretionary Deaf
1. SBITA Liability - Principal	6514	\$700		\$100
2. SBITA Liability - Interest	6506	\$200		\$100
3. Capital Lease Liability - Principal	6512	\$100		\$800
4. Capital Lease Liability - Interest	6522			
5. Interest on Debt	6523			
Total Debt Service Costs		\$1,000		\$1,000

Part 2: Description of SBITA

Subscription

1. SBITA Description: Subscription Cost:

Fund Source: Contract Start Date: Contract End Date:

Part 3: Description of Property

Property

1. Property Description: Property Value:

Fund Source: Contract Start Date: Contract End Date:

Select Schedule: BS6501 - Debt Services

Part 1: Subscription-Based Information Technology Arrangement (SBITA) & Capital Lease Liability Costs

Unallowable costs with IDEA-B funds:

- Line 2 SBITA Liability – Interest,
- Line 4 Capital Lease Liability-Interest, and
- Line 5 Interest on Debt are not allowable with IDEA-B funds.

BS6501 Debt Services

SASH: SPEDA025

2024-2025 Special Education Consolidated Grant Application (Federal) Instructions

Program Budget
BS6501 - Debt Services

Part 1: Subscription-Based Information Technology Arrangement (SBITA) and Capital Lease Liability Costs

Budgeted Costs				
Description	Class/ Object Code	IDEA-B Formula	IDEA-B Preschool	IDEA-B Discretionary Deaf
1. SBITA Liability - Principal	6514	\$700		\$100
2. SBITA Liability - Interest	6526	\$200		\$100
3. Capital Lease Liability - Principal	6512	\$100		\$800
4. Capital Lease Liability - Interest	6522			
5. Interest on Debt	6523			
Total Debt Service Costs		\$1,000		\$1,000

Part 2: Description of SBITA

Subscription

1. SBITA Description: Subscription Cost:

Fund Source: Contract Start Date: Contract End Date:

Part 3: Description of Property

Property

1. Property Description: Property Value:

Fund Source: Contract Start Date: Contract End Date:

Select Schedule: BS6501 - Debt Services

Part 1: Subscription-Based Information Technology Arrangement (SBITA) & Capital Lease Liability Costs

Part 1 Line 3 Capital Lease Liability – Principal.

Part 3 Description of Property.

Contract dates must include the current school year.

Usually a 2 to 3 year agreement.

Costs related to the property must be approved through TEA and must be allowable.

Must be addressed in the LEAs Comprehensive Needs and District Assessment.

BS6601 – Capital Outlay

BS6601 - Capital Outlay Part 1

SAS#: SPEDAA25

2024-2025 Special Education Consolidated Grant Application (Federal) [Instructions](#)

Program Budget
BS6601 - Capital Outlay

Part 1: Capital Expenditures

Budgeted Costs			
Description	IDEA-B Formula	IDEA-B Preschool	IDEA-B Discretionary Deaf
1. Library Books and Media (Capitalized and Controlled by Library)	\$101		\$100
2. Capital Expenditures for Additions, Improvements or Modifications to Capital Assets Which Materially Increase Their Value for Useful Life (not ordinary repairs and maintenance)	\$0		\$100
3. Furniture, Equipment, Vehicles or Software Costs for Items in Part 2	\$899		\$800
Total Capital Outlay Costs	\$1,000		\$1,000

Part 2: Furniture, Equipment, Vehicles or Software

Items

1. Generic Description: Number of Units:

Fund Source:

Describe how the item will be used to accomplish the objective of the program:

[Add Item](#) [Delete Item](#)

[Back](#) [Printable Version](#) [Save](#)

Select Schedule: BS6601 - Capital Outlay

Part 1

- Items are capitalized at \$5,000 or the capitalization level of the district, whichever is less.
- Equipment is capitalized if it has a useful life of *1 year or more* and meets or exceeds the capitalization level.
- See the [Budgeting Costs Guidance Handbook](#) for more details.

