



**2020-2021 Summer Career and Technical Education Grant
Letter of Interest (LOI) Application Due 11:59 p.m. CT, March 26, 2021**

NOGA ID

Authorizing legislation

This LOI application must be submitted via email to loiapplications@tea.texas.gov.

The LOI application may be signed with a digital ID or it may be signed by hand. Both forms of signature are acceptable.

Application stamp-in date and time

TEA must receive the application by **11:59 p.m. CT, March 26, 2021**.

Grant period from

Pre-award costs permitted from

Required Attachments

- 1. Excel workbook with the grant's budget schedules (linked along with this form on the TEA Grants Opportunities page)

See the Program Guidelines for for additional attachment information.

Select Focus Area (Applicants May Select One or Both Focus Areas)

- Focus Area 1: Career and Technical Education Course
- Focus Area 2: Work-Based Learning Experiences

Amendment Number

Amendment number (For amendments only; enter N/A when completing this form to apply for grant funds):

Applicant Information

Organization CDN Campus ESC DUNS

Address City ZIP Vendor ID

Primary Contact Email Phone

Secondary Contact Email Phone

Certification and Incorporation

I understand that this application constitutes an offer and, if accepted by TEA or renegotiated to acceptance, will form a binding agreement. I hereby certify that the information contained in this application is, to the best of my knowledge, correct and that the organization named above has authorized me as its representative to obligate this organization in a legally binding contractual agreement. I certify that any ensuing program and activity will be conducted in accordance and compliance with all applicable federal and state laws and regulations.

I further certify my acceptance of the requirements conveyed in the following portions of the LOI application, as applicable, and that these documents are incorporated by reference as part of the LOI application and Notice of Grant Award (NOGA):

- LOI application, guidelines, and instructions
- Debarment and Suspension Certification
- General and application-specific Provisions and Assurances
- Lobbying Certification

Authorized Official Name Title

Email Phone

Signature Date

Shared Services Arrangements

Shared services arrangements (SSAs) are permitted for this grant. **Check the box below if applying as fiscal agent.**

- The LEA or ESC submitting this application is the fiscal agent of a planned SSA. All participating agencies will enter into a written SSA agreement describing the fiscal agent and SSA member responsibilities. All participants understand that the "Shared Services Arrangement Attachment" must be completed and signed by all SSA members, and submitted to TEA before the NOGA is issued.

Statutory/Program Assurances

The following assurances apply to this program. In order to meet the requirements of the program, the applicant must comply with these assurances.

Check each of the following boxes to indicate your compliance.

1. The applicant provides assurance that program funds will supplement (increase the level of service), and not supplant (replace) state mandates, State Board of Education rules, and activities previously conducted with state or local funds. The applicant provides assurance that state or local funds may not be decreased or diverted for other purposes merely because of the availability of these funds. The applicant provides assurance that program services and activities to be funded from this LOI will be supplementary to existing services and activities and will not be used for any services or activities required by state law, State Board of Education rules, or local policy.
2. The applicant provides assurance that the application does not contain any information that would be protected by the Family Educational Rights and Privacy Act (FERPA) from general release to the public.
3. The applicant provides assurance to adhere to all the Statutory and TEA Program requirements as noted in the 2020-2021 Summer Career and Technical Education Grant Program Guidelines.
4. The applicant provides assurance to adhere to all the Performance Measures, as noted in the 2020-2021 Summer Career and Technical Education Grant Program Guidelines, and shall provide to TEA, upon request, any performance data necessary to assess the success of the program.
5. The applicant provides assurance that curriculum will be appropriately aligned to regional labor market supported CTE programs of study.
6. The applicant assures that any Electronic Information Resources (EIR) produced as part of this agreement will comply with the State of Texas Accessibility requirements as specified in 1 TAC 206, 1 TAC Chapter 213, Federal Section 508 standards, and the WCAG 2.0 AA Accessibility Guidelines.
7. The applicant provides assurance to provide data to TEA on student completion of courses through a special collection process run by TEA.

