



**2021-2022 Summer Career and Technical Education Grant
Letter of Interest (LOI) Application Due 11:59 p.m. CT, March 28, 2022**

NOGA ID

Authorizing legislation

This LOI application must be submitted via email to loiapplications@tea.texas.gov.

The LOI application may be signed with a digital ID or it may be signed by hand. Both forms of signature are acceptable.

Application stamp-in date and time

TEA must receive the application by **11:59 p.m. CT, March 28, 2022**.

Grant period from

Pre-award costs permitted from

Required Attachments

- 1. Excel workbook with the grant's budget schedules (linked along with this form on the TEA Grants Opportunities page)

See the Program Guidelines for for additional attachment information.

Select Focus Area (Applicants May Select One or Both Focus Areas)

- Focus Area 1: Career and Technical Education Course
- Focus Area 2: Work-Based Learning Experiences

Amendment Number

Amendment number (For amendments only; enter N/A when completing this form to apply for grant funds):

Applicant Information

Organization CDN Campus ESC DUNS

Address City ZIP Vendor ID

Primary Contact Email Phone

Secondary Contact Email Phone

Certification and Incorporation

I understand that this application constitutes an offer and, if accepted by TEA or renegotiated to acceptance, will form a binding agreement. I hereby certify that the information contained in this application is, to the best of my knowledge, correct and that the organization named above has authorized me as its representative to obligate this organization in a legally binding contractual agreement. I certify that any ensuing program and activity will be conducted in accordance and compliance with all applicable federal and state laws and regulations.

I further certify my acceptance of the requirements conveyed in the following portions of the LOI application, as applicable, and that these documents are incorporated by reference as part of the LOI application and Notice of Grant Award (NOGA):

- LOI application, guidelines, and instructions
- Debarment and Suspension Certification
- General and application-specific Provisions and Assurances
- Lobbying Certification

Authorized Official Name Title

Email Phone

Signature Date

Shared Services Arrangements

Shared services arrangements (SSAs) are permitted for this grant. **Check the box below if applying as fiscal agent.**

- The LEA or ESC submitting this application is the fiscal agent of a planned SSA. All participating agencies will enter into a written SSA agreement describing the fiscal agent and SSA member responsibilities. All participants understand that the "Shared Services Arrangement Attachment" must be completed and signed by all SSA members, and submitted to TEA before the NOGA is issued.

Statutory/Program Assurances

The following assurances apply to this program. In order to meet the requirements of the program, the applicant must comply with these assurances.

Check each of the following boxes to indicate your compliance.

1. The applicant provides assurance that program funds will supplement (increase the level of service), and not supplant (replace) state mandates, State Board of Education rules, and activities previously conducted with state or local funds. The applicant provides assurance that state or local funds may not be decreased or diverted for other purposes merely because of the availability of these funds. The applicant provides assurance that program services and activities to be funded from this LOI will be supplementary to existing services and activities and will not be used for any services or activities required by state law, State Board of Education rules, or local policy.
2. The applicant provides assurance that the application does not contain any information that would be protected by the Family Educational Rights and Privacy Act (FERPA) from general release to the public.
3. The applicant provides assurance to adhere to all the Statutory and TEA Program requirements as noted in the 2021-2022 Summer Career and Technical Education Grant Program Guidelines.
4. The applicant provides assurance to adhere to all the Performance Measures, as noted in the 2021-2022 Summer Career and Technical Education Grant Program Guidelines, and shall provide to TEA, upon request, any performance data necessary to assess the success of the program.
5. The applicant provides assurance that curriculum will be appropriately aligned to regional labor market supported CTE programs of study.
6. The applicant provides assurance to provide data to TEA on student completion of courses through a special collection process run by TEA.
7. The applicant assures that any Electronic Information Resources (EIR) produced as part of this agreement will comply with the State of Texas Accessibility requirements as specified in 1 TAC 206, 1 TAC Chapter 213, Federal Section 508 standards, and the WCAG 2.0 AA Accessibility Guidelines.

Summary of Program

Provide an overview of the program to be implemented with grant funds. Include the overall mission and specific needs of the organization. Describe how the program will address the mission and needs. **NOTE: If applying for both Focus Areas, applicant must CLEARLY distinguish between the two in your response.**

Focus Area 2: Work Based Learning Experiences - WORK Farmersville
 Work-Based Learning Partnerships: Fine Arts on Main - Audio/Video Production Camp Trainers, Farmersville ISD Maintenance and Facilities, & Bates Advanced Manufacturing.
 FISD is planning to offer three different WBL opportunities in order to address a wide range of career interests.
 FISD Audio/Video Production Teacher, Mr. Gregoriew, in partnership with a local non-profit organization, Fine Arts on Main, is leading a group of 8 FHS students in offering 2 weeks of Audio/Video Production Training for middle and elementary school students. Students who will be participating as trainers will receive training prior to becoming instructors in the camp experience. Students will be provided with a training plan and will have the opportunity to earn high school credit in the appropriate work-based learning course. Middle school students will be provided with the opportunity to demonstrate mastery of the TEKS for principles of audio, video production and earn high school credit for their training experience. All students will be provided with the opportunity to earn the appropriate industry-based certification at the conclusion of their training.
 FISD Maintenance & Facilities Director, Mr. Earnie Phelps, and FISD STEM Director, Marcus Edwards, will offer a group of student the opportunity to participate in a work-based learning experience within school district departments such as maintenance, transportation, or in collaboration with Bates Manufacturing, a premiere FISD industry partner that offers CNC machining services locally and across the Greater Dallas - Fort Worth Metroplex. Bates Manufacturing believes in a culture of constant improvement through a continuous review of operations and processes. Overall, FISD will recruit 8 to 10 rising junior or seniors students from our advanced manufacturing and engineering program of study to participate in a 2 to 4 week work-based learning experience on location at Bates Manufacturing or within FISD. Students will be provided with a training plan and will have the opportunity to earn high school credit in the appropriate work-based learning course, and an opportunity to earn an industry based certification.