BS6601 - Capital Outlay Continued Part 2

Part 2 Generic description of Furniture, Equipment, Vehicles, or Software

- Enter a generic description and do not use brand names.
- If applicable, document that the item is SPED related.

Part 2: Furniture, Equipment, Vehicles or Software

Items	
□	<p>1. Generic Description: <input type="text" value="Adapted Bus"/> Number of Units: <input type="text" value="1"/></p> <p>Fund Source: <input type="text" value="IDEA-B Formula"/> ▼</p> <p>Describe how the item will be used to accomplish the objective of the program: <input type="text" value="to transport special education students to and from school"/></p>

Add Item

Delete Item

BS6016 - Fiscal Compliance Requirements

BS6016 - Fiscal Compliance Requirements Part 1 A

SASH: SPEDAA26

2024-2025 Special Education Consolidated Grant Application (Federal)	Instructions
Program Budget BS6016 - Fiscal Compliance Requirements	

Part 1: LEA MOE (Maintenance of Effort) for Eligibility and MOE Reduction

Per 34 CFR 300.203(a, b), to be eligible to receive an IDEA-B grant, each LEA must ensure that the amount of state and local funds or only local funds it budgets for the education of children with disabilities in that year is at least the same, either in total or per capita, as the amount it expended for services to children with disabilities in the most recent prior year for which information is available. Amounts indicated on lines 1 and 2 should be from the same fund source, meaning either state and local funds or only local funds.

PASADENA ISD - 101917

A. LEA MOE for Eligibility	
Enter the amounts below, of either state and local funds or only local funds, to demonstrate MOE for grant eligibility purposes. Remember, to be eligible the budgeted amount must equal or exceed the expenditures for the most recent prior year in which complete expenditure data are available and the LEA was in MOE compliance. LEAs must ensure auditable documentation, including all expenditure and budget data referenced below, is on file to support the data reported and must be made available to TEA upon request.	
Description	Expenditure
1. a) Amount of special education expenditures for the most recent prior year in which complete expenditure data are available and the LEA was in MOE compliance.	
b) <input checked="" type="checkbox"/> The LEA verifies that the data provided on line 1a is from page 2 of the fiscal year 2023 (school year 2023-2024) IDEA-B LEA MOE final compliance review.	
2. Budget for special education for 2024-2025	
	Budgeted Reduction Amount
3. If the LEA's budget does not equal or exceed the amount expended in the most recent prior year in which complete expenditure data are available, due to federally allowable exceptions or state reconsiderations, provide a specific justification including the amount of reduction. The amount of the reduction plus the budget amount must equal or exceed amount of expenditures. Note that this is used for grant eligibility purposes only and not final compliance determinations. All applicable federal exceptions and state reconsiderations will be reviewed and approved or rejected during the IDEA-B MOE compliance determination process.	
a) <input type="checkbox"/> The voluntary departure, by retirement or otherwise, or departure for just cause, of special education or related services personnel.	
b) <input type="checkbox"/> A decrease in the enrollment of children with disabilities.	
c) <input type="checkbox"/> The termination of the obligation of the agency, consistent with this part, to provide a program of special education to a particular child with a disability that is an exceptionally costly program, as determined by the State Education Agency (SEA), because the child- <ul style="list-style-type: none"> • Has left the jurisdiction of the agency. • Has reached the age at which the obligation of the agency to provide FAPE to the child has terminated. • No longer needs the program of special education. 	
d) <input type="checkbox"/> The termination of costly expenditures for long-term purchases, such as the acquisition of equipment or the construction of school facilities.	
e) <input type="checkbox"/> The assumption of cost by the high cost fund operated by the SEA under 34 CFR 300.704(c).	
f) <input type="checkbox"/> Adjustment to Fiscal Effort (MOE Voluntary Reduction).	
4. Assurance of Eligibility Check the appropriate selection below.	
<input type="radio"/> The LEA assures it used the state and local expenditures (in total or per capita), in the most recent prior year in which data are available and the LEA was in MOE compliance, and has budgeted at least the same amount of state and local funds in the coming year, or budgeted reduced amount due to federally allowable exceptions or state reconsiderations.	
<input checked="" type="radio"/> The LEA assures it used the local expenditures (in total or per capita), in the most recent prior year in which data are available and the LEA was in MOE compliance, and has budgeted at least the same amount of local funds in the coming year, or budgeted reduced amount due to federally allowable exceptions or state reconsiderations.	