Summary of Program

Provide an overview of the program to be implemented with grant funds. Include the overall mission and specific needs of the organization. Describe how the program will address the mission and needs. **NOTE: If applying for both Focus Areas, applicant must CLEARLY distinguish between the two in your response.**

La Villa ISD is a rural school district in south Texas. For this grant, we will be partnering with a neighboring school district, La Feria ISD, to provide the Career Preparation I course and work-based learning experiences (via a virtual paid internship) to students from both school districts (Focus Area 2). Our students have limited opportunities for career exploration and work-based learning, which are much more accessible to students in urban and suburban communities. Our mission is to create equitable opportunities for our students so that they will be prepared for college, career, or the military and tomorrow's global workforce. Our district leaders believe it is necessary to begin offering Career Preparation I, along with virtual work-based learning, to give our students the chance to explore careers and industries with limited or no presence near our small communities. Because our students are majority economically disadvantaged and have lived most of their lives in our rural town, many of our students are in need of work-based learning experiences to expand their perspectives on career pathways. Additionally, we are in need of an innovative opportunity to engage students this summer due to the global pandemic over the past year. This virtual micro-internship will provide opportunities for 12 students to learn and practice transferable employability skills while maintaining best practice safety measures to protect from COVID-19. La Feria ISD offers a Program of Study in Law Enforcement (Law and Public Safety) and a Health Science program in nursing. In the 2022-2023 school year, La Villa is going to launch a Nursing Science Program of Study (Health Science). These are both popular programs of study for the students from our school districts due to the close proximity to a large prison, the US-Mexico borders, and major healthcare employers. These programs are also aligned with high-wage, in-demand target occupations identified by our regional workforce board. Because these programs provide strong student career pathways, our districts are in need of targeted college/career advising materials to help recruit students to the programs. We will use grant funds to pay student interns to do project-based research on careers in Law and Public Service and Health Science for La Villa ISD (the internship provider) while learning the knowledge and skills associated with the Career Preparation I course. The program/internship will require 90 hours of work from the students over five weeks (mid-June - mid-July). During the internship, students will learn and practice virtual collaboration skills to work as a team and produce accurate, factual, and relevant college and career advising materials. The employability skills of collaboration, written and verbal communication, and virtual communication will be invaluable for our students' career readiness. Students will also learn how to identify valid and reliable information sources from the internet and analyze labor market information/data. The outcome of this internship will be for students to gain knowledge about college and career options, learn how to identify and analyze labor market data, and produce digital (online) college/career advising materials.

Qualifications and Experience for Key Personnel

Outline the required qualifications and experience for primary project personnel and any external consultants projected to be involved in the implementation and delivery of the program. Include whether the position is existing or proposed.

Title and Responsibilities of Position	Required Qualifications and Experience
Jessica Cervantes, La Villa ISD teacher, will teach Career Preparation I and lead the Health Science student interns (existing position)	Teacher at La Villa ISD with credentials to teach CTE courses and experience teaching health science content; knowledge of employability skills in healthcare industry
Carlos Romero, La Feria ISD teacher, will Career Preparation I and lead the Law Enforcement student interns (existing position)	Teacher at La Feria ISD with credentials to teach CTE courses and experience teaching Law and Public Safety content; knowledge of employability skills in law enforcement industry
Individual TBD, La Villa ISD, will serve as liaison to La Feria ISD and support Ms. Cervantes (existing position)	Staff member at La Villa ISD with knowledge of instructional practices, ability to collaborate with multiple stakeholders, and experience managing grant activities/funds
Veronica Torres, La Feria ISD Technology Director, will serve as liaison to La Villa ISD and support Mr. Romero (existing position)	Staff member at La Feria ISD with knowledge of instructional practices, ability to collaborate with multiple stakeholders, and experience managing grant activities/funds
Lauren Dwiggin, External Consultant, will design and co-facilitate the virtual internship and analyze program outcomes (grant funded)	Experience designing and facilitating virtual work-based learning experiences and internships; experience conducting data analysis for program evaluation

Goals, Objectives, and Strategies

Describe the major goals/objectives of the proposed program. What activities/strategies will be implemented to meet those goals/objectives? **NOTE: If applying for both Focus Areas, applicant must CLEARLY distinguish between the two in your response.**