Qualifications and Experience for Key Personnel

Outline the required qualifications and experience for primary project personnel and any external consultants projected to be involved in the implementation and delivery of the program. Include whether the position is existing or proposed.

Title and Responsibilities of Position	Required Qualifications and Experience
Renda Songer Project Dorector	Farmersville ISD District Administrator - Director of State & Federal Programs
Mr. Gregoriew Audio/Video Production WBL Coordinator	Audio/Video Production Camp and work-based learning coordinator
Mr. Earnie Phelps Maintenance, Manufacturing, & Facilities WBL Coordinator	Maintenance & Facilities work-based learning coordinator
Mr. Marcus Edwards Advanced Manufacturing WBL Coordinator	FISD STEM Director

Goals, Objectives, and Strategies

Describe the major goals/objectives of the proposed program. What activities/strategies will be implemented to meet those goals/objectives? **NOTE: If applying for both Focus Areas, applicant must CLEARLY distinguish between the two in your response.**

Focus Area 2: Work Based Learning Experiences - WORK Farmersville

Goals/Objectives

1. Recruit 8 students for AVP WBL Project
2. Register a minimum of 25 FJHS Students for AVP Camp at Fine Arts on Main
3. 100% of FHS students will earn high school credit and an industry based certification
4. 50% of FJHS students will earn high school credit and an industry based certification
5. Recruit 10 students for Maintenance WBL Experience
6. 100% of students in WORK Farmersville Maintenance will earn high school credit and an industry based certification
7. Recruit 2 to 4 students for Bates Manufacturing WBL experience
8. 100% of students will eadn high school credit and an industry based certification.

Activities/Strategies

Actively promote WORK Farmersville to FHS students through a variety of mediums including banners, posters, and social media, and utilize the same mediums to promote camp experiences for younger students

Performance and Evaluation Measures

Describe the performance measures identified for this program which are related to student outcomes and are consistent with the purpose of the program. Include the tools used to measure performance, as well as the processes that will be used to ensure the effectiveness of project objectives and strategies. **NOTE: If applying for both Focus Areas, applicant must CLEARLY distinguish between the two in your response.**

Focus Area 2: Work Based Learning Experiences - WORK Farmersville

Performance Measures

We will track progress towards the goal of recruiting students for the work-based learning experiences.

Other data we will collect: number of students participating; amount of payroll expended; number of high school credits earned over all and per student; number of industry based certification exams attempted and earned.

FISD utilized OnDataSuite to track and monitor CCMR progress of all students.

Budget Narrative

Describe how the proposed budget will meet the needs and goals of the program, including for staffing, supplies and materials, contracts, travel, etc. If applicable, include a high-level snapshot of funds currently allocated to similar programs. Include a short narrative describing how adjustments will be made in the future to meet needs. **NOTE: If applying for both Focus Areas, applicant must CLEARLY distinguish between the two in your response.**

Focus Area 2: Work Based Learning Experiences - WORK Farmersville
Budget from this grant will be used to pay staff, work-based learning experiences for students, pay for industry based certifications, and purchase supplies and materials to facilitate the experiences.

We do not currently have funds allocated to a school district financed work-based learning experience. However, we hope to build future capacity through increasing the number of graduates who leave Fisd CCMR and meet the criteria to earn a CCMR Outcome Bonus.

Program Requirements

1. **Focus Area 1:** Applicants must specify which program(s) of study and the CTE course(s) in the program(s) of study that will be offered (see <https://tea.texas.gov/academics/college-career-and-military-prep/career-and-technical-education/cte-programs-of-study> for a list of the approved statewide programs of study). Include the number of students who be engaged and supported in this focus area.

2. **Focus Area 2:** Applicants must specify business and industry partners who will be involved in the program. Additionally, specify the work-based learning model(s) which will be utilized and the number of students who will be engaged and supported.

Focus Area 2: Work Based Learning Experiences - WORK Farmersville
Industry Partners: Fine Arts on Main, BATES Manufacturing, FISD Curriculum & Instruction, FISD Facilities and Maintenance

We anticipate approximately 25 students to be engaged and supported. Students who are participating in the WBL project WORK Farmersville will earn \$10.00 hourly.

Appendix I: Amendment Description and Purpose (leave this section blank when completing the initial application for funding)

An amendment must be submitted when the program plan or budget is altered for the reasons described in the "When to Amend the Application" document posted on the [Administering a Grant](#) page. The following are required to be submitted for an amendment: (1) Page 1 of the application with updated contact information and current authorized official's signature and date, (2) Appendix I with changes identified and described, (3) all updated sections of the application or budget affected by the changes identified below, and, if applicable, (4) Amended Budget Request. Amendment Instructions with more details can be found on the last tab of the budget template.

You may duplicate this page

Amended Section

Reason for Amendment