A. LEA MOE for Eligibility

1. Taken from most recent prior year LEA was in compliance.

2. Taken from the current year.

Must use the same fund source (State & Local or Local only)

$2 < 1$ = Justification in Line 3

$2 \geq 1$ = Move to Line 4

BS6016 - Fiscal Compliance Requirements Part 1 b **NEW**

A. LEA MOE for Eligibility	
Enter the amounts below, of either state and local funds or only local funds, to demonstrate MOE for grant eligibility purposes. Remember, to be eligible the budgeted amount must equal or exceed the expenditures for the most recent prior year in which complete expenditure data are available and the LEA was in MOE compliance. LEAs must ensure auditable documentation, including all expenditure and budget data referenced below, is on file to support the data reported and must be made available to TEA upon request.	
Description	Expenditure
1 a) Amount of special education expenditures for the most recent prior year in which complete expenditure data are available and the LEA was in MOE compliance.	
b) <input checked="" type="checkbox"/> The LEA verifies that the data provided on line 1a is from page 2 of the fiscal year 2023 (school year 2022-2023) IDEA-B LEA MOE final compliance review.	
2 Budget for special education for 2024-2025	
3	Budgeted Reduction Amount
<p>If the LEA's budget does not equal or exceed the amount expended in the most recent prior year in which complete expenditure data are available, due to federally allowable exceptions or state reconsiderations, provide a specific justification including the amount of reduction. The amount of the reduction plus the budget amount must equal or exceed amount of expenditures. Note that this is used for grant eligibility purposes only and not final compliance determinations. All applicable federal exceptions and state reconsiderations will be reviewed and approved or rejected during the IDEA-B MOE compliance determination process.</p> <p>a) <input type="checkbox"/> The voluntary departure, by retirement or otherwise, or departure for just cause, of special education or related services personnel.</p> <p>b) <input type="checkbox"/> A decrease in the enrollment of children with disabilities.</p> <p>c) <input type="checkbox"/> The termination of the obligation of the agency, consistent with this part, to provide a program of special education to a particular child with a disability that is an exceptionally costly program, as determined by the State Education Agency (SEA), because the child-</p> <ul style="list-style-type: none"> • Has left the jurisdiction of the agency. • Has reached the age at which the obligation of the agency to provide FAPE to the child has terminated. • No longer needs the program of special education. <p>d) <input type="checkbox"/> The termination of costly expenditures for long-term purchases, such as the acquisition of equipment or the construction of school facilities.</p> <p>e) <input type="checkbox"/> The assumption of cost by the high cost fund operated by the SEA under 34 CFR 300.704(c).</p> <p>f) <input type="checkbox"/> Adjustment to Fiscal Effort (MOE Voluntary Reduction).</p>	
4 Assurance of Eligibility Check the appropriate selection below:	
<input type="radio"/> The LEA assures it used the state and local expenditures (in total or per capita), in the most recent prior year in which data are available and the LEA was in MOE compliance, and has budgeted at least the same amount of state and local funds in the coming year, or budgeted reduced amount due to federally allowable exceptions or state reconsiderations.	
<input checked="" type="radio"/> The LEA assures it used the local expenditures (in total or per capita), in the most recent prior year in which data are available and the LEA was in MOE compliance, and has budgeted at least the same amount of local funds in the coming year, or budgeted reduced amount due to federally allowable exceptions or state reconsiderations.	



1 b. The LEA verifies that the data provided on line 1a is from page 2 of the fiscal year 2023 (school year 2022-2023) IDEA-B LEA MOE final compliance review.