Through this grant, the objective of La Villa ISD and La Feria ISD is to provide a Summer Virtual Micro-Internship, which will allow our students to gain exposure to and knowledge of career opportunities and employment skills within Law Enforcement and Nursing Science/Healthcare while taking the Career Preparation I course (PEIMS Service ID 12701300). Our goals are the following: By August 2021, 12 students from La Villa ISD and La Feria ISD (goal = 6 students from each district) will have participated in and completed requirements for the Virtual Summer Micro-Internship (90 hours). All 12 students (100%) will have completed and passed the Career Preparation I course and meaningfully participated in/contributed to the development of digital college and career advising materials for La Villa ISD. All students will have received positive feedback from our internship supervisors (La Villa/La Feria ISD staff), as measured by a feedback survey. We will meet these goals and objectives by implementing the following strategies: We will ensure our teachers are equipped to teach Career Preparation I and lead the internship by providing facilitation support from an external contractor who has experience facilitating virtual internships for high school students. We will target enrollment of incoming 12th grade students who have taken at least two CTE courses previously. Students will be required to apply for the program/demonstrate commitment for the summer. We will begin recruitment and enrollment as soon as the grant award is announced (April). We will ensure student success by providing individualized mentoring and will promote safety (COVID-19 protocols) by allowing this internship to take place virtually. If needed, students will have access to our high schools to complete their internship requirements.

Performance and Evaluation Measures

Describe the performance measures identified for this program which are related to student outcomes and are consistent with the purpose of the program. Include the tools used to measure performance, as well as the processes that will be used to ensure the effectiveness of project objectives and strategies. **NOTE: If applying for both Focus Areas, applicant must CLEARLY distinguish between the two in your response.**

The Summer Virtual Micro-Internship program will be focused on student outcomes and evaluated based on several performance measures and data points. We will collect data on the demographics of students who enroll in, participate in, and complete the program, including grade level, race/ethnicity, and economically disadvantaged status, as well as whether they have been identified as in need of special education services. We will utilize other data collected for TSDS PEIMS to provide analysis numbers for district leadership, both of our school boards, and TEA grant reporting requirements. Our goal is to have all 12 (100%) of students who participate in the program receive course credit for Career Preparation I and 100% of students to complete the 90 hour (paid) internship by August 31, 2021. We will provide additional services to students who need additional support, such as tutoring and mentoring sessions with the course teacher and/or internship facilitator. We must provide wraparound services like these in order to provide an equitable setting for all students, the majority of whom are from economically disadvantaged households. Data on all of these services will be collected by the teachers and La Villa/La Feria ISD grant liaisons to evaluate student need and intervention. There will be formative quizzes and summative exams delivered during the course, in addition to an Internship Training Plan which will measure student competency and growth in technical skills and employability skills. These assessments will be used to guide instruction, determine intervention needs, and evaluate TEKS mastery for course credit. Students will also be graded based on their completion of the internship projects (develop digital college and career advising materials for Law Enforcement and Nursing/Health Science). To measure student learning objectives and outcomes in the internship, students will take a pre-survey the first week of the program and post-survey at the end of the summer. We will also measure whether our coursework was successful in preparing students for the work-based learning experiences. We will administer a feedback tool, developed by our external consultant CareerCraft, with our business partners regarding our students behavior and internship performance to gather and analyze this data. The data will be both qualitative and quantitative and will provide insight on whether our goals, learning objectives, and student outcomes were successfully met. To further measure effectiveness, we will have our high school counselors review the developed digital materials for accuracy and deliver feedback to the students.

Budget Narrative

Describe how the proposed budget will meet the needs and goals of the program, including for staffing, supplies and materials, contracts, travel, etc. If applicable, include a high-level snapshot of funds currently allocated to similar programs. Include a short narrative describing how adjustments will be made in the future to meet needs. **NOTE: If applying for both Focus Areas, applicant must CLEARLY distinguish between the two in your response.**

La Villa ISD will use the grant funding to offer the Summer Virtual Micro-Internship program to high school students from La Villa ISD and La Feria ISD, implementing a program aligned with our districts' goals to ensure students are prepared for college, career, or the military and tomorrow's global workforce. While all students may apply for the program, our recruitment and enrollment efforts will be focused on incoming 12h grade students who have taken at least two prior CTE courses. Furthermore, we will prioritize enrollment of students who have taken CTE courses or express strong interest in the Law Enforcement (Law and Public Safety) program of study offered at La Feria ISD or the Nursing Science (Health Science) program of study which is fully offered at La Feria ISD and partially offered at La Villa ISD (full program of study is being developed currently). The program will be open to 12 students from our districts (goal = 6 students from each school district) and will last five weeks (mid-June through mid-July), leading to completion of a 100 hour virtual internship and the Career Preparation I course. We currently do not allocate funds to offer this type of program course during the school year. With this grant, we will be able to pilot this opportunity during the summer and generate community buy-in to innovative opportunities like this. Without summer grant funding, it would be more challenging for our rural school district to offer an internship. Additionally, this grant allows us the opportunity to pilot a virtual internship which will be invaluable given COVID-19 protocols in our communities. We do believe that we will be able to utilize data and outcomes from this program to demonstrate the need and return on investment for future funding to our school boards and communities. We hope this summer program will elevate our other CTE opportunities (nursing science, law enforcement programs of study), thus generating more student interest in CTE/career readiness and leading to more students becoming CTE concentrators and completers in future years.

Because this internship will be virtual, we must provide laptops. The majority of our students are from economically disadvantaged households and will need internet access via hotspot data devices. Because the course will be delivered virtually, we will need to purchase online/eBook Career Preparation I instructional materials. Funds are allocated for each of these purposes.

In order to deliver the program, we will need grant funding to pay for three staff members: two to teach the Career Preparation I course/lead the internships (one teacher will lead the development Law Enforcement college/career advising materials, one teacher will lead the development of Nursing/Health Science college/career advising materials) and one staff member to serve as the grant manager and lead liaison between the two districts/provide assistance monitoring student internship interactions. We believe this is necessary in order to ensure student safety and appropriate workplace behavior, as well as to guarantee a meaningful and positive work-based learning experience. There will be a small amount of funds allocated to ensure staff capacity to facilitate the grant administration, reporting, and documentation to TEA. A small portion of grant funds will be allocated to pay our external contractor, CareerCraft, to design and co-facilitate the internship and serve as the intermediary between both school districts. They will also assist our teacher with preparing for the course and mentoring students. Additionally, they will assist our district with data collection and reporting, as well as program evaluation through development of Internship Training Plans and evaluation surveys to measure program outcomes. Students will be paid \$10/hour for their 90 hour internship, which is allocated in the grant budget. We believe this is vital to the success of the internships because most of our students are economically disadvantaged and would otherwise be working minimum wage jobs at stores and fast food restaurants during the summer.

A small portion of funds (under \$300) are allocated to indirect costs.

Program Requirements

1. **Focus Area 1:** Applicants must specify which program(s) of study and the CTE course(s) in the program(s) of study that will be offered (see <https://tea.texas.gov/academics/college-career-and-military-prep/career-and-technical-education/approved-cte-programs-study> for a list of the approved statewide programs of study). Include the number of students who be engaged and supported in this focus area.

N/A

2. **Focus Area 2:** Applicants must specify business and industry partners who will be involved in your program. Additionally, specify the work-based learning model(s) which will be utilized and the number of students who will be engaged and supported.

Due to ongoing requests for virtual learning options from our communities, we are proposing to provide a virtual “micro” internship (90 hours) to students this summer. This grant will provide necessary funds to implement a virtual summer internship for high school students from La Villa ISD and La Feria ISD. The internship program will last five weeks and enroll 12 students (goal = 6 students from each school district). The Virtual Summer Internship Program will be anchored in Career Preparation I, which will provide course credit for students. Course content will be delivered over the five week timeframe. Alongside the TEKS requirements, students will be employed as interns via a virtual internship with La Villa ISD serving as the internship provider and employer of record. The internship will center on our students developing digital (online) college and career advising materials for Law Enforcement (Law and Public Safety career cluster) and Nursing Science (Health Science career cluster) programs of study, which are aligned to district course offering and high-wage target occupations in our region. Students will conduct research to identify key information for their peers and future students to understand college and career pathways in these industries. They will work as a team to analyze labor market information/data, determine career opportunities and education requirements, and develop digital college/career advising materials that can be used by both school districts. The goal of this internship is to expose students to career opportunities that are in high-demand in our region and lead to high wage career trajectories. We believe these experiences will help our students better comprehend the Career Preparation I course content and gain awareness of career possibilities for their lives. We also believe these activities will also allow students to gain awareness of workplace responsibilities and settings. Furthermore, this internship will require students to develop real products (digital, online) which will develop critical thinking and collaboration skills.

Appendix I: Amendment Description and Purpose (leave this section blank when completing the initial application for funding)

An amendment must be submitted when the program plan or budget is altered for the reasons described in the "When to Amend the Application" document posted on the [Administering a Grant](#) page. The following are required to be submitted for an amendment: (1) Page 1 of the application with updated contact information and current authorized official's signature and date, (2) Appendix I with changes identified and described, (3) all updated sections of the application or budget affected by the changes identified below, and, if applicable, (4) Amended Budget Request. Amendment Instructions with more details can be found on the last tab of the budget template.

You may duplicate this page

Amended Section

Reason for Amendment



Dr. Cathy L. Hernandez
Superintendent of Schools

203 E. Oleander Ave., La Feria, Texas 78559(956) 797-8300 • Fax (956) 797-3737 • www.laferiaisd.org

March 16, 2021

Robert Munoz, Superintendent
La Villa ISD
PO Box 9
La Villa, TX 78562

Dear Mr. Munoz,

La Feria ISD is excited to collaborate with La Villa ISD as part of the CTE Summer Grant Program, which will allow students from both districts to participate in a virtual micro-internship program. The program will be mutually beneficial to our students as they learn about researching real-world issues in our community.

With La Villa ISD serving as the internship provider and fiscal agent, we will work diligently with your staff in finalizing logistics in recruiting students. We will provide all the necessary information to allow students access to the program. La Feria ISD looks forward to working with you and your team on this project.

Sincerely,

Dr. Cathy L. Hernandez
Superintendent of Schools, La Feria ISD



OFFICE OF THE SUPERINTENDENT
500 East 9th Street • La Villa, Texas, 78562
(956) 262-4755 • FAX (956) 262-7323

Mr. Robert Muñoz, Superintendent

BOARD OF EDUCATION

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March 17, 2021

Mike Morath, Commissioner of Education
Texas Education Agency
1701 N. Congress Ave.
Austin, TX 78701

Dear Commissioner Morath,

La Villa ISD is applying for the 2021 Summer CTE Grant Program. Our proposed summer program is focused on offering students micro-internships over the summer while students take the Project Based Research course. Our school district will be the employer of record for the micro-internships for students from La Villa and La Feria ISDs.

My staff and I are excited about the prospects of offering a new summer program which will benefit students as they receive real-world experience in the workplace. Thank you for providing this opportunity to districts.

Sincerely,

Robert Munoz
Superintendent

"Changing Lives... Transforming Our Community"

It is the policy of the La Villa ISD, not to discriminate on the basis of sex, disability, race, color, religion, national origin or age.
Es norma del Distrito Escolar de La Villa I.S.D. no discriminar en base al sexo, inhabilidad, raza, color, religion, nacionalidad o edad.

Application Part 2:

2020-2021 Summer Career and Technical Education Grant

County District Number or Vendor ID:		108914	Amendment # (for amendments only):		
Payroll Costs (6100)					
Employee Position Title	Estimated # of Positions 100% Grant Funded	Estimated # of Positions Less than 100% Grant Funded	Focus Area 1	Focus Area 2	Grant Amount Budgeted
1 Teacher				\$ -	\$ -
2 Educational Aide			\$ -	\$ -	\$ -
3 Tutor			\$ -	\$ -	\$ -
Program Management and Administration					
4 Project Director			\$ -		\$ -
5 Project Coordinator			\$ -	\$ -	\$ -
6 Teacher Facilitator			\$ -	\$ -	\$ -
7 Teacher Supervisor			\$ -	\$ -	\$ -
8 Secretary/Admin Assistant			\$ -	\$ -	\$ -
9 Data Entry Clerk			\$ -	\$ -	\$ -
10 Grant Accountant/Bookkeeper			\$ -	\$ -	\$ -
11 Evaluator/Evaluation Specialist			\$ -	\$ -	\$ -
Auxiliary					
12 Counselor				\$ -	\$ -
13 Social Worker			\$ -	\$ -	\$ -
14 Community Liaison/Parent Coordinator			\$ -	\$ -	\$ -
Education Service Center (to be completed by ESC only when ESC is the applicant)					
15 ESC Specialist/Consultant			\$ -		\$ -
16 ESC Coordinator/Manager/Supervisor			\$ -	\$ -	\$ -
17 ESC Support Staff			\$ -	\$ -	\$ -
18 ESC Other: (Enter position title here)			\$ -	\$ -	\$ -
19 ESC Other: (Enter position title here)			\$ -	\$ -	\$ -
20 ESC Other: (Enter position title here)			\$ -	\$ -	\$ -
Other Employee Positions					
21 (Enter position title here)			\$ -	\$ -	\$ -
22 (Enter position title here)			\$ -	\$ -	\$ -
23	Subtotal Employee Costs:		\$ -	\$ -	\$ -
Substitute, Extra-Duty Pay, Benefits Costs					
24 6112 - Substitute Pay				\$ -	\$ -
25 6119 - Professional Staff Extra-Duty Pay			\$ -	\$ 14,000	\$ 14,000
26 6121 - Support Staff Extra-Duty Pay			\$ -	\$ -	\$ -
27 6140 - Employee Benefits			\$ -	\$ 2,625	\$ 2,625
28 61XX - Tuition Remission (IHEs only)			\$ -	\$ -	\$ -
29	Subtotal Substitute, Extra-Duty Pay, Benefits Costs:		\$ -	\$ 16,625	\$ 16,625
30	Total Program Costs:		\$ -	\$ 16,625	\$ 16,625

[For budgeting assistance, see the Allowable Cost and Budgeting Guidance section of the Grants Administration Division Administering a Grant page.](#)

FOR TEA USE ONLY

Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate):	By TEA staff person:

County District Number or Vendor ID: 108914		Amendment #: 0		
Professional and Contracted Services (6200)				
<p>NOTE: Specifying an individual vendor in a grant application does not meet the applicable requirements for sole-source providers. TEA's approval of such grant applications does not constitute approval of a sole-source provider. Please provide a brief description for the service and purpose.</p>				
	Description of Service and Purpose	Focus Area 1	Focus Area 2	Grant Amount Budgeted
1	6269 - Rental or lease of building, space in buildings, or land	\$ -	\$ -	\$ -
2	Service: 6210 - Professional Services Specify purpose: Internship facilitation and data/evaluation reporting	\$ -	\$ 8,900	\$ 8,900
3	Service: 6290 - Miscellaneous Contracted Services Specify purpose: Student Internship Pay	\$ -	\$ 10,800	\$ 10,800
4	Service: Specify purpose:	\$ -	\$ -	\$ -
5	Service: Specify purpose:	\$ -	\$ -	\$ -
6	Service: Specify purpose:	\$ -	\$ -	\$ -
7	Service: Specify purpose:	\$ -	\$ -	\$ -
8	Service: Specify purpose:	\$ -	\$ -	\$ -
9	Subtotal of professional and contracted services requiring specific approval:	\$ -	\$ 19,700	\$ 19,700
10	Remaining 6200 - Professional and contracted services that do not require specific approval.	\$ -	\$ -	\$ -
11	Total Program Costs:	\$ -	\$ 19,700	\$ 19,700

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Application Part 2:

2020-2021 Summer Career and Technical Education Grant

County District Number or Vendor ID: 108914		Amendment #: 0		
Supplies and Materials (6300)				
Expense Item Description		Focus Area 1	Focus Area 2	Grant Amount Budgeted
1	6300 - Supplies and materials that do not require specific approval:	\$ -	\$ 13,410	\$ 13,410
2	Total Program Costs:	\$ -	\$ 13,410	\$ 13,410

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County District Number or Vendor ID: 108914		Amendment #: 0		
Other Operating Costs (6400)				
Expense Item Description		Focus Area 1	Focus Area 2	Grant Amount Budgeted
1	6411 - Out-of-state travel for employees. Must be allowable per Program Guidelines and grantee must keep documentation locally.	\$ -	\$ -	\$ -
2	6412 - Travel for students to conferences (does not include field trips). Requires pre-authorization in writing. Specify name and purpose of conference:	\$ -	\$ -	\$ -
3	6412/6494 - Educational Field Trip(s). Must be allowable per Program Guidelines and grantee must keep documentation locally.	\$ -	\$ -	\$ -
4	6413 - Stipends for non-employees other than those included in 6419.	\$ -	\$ -	\$ -
5	6419 - Non-employee costs for conferences. Requires pre-authorization in writing.	\$ -	\$ -	\$ -
6	6411/6419 - Travel costs for officials such as Executive Director, Superintendent, or Local Board Members. Allowable only when such costs are directly related to the grant. Must be allowable per Program Guidelines and grantee must keep out-of-state travel documentation locally.	\$ -	\$ -	\$ -
7	6496 - Cost of membership in civic or community organizations.	\$ -	\$ -	\$ -
8	6497 - Housing conferences for non-employees.	\$ -	\$ -	\$ -
9	Subtotal of other operating costs (6400) requiring specific approval:	\$ -	\$ -	\$ -
10	Remaining 6400 - Other operating costs that do not require specific approval.	\$ -	\$ -	\$ -
11	Total Program Costs:	\$ -	\$ -	\$ -

In-state travel for employees does not require specific approval.

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County District Number or Vendor ID: 108914				Amendment #: 0	
Capital Outlay (6600)					
Description and Purpose	Quantity	Unit Cost	Focus Area 1	Focus Area 2	Grant Amount Budgeted
6669 - Library Books and Media (capitalized and controlled by library)					
1		N/A	N/A	\$ -	\$ -
66XX - Computing Devices, capitalized					
2	(Enter description and brief purpose)				\$ -
3		\$ -	\$ -	\$ -	\$ -
4		\$ -	\$ -	\$ -	\$ -
5		\$ -	\$ -	\$ -	\$ -
6		\$ -	\$ -	\$ -	\$ -
7		\$ -	\$ -	\$ -	\$ -
8		\$ -	\$ -	\$ -	\$ -
9		\$ -	\$ -	\$ -	\$ -
66XX - Software, capitalized					
10	(Enter description and brief purpose)				\$ -
11		\$ -	\$ -	\$ -	\$ -
12		\$ -	\$ -	\$ -	\$ -
66XX - Equipment, furniture, or vehicles					
13	(Enter description and brief purpose)	\$ -	\$ -	\$ -	\$ -
14		\$ -	\$ -	\$ -	\$ -
15		\$ -	\$ -	\$ -	\$ -
66XX - Capital expenditures for additions, improvements, or modifications to capital assets that materially increase their value or useful life (not ordinary repairs and maintenance)					
16	(Enter description and brief purpose)				
17	Total Program Costs:		\$ -	\$ -	\$ -

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Application Part 2:

2020-2021 Summer Career and Technical Education Grant

County District Number or vendor ID: 108914		Amendment #		
Grant Period:	May 1, 2021 - August, 2021		Fund Code/Shared Services Arrangement: 429/459	
Program Budget Summary				
Description and Purpose	Source of Funds			
	Class/ Object Code	Focus Area 1	Focus Area 2	Total Budgeted Cost
1 Payroll Costs	6100	\$ -	\$ 16,625	\$ 16,625
2 Professional and Contracted Services	6200	\$ -	\$ 19,700	\$ 19,700
3 Supplies and Materials	6300	\$ -	\$ 13,410	\$ 13,410
4 Other Operating Costs	6400	\$ -	\$ -	\$ -
5 Capital Outlay	6600	\$ -	\$ -	\$ -
Consolidate Administrative Funds			N/A	
6	Total Direct Costs:	\$ -	\$ 49,735	\$ 49,735
7	Enter Percentage (%) of Indirect Costs: 5.17	N/A	\$ 265	\$ 265
8	Grand Total of Budgeted Costs:	\$ -	\$ 50,000	\$ 50,000
Shared Services Arrangement				
9	6493	Payments to member districts of shared services arrangements	\$ -	\$ -
Administrative Cost Calculation				
10	Total Grant Amount Budgeted:			\$ 50,000
11	Reasonable and necessary administrative costs established for the program:			0.15
12	Maximum amount allowable for administrative costs, including indirect costs:			\$ 7,500

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Via telephone/fax/email (circle as appropriate)	By TEA staff person: