



**2020-2021 Summer Career and Technical Education Grant
Letter of Interest (LOI) Application Due 11:59 p.m. CT, March 26, 2021**

NOGA ID

Authorizing legislation

This LOI application must be submitted via email to loiapplications@tea.texas.gov.

The LOI application may be signed with a digital ID or it may be signed by hand. Both forms of signature are acceptable.

Application stamp-in date and time

TEA must receive the application by **11:59 p.m. CT, March 26, 2021**.

Grant period from

Pre-award costs permitted from

Required Attachments

1. Excel workbook with the grant's budget schedules (linked along with this form on the TEA Grants Opportunities page)

See the Program Guidelines for for additional attachment information.

Select Focus Area (Applicants May Select One or Both Focus Areas)

- Focus Area 1: Career and Technical Education Course
- Focus Area 2: Work-Based Learning Experiences

Amendment Number

Amendment number (For amendments only; enter N/A when completing this form to apply for grant funds):

Applicant Information

Organization CDN Campus ESC DUNS

Address City ZIP Vendor ID

Primary Contact Email Phone

Secondary Contact Email Phone

Certification and Incorporation

I understand that this application constitutes an offer and, if accepted by TEA or renegotiated to acceptance, will form a binding agreement. I hereby certify that the information contained in this application is, to the best of my knowledge, correct and that the organization named above has authorized me as its representative to obligate this organization in a legally binding contractual agreement. I certify that any ensuing program and activity will be conducted in accordance and compliance with all applicable federal and state laws and regulations.

I further certify my acceptance of the requirements conveyed in the following portions of the LOI application, as applicable, and that these documents are incorporated by reference as part of the LOI application and Notice of Grant Award (NOGA):

- LOI application, guidelines, and instructions
- Debarment and Suspension Certification
- General and application-specific Provisions and Assurances
- Lobbying Certification

Authorized Official Name Title

Email Phone

Signature Date

Shared Services Arrangements

Shared services arrangements (SSAs) are permitted for this grant. **Check the box below if applying as fiscal agent.**

- The LEA or ESC submitting this application is the fiscal agent of a planned SSA. All participating agencies will enter into a written SSA agreement describing the fiscal agent and SSA member responsibilities. All participants understand that the "Shared Services Arrangement Attachment" must be completed and signed by all SSA members, and submitted to TEA before the NOGA is issued.

Statutory/Program Assurances

The following assurances apply to this program. In order to meet the requirements of the program, the applicant must comply with these assurances.

Check each of the following boxes to indicate your compliance.

1. The applicant provides assurance that program funds will supplement (increase the level of service), and not supplant (replace) state mandates, State Board of Education rules, and activities previously conducted with state or local funds. The applicant provides assurance that state or local funds may not be decreased or diverted for other purposes merely because of the availability of these funds. The applicant provides assurance that program services and activities to be funded from this LOI will be supplementary to existing services and activities and will not be used for any services or activities required by state law, State Board of Education rules, or local policy.
2. The applicant provides assurance that the application does not contain any information that would be protected by the Family Educational Rights and Privacy Act (FERPA) from general release to the public.
3. The applicant provides assurance to adhere to all the Statutory and TEA Program requirements as noted in the 2020-2021 Summer Career and Technical Education Grant Program Guidelines.
4. The applicant provides assurance to adhere to all the Performance Measures, as noted in the 2020-2021 Summer Career and Technical Education Grant Program Guidelines, and shall provide to TEA, upon request, any performance data necessary to assess the success of the program.
5. The applicant provides assurance that curriculum will be appropriately aligned to regional labor market supported CTE programs of study.
6. The applicant assures that any Electronic Information Resources (EIR) produced as part of this agreement will comply with the State of Texas Accessibility requirements as specified in 1 TAC 206, 1 TAC Chapter 213, Federal Section 508 standards, and the WCAG 2.0 AA Accessibility Guidelines.
7. The applicant provides assurance to provide data to TEA on student completion of courses through a special collection process run by TEA.