BS6016 - Fiscal Compliance Requirements Part 1

Calculating Line 3

Line 2 *plus* Line 3 *must equal or exceed* Line 1

A. LEA MOE for Eligibility	
Enter the amounts below, of either state and local funds or only local funds, to demonstrate MOE for grant eligibility purposes. Remember, to be eligible the budgeted amount must equal or exceed the expenditures for the most recent prior year in which complete expenditure data are available and the LEA was in MOE compliance. LEAs must ensure auditable documentation, including all expenditure and budget data referenced below, is on file to support the data reported and must be made available to TEA upon request.	
Description	Expenditure
1. a) Amount of special education expenditures for the most recent prior year in which complete expenditure data are available and the LEA was in MOE compliance.	\$3
b) <input checked="" type="checkbox"/> The LEA verifies that the data provided on line 1a is from page 2 of the fiscal year 2023 (school year 2023-2024) IDEA-B LEA MOE final compliance review.	
2. Budget for special education for 2024-2025	\$1
3. If the LEA's budget does not equal or exceed the amount expended in the most recent prior year in which complete expenditure data are available, due to federally allowable exceptions or state reconsiderations, provide a specific justification including the amount of reduction. The amount of the reduction plus the budget amount must equal or exceed amount of expenditures. Note that this is used for grant eligibility purposes only and not final compliance determinations. All applicable federal exceptions and state reconsiderations will be reviewed and approved or rejected during the IDEA-B MOE compliance determination process.	Budgeted Reduction Amount
a) <input checked="" type="checkbox"/> The voluntary departure, by retirement or otherwise, or departure for just cause, of special education or related services personnel.	\$2
b) <input type="checkbox"/> A decrease in the enrollment of children with disabilities.	
c) <input type="checkbox"/> The termination of the obligation of the agency, consistent with this part, to provide a program of special education to a particular child with a disability that is an exceptionally costly program, as determined by the State Education Agency (SEA), because the child- <ul style="list-style-type: none"> • Has left the jurisdiction of the agency. • Has reached the age at which the obligation of the agency to provide FAPE to the child has terminated. • No longer needs the program of special education. 	
d) <input type="checkbox"/> The termination of costly expenditures for long-term purchases, such as the acquisition of equipment or the construction of school facilities.	
e) <input type="checkbox"/> The assumption of cost by the high cost fund operated by the SEA under 34 CFR 300.704(c).	
f) <input checked="" type="checkbox"/> Adjustment to Fiscal Effort (MOE Voluntary Reduction).	
4. Assurance of Eligibility Check the appropriate selection below: <ul style="list-style-type: none"> <input type="radio"/> The LEA assures it used the state and local expenditures (in total or per capita), in the most recent prior year in which data are available and the LEA was in MOE compliance, and has budgeted at least the same amount of state and local funds in the coming year, or budgeted reduced amount due to federally allowable exceptions or state reconsiderations. <input checked="" type="radio"/> The LEA assures it used the local expenditures (in total or per capita), in the most recent prior year in which data are available and the LEA was in MOE compliance, and has budgeted at least the same amount of local funds in the coming year, or budgeted reduced amount due to federally allowable exceptions or state reconsiderations. 	

B. MOE Voluntary Reduction (Adjustment to Local Fiscal Efforts)	
1. Indicate whether or not LEA is reducing MOE for 2024-2025:	MOE Voluntary Reduction Amount
<input type="radio"/> I did not meet the eligibility criteria to voluntarily reduce MOE for 2024-2025.	\$0
<input checked="" type="radio"/> I was eligible to voluntarily reduce MOE for 2024-2025 but did not exercise this option.	
<input type="radio"/> I was eligible to voluntarily reduce MOE for 2024-2025 and exercised this option.	

BS6016 - Fiscal Compliance Requirements Part 1 B

Three Criteria required to voluntarily reduce MOE

1. Must have an increase in IDEA-B formula final amount from the previous year.
2. Must have a determination that 'Meets Requirements'.
3. Has not been identified as having significant disproportionality under 34 CFR § 300.647.

