



To the Administrator Addressed

Commissioner Mike Morath

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DATE:	January 23, 2020
SUBJECT:	2019 Leaver Records Data Validation Compliance Reviews
CATEGORY:	Data Reporting Compliance Unit Update
NEXT STEPS:	Share with appropriate staff

Last year, data validation monitoring responsibilities were transferred to the Data Reporting Compliance Unit (DRCU) within the Information Technology Services Business Management Division of the Texas Education Agency (TEA). The DRCU examines data submitted through Texas Student Data System (TSDS) Public Education Information Management System (PEIMS) by local education agencies (LEAs) as well as certain data validation indicators from the Performance-Based Monitoring (PBM) Data Validation System against required data submission standards for compliance. The DRCU works together with LEAs to improve data submission and support multiple data-driven systems across the TEA.

The PBM Data Validation System, developed in response to state and federal statutes, analyzes leaver records annually to look for potential data anomalies, as required by Texas Education Code (TEC), §39.308. The [2019 Leaver Records Data Validation Manual](#) outlined eight indicators. You may retrieve a copy of your LEA's PBM 2019 Leaver Records Data Validation (LRDV) report to determine if your LEA triggered any 2019 indicators by logging into the Texas Education Agency Login ([TEAL](#)) portal to access the Accountability application. Contact the PBM Unit with questions specific to these reports, indicators, or their calculations at (512) 463-9704 or at PBM@tea.texas.gov.

An LEA will have a 2019 Leaver Records Data Reporting Compliance Review form to complete for each indicator triggered. Forms focus on compliance with the Texas Education Data Standards, and indicators one through five will contain prepopulated student-level data to validate. Identified LEAs are expected to: (a) validate and document that the data are correct and address any identified potential program implementation concerns found during the process; or (b) improve local data collection and submission procedures if the LEA's identification occurred because of incorrect data. **The DRCU will make LRDV compliance review forms available to LEAs for download from the Intervention, Stage, and Activity Manager (ISAM) application accessible through TEAL on January 24, 2020.**

ISAM is only accessible to authorized users. You must first request a TEAL account. If you have an existing TEAL account, you may then request access to ISAM. Further information and corresponding forms to request TEAL, ISAM, or Accountability access may be found here: https://tea.texas.gov/About_TEA/Other_Services/Secure_Applications/TEAL_Secure_Applications_Information/. If you need assistance requesting any access or using the ISAM application, contact your PBM representative at your regional education service center.

Contact Information:

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