Summary of Program

Provide an overview of the program to be implemented with grant funds. Include the overall mission and specific needs of the organization. Describe how the program will address the mission and needs. **NOTE: If applying for both Focus Areas, applicant must CLEARLY distinguish between the two in your response.**

According to the National Center for Education Statistics, Bastrop ISD is a rural distant district. The city of Bastrop is located approximately 35 miles east of Austin. The district serves students from Bastrop, Cedar Creek, Paige, Red Rock, Rockne, and vast rural areas of Bastrop County. Our mission as a district is to empower our graduates to become successful and productive in a global society. Two of our core beliefs are 1.) that community collaboration directly results in the growth of our schools, and 2.) that involvement beyond the classroom contributes to student success. Our proposed CTE Summer Internship Program aligns directly with our district mission and beliefs. Our district leaders and school board members are committed to offering CTE programs of study which are aligned with regional labor needs and workforce projections. At this time, during a global pandemic, our need is to provide our students with meaningful work-based learning opportunities so that they can develop employability skills while providing value to our community and multiple businesses in the district.

Bastrop ISD will utilize grant funding to create and implement a summer internship program in partnership with the Bastrop Chamber of Commerce. Through an 8-week internship program, we will provide students with 2 weeks of Career Preparation instruction and training followed by 6 weeks of internships with multiple members of the Bastrop Chamber of Commerce. Students are estimated to work 80-120 hours at their internship, depending on their internship placement. 10-12 students from Bastrop HS and Cedar Creek HS will be served through the internship program. We will target recruiting/enrolling 11th-12th grade students who have taken at least two CTE courses. Students will earn course credit in Career Preparation I (PEIMS Service ID # 12701300). The Bastrop Chamber of Commerce will host at least 2 interns and will coordinate with chamber members to host at least 10 additional interns. Interns will be placed with companies based on their course of study, interests, aptitudes, and aspirations to ensure a mutually beneficial relationship for the student and hosting business. The internship program is designed to collaborate with businesses in our community in order to provide meaningful work-based learning opportunities for our students.

Qualifications and Experience for Key Personnel

Outline the required qualifications and experience for primary project personnel and any external consultants projected to be involved in the implementation and delivery of the program. Include whether the position is existing or proposed.

Title and Responsibilities of Position

Required Qualifications and Experience

Individual TBD, teacher at Bastrop ISD, will teach Career Preparation I course and supervise interns (existing position)

Certified to teach Career Preparation course; Experience monitoring work-based learning placements with local employers

Amanda Brantley, Director of College, Career, and Military Readiness at Bastrop ISD, will coordinate grant activities (existing position)

Experience implementing and monitoring state and federal grant programs and supporting CTE programs and work-based learning

Steven Henn, Coordinator of CTE at Bastrop ISD, will coordinate with Chamber of Commerce to source internship providers (existing position)

Experience implementing state grant programs and evaluating outcomes of grants; Understanding of CTE programs in BISD

Becki Womble, President/CEO at Bastrop Chamber of Commerce, will help to source internship providers (external position)

Chief Executive Officer at Bastrop Chamber of Commerce; Experience leading community-wide events

Chris White, Communications & Media Manager at Bastrop Chamber of Commerce, will help to promote the program (external position)

Communications Manager at Bastrop Chamber of Commerce; Former Bastrop ISD student and intern

Goals, Objectives, and Strategies

Describe the major goals/objectives of the proposed program. What activities/strategies will be implemented to meet those goals/objectives? **NOTE: If applying for both Focus Areas, applicant must CLEARLY distinguish between the two in your response.**

Bastrop ISD aims to support our students by collaborating with the Bastrop Chamber of Commerce to place students into summer internships with local businesses and organizations. We believe strongly in community involvement and collaboration and this program is a prime example of how our community supports students. Our goals for the summer program are: By August 31, 2021, successfully place 10-12 students into internships with local businesses and organizations. All participants (100%) will successfully complete the Career Preparation I course training and receive favorable marks from their internship sponsor. We will meet these goals and objectives by ensuring our leadership is equipped to support the CTE Summer Internship program. We will utilize our website and social media pages to spread awareness about the objective, mission, and activities. We will ensure students are enrolled in the program in time to plan for summer activities by beginning recruitment and enrollment as soon as the grant award is announced (April). We will target recruiting/enrolling 11th-12th grade students from Bastrop HS and Cedar Creek HS who have taken at least two CTE courses. We will ensure student success in the Career Preparation I course and internship by equipping the CTE teacher leading the course with instructional materials and supplies to provide instruction while complying with COVID-19 social distancing practices. The teacher will be supported by the Bastrop ISD administrators, if needed, to ensure students master the content.