The District MUST amend to report the actual dollar amount of MOE Voluntary Reduction.

B. MOE Voluntary Reduction (Adjustment to Local Fiscal Efforts)	
<p>1. Indicate whether or not LEA is reducing MOE for 2024-2025:</p> <p><input type="radio"/> I did not meet the eligibility criteria to voluntarily reduce MOE for 2024-2025.</p> <p><input type="radio"/> I was eligible to voluntarily reduce MOE for 2024-2025 but did not exercise this option.</p> <p><input checked="" type="radio"/> I was eligible to voluntarily reduce MOE for 2024-2025 and exercised this option.</p>	<p>MOE Voluntary Reduction Amount</p> <hr/> <div style="border: 1px solid black; padding: 2px; display: inline-block;">\$840</div>

BS6016 - Fiscal Compliance Requirement Part 2 A

LEAs identified with significant disproportionality are required to reserve 15% for **CCEIS**. The 15% will need to be updated when final amounts are available.

Part 2: Coordinated Early Intervening Services (CEIS) or Comprehensive Coordinated Early Intervening Services (CCEIS) Requirements

A. CEIS or CCEIS Allocation (included in totals budgeted on BS6001)						
	Current Year/New Allocation					Carryover
LEA Name	CEIS or CCEIS	Max CEIS/CCEIS Reserve	Total CEIS/CCEIS	Reserved from IDEA-B Formula	Reserved from IDEA-B Preschool	Will LEA expend CCEIS funds reserved in the prior year during the carryover period?
<input type="checkbox"/> 1. Learn Alot ISD 101-101 ▼	CCEIS ▼	\$1,693,446	\$1,693,446	\$1,693,446		<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> N/A

Add Member District

Delete Member District

Resources

2024-2025 Federal Grant Programs—Important Dates



2024-2025 Federal Grant Programs—Important Dates

2024-2025 Planning Amounts for LEAs will be available at [Entitlements](#).

ESSA Consolidated Federal Grant Application

	Release Date	Due Date
SC5003-Formula Grants Consolidated Schedule	May 1, 2024	September 3, 2024
ADC for ESCs	May 13, 2024	September 3, 2024
ADC for LEAs	May 20, 2024	September 3, 2024
eGrants Application	May 20, 2024	September 3, 2024

SPED (Federal) Grant Application

	Release Date	Due Date
SC5003-Formula Grants Consolidated Schedule	May 1, 2024	September 3, 2024
ADC for LEAs	May 13, 2024	September 3, 2024
eGrants Application	June 5, 2024	September 3, 2024

Perkins V Grant Application

	Release Date	Due Date
SC5600 CLNA for LEAs	February 7, 2024	June 12, 2024
SC5003-Formula Grants Consolidated Schedule	May 1, 2024	September 3, 2024
ADC for LEAs	May 13, 2024	September 3, 2024
eGrants Application	June 12, 2024	September 3, 2024



Trainings for 2024-2025 Federal eGrants Applications

Trainings for the following 2024-2025 federal eGrants applications will be available soon. Registration links will be provided below. All trainings will be virtual.

Training Topic	Date	Time	Registration Link
LEA ESSA Consolidated Grant Application (full-day comprehensive statewide training)	May 28, 2024	9:00am - 4:45pm	ESSA Registration
LEA Special Education Consolidated Grant Application (Federal)	June 18, 2024	9:00am - 10:00am	SPED Federal Registration
LEA Perkins V Grant Application	June 18, 2024	1:30pm - 2:30pm	Perkins V Registration

Training Resources and How-To Videos

Grant Resources

eGrants Resources

eGrants Roles

How-To Videos

How to Request Access to TEA Login (TEAL)

How to Request Access to eGrants

How to Add, Edit, or Remove Contacts in eGrants

Virtual Trainings for 2024-2025 Federal eGrants Applications

Slides and Videos

Grants Administration Division Contacts



Grants Administration Division Contacts

For general grant-related inquiries, email: Grants@tea.texas.gov Division Phone Number: 512-463-8525

For additional information, visit [Grants Administration Division](#).

Please note that negotiators and their assigned regions are subject to change.
When necessary, a negotiator may direct you to the appropriate contact.

Grant Negotiation

ESSA, SPED, Perkins Negotiators

Name	Regions 1-20	Email	Phone
J. J. Sanchez, Specialized Negotiator	4, 16, 18, 19	Juan.Sanchez@tea.texas.gov	(512) 463-3373
Valerie Carrera, Negotiator	1, 3, 8, 12, 14, 15	Valerie.Carrera@tea.texas.gov	(512) 463-8467
Kelly Wamhoff, Negotiator	2, 5, 13, 17	Kelly.Wamhoff@tea.texas.gov	(512) 463-9495
Christie Mizzell-James, Negotiator	6, 7, 9, 11	Christie.Mizzelljames@tea.texas.gov	(512) 463-8424
Tammy Michels, Negotiator	10, 20	Tammy.Michels@tea.texas.gov	(512) 305-8975

ESSER Negotiators

Name	Regions 1-20	Email	Phone
Allison Harkavy-Lash, Negotiator	1, 3, 5, 7, 9, 11, 13, 15, 17, 19	Allison.HarkavyLash@tea.texas.gov	(512) 463-9181
Mariann Middleton, Negotiator	2, 4, 6, 8, 10, 12, 14, 16, 18, 20	Mariann.Middleton@tea.texas.gov	(512) 463-9966

Expenditure Reporting (ER) / Payment Requests / Refunds / TEAL

General ER Mailbox: TEAExpenditures@tea.texas.gov

ESSER ER Mailbox: ESSERExpenditures@tea.texas.gov

Grant Refunds: TEAGrantRefunds@tea.texas.gov

Grants (Non-ESSER) ER Fiscal Coordinators

Name	Email	Phone
Lori Leija, Fiscal Coordinator	Lori.Leija@tea.texas.gov	(512) 305-9276
Raul Jaimes, Fiscal Coordinator	Raul.Jaimes@tea.texas.gov	(512) 463-9264
Jennifer Flores, Fiscal Coordinator	Jennifer.Flores@tea.texas.gov	(512) 463-9214

ESSER ER Fiscal Coordinators

Name	Email	Phone
JoAnn Blais, Fiscal Coordinator	JoAnn.Blais@tea.texas.gov	(512) 463-9329



Special Education Resources

[TEA Grant Opportunities Page](#)

[Applying for a Grant](#)

[eGrants](#)

[Grant Resources](#)

[Special Education Entitlements](#)

[IDEA Fiscal Compliance](#)

[Administering a Grant \(to locate justification forms\)](#)

Grants Administration Webpage



[Home](#) / [Finance and Grants](#) / [Grant Compliance and Administration](#) / [Grants Administration](#)

Grant Resources

The following guidelines, handbooks, trainings, and other resources provide support for grant application and administration processes.

Popular Resources

- [FAQs \(Updated July 15, 2022\)](#)
- [eGrants Roles](#)
- [TEA Grant Opportunities](#)
- [Budgeting Costs Guidance Handbook](#)
- [Forms for Prior Approval, Disclosure, and Justification](#)
- [When to Amend the Application](#)
- [General and Fiscal Guidelines](#)

Fiscal Support

Grants Administration

[Grant Basics](#)

[Applying for a Grant](#)

[Administering a Grant](#)

[Amending an Application](#)

[Expenditure Reporting](#)

[Grant Resources](#)

Related Content

[Budgeting Costs Guidance Handbook](#)

[Entitlements](#)

[Forms for Prior Approval, Disclosure, and Justification](#)

[Grants Awarded Data](#)

[Guidelines, Provisions, and Assurances](#)

[TEA Grant Opportunities](#)

[Universal Errata](#)

Presentation Feedback – How Did We Do?





Questions?