Performance and Evaluation Measures

Describe the performance measures identified for this program which are related to student outcomes and are consistent with the purpose of the program. Include the tools used to measure performance, as well as the processes that will be used to ensure the effectiveness of project objectives and strategies. **NOTE: If applying for both Focus Areas, applicant must CLEARLY distinguish between the two in your response.**

The Summer Internship Program will be focused on student outcomes and evaluated based on several performance measures and data points. We will collect data on the demographics of students who enroll in, participate in, and complete the program, including grade level, race/ethnicity, and economically disadvantaged status, as well as whether they have been identified as in need of special education services. We will utilize other data collected for TSDS PEIMS to provide analysis numbers for district leadership, our school board, and TEA grant reporting requirements. Our goal is to have all students (10-12) (100%) of students who participate in the program to receive course credit for Career Preparation I. Another goal is to have 100% of the students receive positive feedback from internship providers/sponsors regarding their on-the-job performance. A final goal is to receive indication from all internship providers/sponsors that they would be willing to host students again in future iterations of the program. We will provide additional services to students who need additional support, such as tutoring and mentoring sessions with the course teacher. We must provide wraparound services like these in order to provide an equitable setting for all students, the majority (approximately 57%) of whom are from economically disadvantaged households. Data on all of these services will be collected by the teacher and Bastrop ISD Career and Technical Education Department staff to evaluate student need and intervention. During the first two weeks of the program, there will be formative quizzes and summative exams delivered, in addition to a pre-test, mid-course test, and post test. These assessments will be used to guide instruction, determine intervention needs, and evaluate TEKS mastery for course credit. To measure student learning objectives and outcomes in the internship experience, we will administer a feedback tool with our business partners regarding our students behavior and performance during the internship to gather and analyze this data. The data will be both qualitative and quantitative and will provide insight on whether our goals, learning objectives, and student outcomes were successfully met.

Budget Narrative

Describe how the proposed budget will meet the needs and goals of the program, including for staffing, supplies and materials, contracts, travel, etc. If applicable, include a high-level snapshot of funds currently allocated to similar programs. Include a short narrative describing how adjustments will be made in the future to meet needs. **NOTE: If applying for both Focus Areas, applicant must CLEARLY distinguish between the two in your response.**

Bastrop ISD will use grant funding to offer a summer internship program aimed at serving 10-12 students over the summer months. The program supports our district mission to empower our graduates to become successful and productive in a global society while also aligning to two core district beliefs: 1.) that community collaboration directly results in the growth of our schools, and 2.) that involvement beyond the classroom contributes to student success. Currently, we offer Career Preparation I and allocate CTE funding to support the program. Through this grant funding we will be able to serve additional students who may not be able to participate in Career Preparation during the traditional school year due to other scheduling constraints. This grant program will help our district provide additional capstone work-based learning experiences to 10-12 students. We believe that we will be able to utilize data and outcomes from this program to demonstrate the need and return on investment for future funding to our school board and community.

Approximately 10% of the grant funds will be allocated to provide extra duty pay to the Career Preparation teacher and internship supervisor who will be working an additional 8 weeks over the summer above and beyond her teaching contract.

Bastrop ISD will serve as the employer of record for all internships and will process payroll for the 10-12 interns. Our goal is to provide an hourly wage of at least \$12-15 per hour for the interns over the course of their six week experience. Students are estimated to work 80-120 hours at their internship, depending on their internship placement. As such, approximately 40% of grant funding will be used to pay intern wages, support internship providers, and procure additional liability insurance to cover students, the school district, and internship sponsors in case of injuries.

A portion of grant funds will be utilized to procure laptops for the interns to ensure that they can work at their internship placement. We want to reduce barriers to participation from business partners and feedback from partners suggests that the district should provide interns with a laptop so that businesses do not have to incur that expense. Additionally, funds will be allocated to help purchase any necessary uniforms required for internships. We are suggesting to business partners that students be allowed to wear Bastrop ISD polo shirts while on the job.

Some funding will be allocated to transportation to help students get to the school for the first two weeks of training as well as assist students getting to and from their internship placements.

Less than \$300 has been allocated for indirect costs.

Program Requirements

1. **Focus Area 1:** Applicants must specify which program(s) of study and the CTE course(s) in the program(s) of study that will be offered (see <https://tea.texas.gov/academics/college-career-and-military-prep/career-and-technical-education/approved-cte-programs-study> for a list of the approved statewide programs of study). Include the number of students who be engaged and supported in this focus area.

N/A

2. **Focus Area 2:** Applicants must specify business and industry partners who will be involved in your program. Additionally, specify the work-based learning model(s) which will be utilized and the number of students who will be engaged and supported.

Summer grant funds from the Texas Education Agency will allow Bastrop ISD to offer a CTE Summer Internship Program. The overall program will last 8 weeks with the first 2 weeks focusing on preparing students for their 6 week internships. Students will receive course credit for Career Preparation I and will be paid for their internship hours. Students are estimated to work 80-120 hours at their internship, depending on their internship placement.

The Summer Internship Program will support several Bastrop ISD programs of study. While all students will be eligible for the program, outreach and recruitment efforts will center on students who have taken two or more CTE courses. Based on conversations with the Bastrop Chamber of Commerce, students actively involved in the following programs of study may be attractive candidates for Chamber members: Design and Multimedia Arts; Digital Communications; Business Management; and Lodging and Resort Management.

The Bastrop Chamber of Commerce will host at least two interns and has committed to sourcing additional internship placements with Chamber of Commerce members (including the City of Bastrop). 10-12 students will be served in total. The Bastrop Chamber of Commerce has submitted a letter of support which is included in our grant application packet.

The primary work-based learning model will be paid internships. Internships are effective career preparation experiences to help students gain real-world experience and develop their portfolio of employability skills.

Appendix I: Amendment Description and Purpose (leave this section blank when completing the initial application for funding)

An amendment must be submitted when the program plan or budget is altered for the reasons described in the "When to Amend the Application" document posted on the [Administering a Grant](#) page. The following are required to be submitted for an amendment: (1) Page 1 of the application with updated contact information and current authorized official's signature and date, (2) Appendix I with changes identified and described, (3) all updated sections of the application or budget affected by the changes identified below, and, if applicable, (4) Amended Budget Request. Amendment Instructions with more details can be found on the last tab of the budget template.

You may duplicate this page

Amended Section

Reason for Amendment



927 Main Street • Bastrop, Texas 78602
Phone: 512.303.0558
www.bastropchamber.com

March 17, 2021

Barry Edwards, Superintendent
Amanda Brantley, Director of College, Career, and Military Readiness
Bastrop ISD
906 Farm Street
Bastrop, TX 78602

Dear Mr. Edwards and Mrs. Brantley,

I am honored to write this letter of support for Bastrop ISD as it seeks grant funding from the Texas Education Agency related to the CTE Summer Grant. My team and I are excited to partner with Bastrop ISD to help place students into summer internships with Chamber members. We are excited to host two interns ourselves as part of the project. Our interns will help us prepare for a large community-wide event, the Patriotic Festival.

Christopher White is the Chamber's Communication and Media Manager and is a former Bastrop ISD student. He often speaks of how an internship experience helped him prepare for his current career. We want to help as many students as possible be placed into internships because we know how important and valuable, they are to professional development.

We look forward to working with you on this project.

Sincerely,

Becki Womble, IOM
President/CEO

"The mission of the Bastrop Chamber of Commerce is to improve business prosperity, and thereby the quality of life for all Bastrop area citizens, through leadership, advocacy, and collaboration."

Application Part 2:

2020-2021 Summer Career and Technical Education Grant

County District Number or Vendor ID:		011901	Amendment # (for amendments only):			
Payroll Costs (6100)						
	Employee Position Title	Estimated # of Positions 100% Grant Funded	Estimated # of Positions Less than 100% Grant Funded	Focus Area 1	Focus Area 2	Grant Amount Budgeted
1	Teacher				\$ -	\$ -
2	Educational Aide			\$ -	\$ -	\$ -
3	Tutor			\$ -	\$ -	\$ -
Program Management and Administration						
4	Project Director			\$ -		\$ -
5	Project Coordinator			\$ -	\$ -	\$ -
6	Teacher Facilitator			\$ -	\$ -	\$ -
7	Teacher Supervisor			\$ -	\$ -	\$ -
8	Secretary/Admin Assistant			\$ -	\$ -	\$ -
9	Data Entry Clerk			\$ -	\$ -	\$ -
10	Grant Accountant/Bookkeeper			\$ -	\$ -	\$ -
11	Evaluator/Evaluation Specialist			\$ -	\$ -	\$ -
Auxiliary						
12	Counselor				\$ -	\$ -
13	Social Worker			\$ -	\$ -	\$ -
14	Community Liaison/Parent Coordinator			\$ -	\$ -	\$ -
Education Service Center (to be completed by ESC only when ESC is the applicant)						
15	ESC Specialist/Consultant			\$ -		\$ -
16	ESC Coordinator/Manager/Supervisor			\$ -	\$ -	\$ -
17	ESC Support Staff			\$ -	\$ -	\$ -
18	ESC Other: (Enter position title here)			\$ -	\$ -	\$ -
19	ESC Other: (Enter position title here)			\$ -	\$ -	\$ -
20	ESC Other: (Enter position title here)			\$ -	\$ -	\$ -
Other Employee Positions						
21	(Enter position title here)			\$ -	\$ -	\$ -
22	(Enter position title here)			\$ -	\$ -	\$ -
23	Subtotal Employee Costs:			\$ -	\$ -	\$ -
Substitute, Extra-Duty Pay, Benefits Costs						
24	6112 - Substitute Pay				\$ -	\$ -
25	6119 - Professional Staff Extra-Duty Pay			\$ -	\$ 10,400	\$ 10,400
26	6121 - Support Staff Extra-Duty Pay			\$ -	\$ -	\$ -
27	6140 - Employee Benefits			\$ -	\$ 728	\$ 728
28	61XX - Tuition Remission (IHEs only)			\$ -	\$ -	\$ -
29	Subtotal Substitute, Extra-Duty Pay, Benefits Costs:			\$ -	\$ 11,128	\$ 11,128
30	Total Program Costs:			\$ -	\$ 11,128	\$ 11,128

[For budgeting assistance, see the Allowable Cost and Budgeting Guidance section of the Grants Administration Division Administering a Grant page.](#)

FOR TEA USE ONLY	
Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate):	By TEA staff person:

County District Number or Vendor ID: 011901	Amendment #: 0
---	----------------

Professional and Contracted Services (6200)

NOTE: Specifying an individual vendor in a grant application does not meet the applicable requirements for sole-source providers. TEA's approval of such grant applications does not constitute approval of a sole-source provider. Please provide a brief description for the service and purpose.

	Description of Service and Purpose	Focus Area 1	Focus Area 2	Grant Amount Budgeted
1	6260 - Rental or lease of buildings, space in buildings, or land	\$ -	\$ -	\$ -
2	Service: 6290 - Miscellaneous Contracted Services Specify purpose: Student Internship Pay	\$ -	\$ 18,000	\$ 18,000
3	Service: 6290 - Miscellaneous Contracted Services Specify purpose: Student Liability Insurance	\$ -	\$ 1,200	\$ 1,200
4	Service: 6290 - Miscellaneous Contracted Services Specify purpose: Internship Provider/Supervisor Support	\$ -	\$ 6,000	\$ 6,000
5	Service: Specify purpose:	\$ -	\$ -	\$ -
6	Service: Specify purpose:	\$ -	\$ -	\$ -
7	Service: Specify purpose:	\$ -	\$ -	\$ -
8	Service: Specify purpose:	\$ -	\$ -	\$ -
9	Subtotal of professional and contracted services requiring specific approval:	\$ -	\$ 25,200	\$ 25,200
10	Remaining 6200 - Professional and contracted services that do not require specific approval.	\$ -	\$ -	\$ -
11	Total Program Costs:	\$ -	\$ 25,200	\$ 25,200

FOR TEA USE ONLY

Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person:

County District Number or Vendor ID: 011901		Amendment #: 0	
Supplies and Materials (6300)			
Expense Item Description		Focus Area 1	Focus Area 2
1	6300 - Supplies and materials that do not require specific approval:	\$ -	\$ 10,920
2	Total Program Costs:	\$ -	\$ 10,920

FOR TEA USE ONLY	
Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate):	By TEA staff person:

County District Number or Vendor ID: 011901		Amendment #: 0		
Other Operating Costs (6400)				
Expense Item Description		Focus Area 1	Focus Area 2	Grant Amount Budgeted
1	6411 - Out-of-state travel for employees. Must be allowable per Program Guidelines and grantee must keep documentation locally.	\$ -	\$ -	\$ -
2	6412 - Travel for students to conferences (does not include field trips). Requires pre-authorization in writing. Specify name and purpose of conference:	\$ -	\$ -	\$ -
3	6412/6494 - Educational Field Trip(s). Must be allowable per Program Guidelines and grantee must keep documentation locally.	\$ -	\$ -	\$ -
4	6413 - Stipends for non-employees other than those included in 6419.	\$ -	\$ -	\$ -
5	6419 - Non-employee costs for conferences. Requires pre-authorization in writing.	\$ -	\$ -	\$ -
6	6411/6419 - Travel costs for officials such as Executive Director, Superintendent, or Local Board Members. Allowable only when such costs are directly related to the grant. Must be allowable per Program Guidelines and grantee must keep out-of-state travel documentation locally.	\$ -	\$ -	\$ -
7	6495 - Cost of membership in civic or community organizations.	\$ -	\$ -	\$ -
8	6419 - Heating expenses for non-employee.	\$ -	\$ -	\$ -
9	Subtotal of other operating costs (6400) requiring specific approval:	\$ -	\$ -	\$ -
10	Remaining 6400 - Other operating costs that do not require specific approval.	\$ -	\$ 2,480	\$ 2,480
11	Total Program Costs:	\$ -	\$ 2,480	\$ 2,480

In-state travel for employees does not require specific approval.

FOR TEA USE ONLY	
Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person:

County District Number or Vendor ID: 011901				Amendment #: 0	
Capital Outlay (6600)					
Description and Purpose	Quantity	Unit Cost	Focus Area 1	Focus Area 2	Grant Amount Budgeted
6669 - Library Books and Media (capitalized and controlled by library)					
1		N/A	N/A	\$ -	\$ -
66XX - Computing Devices, capitalized					
2	(Enter description and brief purpose)				\$ -
3		\$ -	\$ -	\$ -	\$ -
4		\$ -	\$ -	\$ -	\$ -
5		\$ -	\$ -	\$ -	\$ -
6		\$ -	\$ -	\$ -	\$ -
7		\$ -	\$ -	\$ -	\$ -
8		\$ -	\$ -	\$ -	\$ -
9		\$ -	\$ -	\$ -	\$ -
66XX - Software, capitalized					
10	(Enter description and brief purpose)				\$ -
11		\$ -	\$ -	\$ -	\$ -
12		\$ -	\$ -	\$ -	\$ -
66XX - Equipment, furniture, or vehicles					
13	(Enter description and brief purpose)	\$ -	\$ -	\$ -	\$ -
14		\$ -	\$ -	\$ -	\$ -
15		\$ -	\$ -	\$ -	\$ -
66XX - Capital expenditures for additions, improvements, or modifications to capital assets that materially increase their value or useful life (not ordinary repairs and maintenance)					
16	(Enter description and brief purpose)				
17	Total Program Costs:		\$ -	\$ -	\$ -

FOR TEA USE ONLY	
Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person:

County District Number or vendor ID: 011901		Amendment #		
Grant Period:	May 1, 2021 - August, 2021		Fund Code/Shared Services Arrangement: 429/459	
Program Budget Summary				
Description and Purpose	Source of Funds			
	Class/ Object Code	Focus Area 1	Focus Area 2	Total Budgeted Cost
1 Payroll Costs	6100	\$ -	\$ 11,128	\$ 11,128
2 Professional and Contracted Services	6200	\$ -	\$ 25,200	\$ 25,200
3 Supplies and Materials	6300	\$ -	\$ 10,920	\$ 10,920
4 Other Operating Costs	6400	\$ -	\$ 2,480	\$ 2,480
5 Capital Outlay	6600	\$ -	\$ -	\$ -
Consolidate Administrative Funds			N/A	
6	Total Direct Costs:	\$ -	\$ 49,728	\$ 49,728
7	<u>Enter Percentage (%) of Indirect Costs:</u> 2,546	N/A	\$ 272	\$ 272
8	Grand Total of Budgeted Costs:	\$ -	\$ 50,000	\$ 50,000
Shared Services Arrangement				
9	6493	Payments to member districts of shared services arrangements	\$ -	\$ -
Administrative Cost Calculation				
10	Total Grant Amount Budgeted:			\$ 50,000
11	Reasonable and necessary administrative costs established for the program:			0.15
12	Maximum amount allowable for administrative costs, including indirect costs:			\$ 7,500

FOR TEA USE ONLY	
Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person: