



**2020-2021 Summer Career and Technical Education Grant  
Letter of Interest (LOI) Application Due 11:59 p.m. CT, March 26, 2021**

NOGA ID

Authorizing legislation **General Appropriations Act, House Bill 1, Article IX, Section 18.114(c)(v)**

This LOI application must be submitted via email to [loiapplications@tea.texas.gov](mailto:loiapplications@tea.texas.gov).

The LOI application may be signed with a digital ID or it may be signed by hand. Both forms of signature are acceptable.

TEA must receive the application by **11:59 p.m. CT, March 26, 2021**.

Grant period from **May 1, 2021-August 31, 2021**

Pre-award costs permitted from **Award Announcement Date**

Application stamp-in date and time

**Required Attachments**

1. Excel workbook with the grant's budget schedules (linked along with this form on the TEA Grants Opportunities page)

See the Program Guidelines for for additional attachment information.

**Select Focus Area (Applicants May Select One or Both Focus Areas)**

- Focus Area 1: Career and Technical Education Course
- Focus Area 2: Work-Based Learning Experiences

**Amendment Number**

Amendment number (For amendments only; enter N/A when completing this form to apply for grant funds):

**Applicant Information**

Organization  CDN  Campus  ESC  DUNS

Address  City  ZIP  Vendor ID

Primary Contact  Email  Phone

Secondary Contact  Email  Phone

**Certification and Incorporation**

I understand that this application constitutes an offer and, if accepted by TEA or renegotiated to acceptance, will form a binding agreement. I hereby certify that the information contained in this application is, to the best of my knowledge, correct and that the organization named above has authorized me as its representative to obligate this organization in a legally binding contractual agreement. I certify that any ensuing program and activity will be conducted in accordance and compliance with all applicable federal and state laws and regulations.

I further certify my acceptance of the requirements conveyed in the following portions of the LOI application, as applicable, and that these documents are incorporated by reference as part of the LOI application and Notice of Grant Award (NOGA):

- LOI application, guidelines, and instructions
- Debarment and Suspension Certification
- General and application-specific Provisions and Assurances
- Lobbying Certification

Authorized Official Name  Title

Email  Phone

Signature  Date

**Shared Services Arrangements**

Shared services arrangements (SSAs) are permitted for this grant. **Check the box below if applying as fiscal agent.**

- The LEA or ESC submitting this application is the fiscal agent of a planned SSA. All participating agencies will enter into a written SSA agreement describing the fiscal agent and SSA member responsibilities. All participants understand that the "Shared Services Arrangement Attachment" must be completed and signed by all SSA members, and submitted to TEA before the NOGA is issued.

**Statutory/Program Assurances**

The following assurances apply to this program. In order to meet the requirements of the program, the applicant must comply with these assurances.

Check each of the following boxes to indicate your compliance.

1. The applicant provides assurance that program funds will supplement (increase the level of service), and not supplant (replace) state mandates, State Board of Education rules, and activities previously conducted with state or local funds. The applicant provides assurance that state or local funds may not be decreased or diverted for other purposes merely because of the availability of these funds. The applicant provides assurance that program services and activities to be funded from this LOI will be supplementary to existing services and activities and will not be used for any services or activities required by state law, State Board of Education rules, or local policy.
2. The applicant provides assurance that the application does not contain any information that would be protected by the Family Educational Rights and Privacy Act (FERPA) from general release to the public.
3. The applicant provides assurance to adhere to all the Statutory and TEA Program requirements as noted in the 2020-2021 Summer Career and Technical Education Grant Program Guidelines.
4. The applicant provides assurance to adhere to all the Performance Measures, as noted in the 2020-2021 Summer Career and Technical Education Grant Program Guidelines, and shall provide to TEA, upon request, any performance data necessary to assess the success of the program.
5. The applicant provides assurance that curriculum will be appropriately aligned to regional labor market supported CTE programs of study.
6. The applicant assures that any Electronic Information Resources (EIR) produced as part of this agreement will comply with the State of Texas Accessibility requirements as specified in 1 TAC 206, 1 TAC Chapter 213, Federal Section 508 standards, and the WCAG 2.0 AA Accessibility Guidelines.
7. The applicant provides assurance to provide data to TEA on student completion of courses through a special collection process run by TEA.

**Summary of Program**

Provide an overview of the program to be implemented with grant funds. Include the overall mission and specific needs of the organization. Describe how the program will address the mission and needs. **NOTE: If applying for both Focus Areas, applicant must CLEARLY distinguish between the two in your response.**

Freer Independent School District is a small, rural district in South Texas. Freer ISD is a district partner of the Rural Schools Innovation Zone (RSIZ). The RSIZ is a first-of-its-kind partnership made up of three school districts and two institutions of higher education (dual credit providers) in South Texas. The RSIZ is a nonprofit organization designed as a sustainable collaborative between Brooks County ISD, Freer ISD, and Premont ISD with a mission of providing rural students high-quality opportunities for postsecondary success. Our primary vision and goal is to reinvent the rural education experience by providing students in all three of our school districts more high-quality opportunities through shared partnership. Students in the RSIZ may attend academies at any of our district campuses, including the Ignite Technical Institute Career and Technical Academy (welding, building trades, electrical, heavy equipment) at Falfurrias High School, the Next Generation Medical Academy (health science) at Freer High School, the Grow Your Own Educator (education and training) and the STEM Discovery Zone Academies (STEM/ engineering) at Premont Collegiate High School. Freer ISD is applying for grant funding from the Texas Education Agency in order to provide summer work-based learning experiences to students from across the RSIZ. Our proposed summer program will support summer internships for students in the Next Generation Medical Academy along with students enrolled in Freer's graphic design program. Health science students from the Next Generation Medical Academy (housed at Freer High School) will be placed into internships with the local Christus Spohn Health Center/Clinic in Freer. Students/interns will be assisting with the COVID-19 vaccine distribution site at the clinic. Six (6) health science students/interns will receive credit in either Career Preparation I (PEIMS Service ID #12701300) or World Health Research (PEIMS Service ID # 13020900). A final decision has not been made and we will seek guidance from TEA staff prior to implementation. An additional 4 students who have experience with graphic design will serve as interns at Freer ISD. Graphic design interns will assist the district by developing digital communications tools and marketing materials for various district departments and programs. Graphic design students/interns will receive course credit in Career Preparation I (PEIMS Service ID #12701300). Our goal is to support 10 internships as part of this program; 6 students from the Next Generation Medical Academy and 4 students from the graphic design pathway. The program will last five weeks in total. Week #1 will consist of a pre-internship bootcamp where students will learn and practice employability skills and communication skills. TEKS from Career Preparation will be heavily emphasized during this week. Weeks 2 through 5 will be internship weeks where students will be receiving on-the-job training and helping the clinic with vaccine distribution or helping the school district produce digital communication and marketing materials.

**Qualifications and Experience for Key Personnel**

Outline the required qualifications and experience for primary project personnel and any external consultants projected to be involved in the implementation and delivery of the program. Include whether the position is existing or proposed.

Title and Responsibilities of Position	Required Qualifications and Experience
Mary Alice Cantu, Teacher at Freer HS, will teach Career Prep. and/or World Health Research & supervise health science interns(existing position)	Certified teacher and Registered Nurse. Academy Director for Next Generation Medical Academy.
Lewis Cuellar, Teacher at Freer HS, will teach Career Preparation & supervise graphic design interns (existing position)	Certified teacher with over a decade of graphic design and communications experience.
Linda Hinojosa, Principal at Freer High School, will oversee instructional delivery of the program (existing position)	Experience implementing and monitoring state grant programs. Strong understanding of Medical Academy goals and CTE pathways at high school.
Conrad Cantu, Superintendent at Freer ISD, will coordinate financial aspect of grant activities (existing position)	Experience implementing and monitoring state and federal grants. Strong understanding of RSIZ goals and Freer ISD goals.
Michael Gonzalez, Executive Director at Rural Schools Innovation Zone, will coordinate logistics & support student recruitment (existing position)	Experienced intermediary. Understands scheduling, logistics, and student populations for all three RSIZ districts.

**Goals, Objectives, and Strategies**

Describe the major goals/objectives of the proposed program. What activities/strategies will be implemented to meet those goals/objectives? **NOTE: If applying for both Focus Areas, applicant must CLEARLY distinguish between the two in your response.**

Freer ISD will support our district's students, as well as students from Premont ISD and Brooks County ISD) by collaborating with the Christus Spohn Health Clinic in Freer to place six students into internship positions over the summer. An additional four students will serve as interns for Freer ISD to help various departments and programs develop impactful and engaging digital communications tools and marketing materials. By August 31, 2021, 10 students will be placed into summer internship positions within the Freer community. All 10 students will earn course credit for their work experience. Course credit will be for Career Preparation I or World Health Research. As stated previously, a final decision on course alignment for health science students will be made based on guidance from TEA staff. All interns (100%) will receive favorable marks from their internship supervisor/sponsor. We will meet these goals and objectives by ensuring our leadership is equipped to support the CTE Summer Internship program. We will ensure students are enrolled in the program in time to plan for summer activities by beginning recruitment and enrollment as soon as the grant award is announced (April). We will target recruiting/enrolling 11th-12th grade students from Falfurrias HS, Freer HS, and Premont Collegiate HS who have taken at least two CTE courses related to Health Science or Arts, A/V, and Communications. We will ensure student success in the Career Preparation I course and/or World Health Research course and internship by equipping the CTE teachers leading the course with instructional materials and supplies to provide instruction while complying with COVID-19 social distancing practices. Lastly, the RSIZ's technical assistance provider, CareerCraft, will be available to support the development of training plans and evaluation tools for students/interns.

**Performance and Evaluation Measures**

Describe the performance measures identified for this program which are related to student outcomes and are consistent with the purpose of the program. Include the tools used to measure performance, as well as the processes that will be used to ensure the effectiveness of project objectives and strategies. **NOTE: If applying for both Focus Areas, applicant must CLEARLY distinguish between the two in your response.**

The summer internship program will be focused on student outcomes and evaluated based on several performance measures and data points. We will collect data on the demographics of students who enroll in, participate in, and complete the program, including grade level, race/ethnicity, and economically disadvantaged status, as well as whether they have been identified as in need of special education services. We will utilize other data collected for TSDS PEIMS to provide analysis numbers for district leadership teams, our school boards, and TEA grant reporting requirements. Our goal is to have all students (10) (100%) of students who participate in the program to receive course credit for Career Preparation I and/or World Health Research. Another goal is to have 100% of the students receive positive feedback from internship providers/sponsors regarding their on-the-job performance. A final goal is to receive indication from all internship providers/sponsors that they would be willing to host students again in future iterations of the program. We will provide additional services to students who need additional support, such as tutoring and mentoring sessions with the course teacher. We must provide wraparound services like these in order to provide an equitable setting for all students, the majority of whom are from economically disadvantaged households. Data on all of these services will be collected by the teachers and the Rural Schools Innovation Zone Executive Director to evaluate student need and intervention. During the first week of the program, there will be formative quizzes and summative exams delivered. These assessments will be used to guide instruction, determine intervention needs, and evaluate TEKS mastery for course credit. To measure student learning objectives and outcomes in the internship experience, we will administer a feedback tool with our business partners regarding our students behavior and performance during the internship to gather and analyze this data. The data will be both qualitative and quantitative and will provide insight on whether our goals, learning objectives, and student outcomes were met successfully.

**Budget Narrative**

Describe how the proposed budget will meet the needs and goals of the program, including for staffing, supplies and materials, contracts, travel, etc. If applicable, include a high-level snapshot of funds currently allocated to similar programs. Include a short narrative describing how adjustments will be made in the future to meet needs. **NOTE: If applying for both Focus Areas, applicant must CLEARLY distinguish between the two in your response.**

Freer ISD will use grant funds to offer a summer internship program for health science students from the Next Generation Medical Academy and for graphic design students from Freer High School. The health science internships will be available to students from Falfurrias HS, Freer HS, and Premont Collegiate HS who are members of the Next Generation Medical Academy. The graphic design internships will be available to students who have the requisite skill set to develop digital communications tools and marketing materials. Over the past two years our district and partner districts have placed a greater emphasis on providing work-based learning opportunities for our students. This grant program will help us support 10 students by providing meaningful and impactful summer employment opportunities (internships) for our learners. Through this grant funding we will be able to serve additional students who may not be able to participate in work-based learning experiences during the traditional school year due to scheduling constraints and other obligations and commitments. This grant program will help our district provide additional capstone work-based learning experiences to 10 students. We believe that we will be able to utilize data and outcomes from this program to demonstrate the need and return on investment for future funding to our school boards and communities.

Just over 50% of the budget will be utilized to pay extra duty pay to teachers staff to teach the summer courses and supervise interns during the summer. Additionally, funds will be used to pay interns. Freer ISD will be the employer of record for all 10 interns.

Instructional materials and technology account for approximately 28% of the budget. Macbook Air laptops will be purchased to support the graphic design interns and Dell laptops will be purchased to support the health science interns.

Transportation costs are high due to the rural area of Freer, Premont, and Falfurrias. We will allocate funds to transport students to and from Freer daily to receive instruction and access their internships.

A portion of the funding will be used to hire a technical services provider to assist with data collection and analysis.

**Program Requirements**

1. **Focus Area 1:** Applicants must specify which program(s) of study and the CTE course(s) in the program(s) of study that will be offered (see <https://tea.texas.gov/academics/college-career-and-military-prep/career-and-technical-education/approved-cte-programs-study> for a list of the approved statewide programs of study). Include the number of students who be engaged and supported in this focus area.

N/A

2. **Focus Area 2:** Applicants must specify business and industry partners who will be involved in your program. Additionally, specify the work-based learning model(s) which will be utilized and the number of students who will be engaged and supported.

CTE Summer Grant funding from TEA will allow Freer ISD, and the Rural Schools Innovation Zone, to offer a summer internship program which will support the Next Generation Medical Academy and the graphic design program at Freer HS. The summer internship program will last five weeks in total. The first week will focus on preparing students for the workplace experiences during weeks 2 through 5. Students will work 100 hours during their internship experience. The internship program will directly support students enrolled in two programs of study: 1.) Healthcare Diagnostics, 2.) Design & Multimedia Arts.

Freer ISD will serve as the internship provider for students in the Design & Multimedia Arts program of study. The district aims to host 4 students for the experience. Students will intern for the school district by developing digital communication materials to support various departments and programs across the district. Christus Spohn Health Clinic in Freer will be the internship provider for 6 students in the Healthcare Diagnostics program of study. All internship positions will be paid experiences for our students. Internships are designed to provide students with real world experience and develop their resumes and deepen their skill sets.

**Appendix I: Amendment Description and Purpose** (leave this section blank when completing the initial application for funding)

An amendment must be submitted when the program plan or budget is altered for the reasons described in the "When to Amend the Application" document posted on the [Administering a Grant](#) page. The following are required to be submitted for an amendment: (1) Page 1 of the application with updated contact information and current authorized official's signature and date, (2) Appendix I with changes identified and described, (3) all updated sections of the application or budget affected by the changes identified below, and, if applicable, (4) Amended Budget Request. Amendment Instructions with more details can be found on the last tab of the budget template.

*You may duplicate this page*

**Amended Section**

**Reason for Amendment**



**BROOKS COUNTY INDEPENDENT SCHOOL DISTRICT**  
200 E. Allen Street - Falfurrias, TX 78355 - (361) 325-8001

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**Maria Rodriguez Casas, Ph.D.**  
**Superintendent of Schools**

March 25, 2021

Conrad Cantu, Superintendent  
Freer ISD  
PO Box 240  
Freer, TX 78357

Dear Mr. Cantu,

Brooks County ISD is excited to partner with Freer ISD as part of the CTE Summer Grant Program which will allow students from Brooks County, Freer, and Premont ISDs to participate in a summer internship program focused on health science or graphic design. This is a wonderful opportunity for our students and will help them prepare for future careers in our communities.

Since Freer ISD will be serving as the fiscal agent, my staff will work with your staff to finalize logistics for recruiting students for the program and providing necessary information to allow students to access the program. I look forward to working with you and your team on this project.

Sincerely,

A handwritten signature in black ink that reads "Maria Rodriguez Casas". The signature is written in a cursive, flowing style.

Maria Rodriguez Casas, Ph.D.  
Superintendent of School  
Brooks County ISD



# PREMONT INDEPENDENT SCHOOL DISTRICT

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P.O. Box 530  
439 S.W. 4<sup>th</sup> Street  
Premont, Texas 78375

Phone: 361-348-3915 ext. 2000  
Fax: 361-348-2882  
premontisd.net

March 16, 2021

Conrad Cantu, Superintendent  
Freer ISD  
PO Box 240  
Freer, TX 78357

Dear Mr. Cantu,

Premont ISD is excited to partner with Freer ISD as part of the CTE Summer Grant Program which will allow students from Premont, Freer, and Brooks County ISDs to participate in a summer internship program focused on health science or graphic design. The internship program will be invaluable to our students as it allows them to experience real work during the summer months.

Since Freer ISD will be serving as the fiscal agent, my staff will work with your staff to finalize logistics for recruiting students for the program and providing necessary information to allow students to access the program. I look forward to working with you and your team on this project.

Sincerely,



Steve VanMatre  
Superintendent



March 17, 2021

Conrad Cantu, Superintendent  
Freer ISD  
PO Box 240  
Freer, TX 78357

Dear Mr. Cantu,

I am excited for students of the Rural Schools Innovation Zone as Brooks County, Freer, and Premont ISDs all work together to offer a variety of summer programs to our students as part of TEA's CTE Summer Grant Program. Freer ISD's proposed program which will allow students to participate in a summer internship program focused on health science or graphic design will be invaluable to our students as it allows them to experience real work during the summer months.

With Freer ISD serving as the fiscal agent, I will work with all three school districts to finalize logistics for recruiting students for the program and providing necessary information to allow students to access the program. I look forward to working with you and your team on this project.

Sincerely,

*Michael Gonzalez*

Michael Gonzalez  
Executive Director

**MY STUDENTS, YOUR STUDENTS, OUR STUDENTS.**



# FREER INDEPENDENT SCHOOL DISTRICT

905 S. Norton, P.O. Box 240 Freer, Texas 78357 Phone: 361-394-6025 x 111  
Conrad Cantu, Superintendent

March 24, 2021

Mike Morath, Commissioner of Education  
Texas Education Agency  
1701 N. Congress Ave.  
Austin, TX 78701

Dear Commissioner Morath,

Freer ISD is applying for the 2021 Summer CTE Grant Program. One component of our proposed summer program is designed to provide students internships over the summer in order to develop their graphic design skills. Freer ISD will be serving as the internship provider for the graphic design interns. This program will support our existing program and aims to elevate the experience for our students.

Our proposed summer programming will provide real-world experience to students from across the Rural Schools Innovation Zone.

Sincerely,

A handwritten signature in black ink that reads "Conrad Cantu". The signature is written in a cursive style.

Conrad Cantu  
Superintendent

Application Part 2:

2020-2021 Summer Career and Technical Education Grant

County District Number or Vendor ID:		066903		Amendment # (for amendments only):		
Payroll Costs (6100)						
Employee Position Title	Estimated # of Positions 100% Grant Funded	Estimated # of Positions Less than 100% Grant Funded	Focus Area 1	Focus Area 2	Grant Amount Budgeted	
1 Teacher				\$ -	\$ -	\$ -
2 Educational Aide			\$ -	\$ -	\$ -	\$ -
3 Tutor			\$ -	\$ -	\$ -	\$ -
<b>Program Management and Administration</b>						
4 Project Director			\$ -		\$ -	\$ -
5 Project Coordinator			\$ -	\$ -	\$ -	\$ -
6 Teacher Facilitator			\$ -	\$ -	\$ -	\$ -
7 Teacher Supervisor			\$ -	\$ -	\$ -	\$ -
8 Secretary/Admin Assistant			\$ -	\$ -	\$ -	\$ -
9 Data Entry Clerk			\$ -	\$ -	\$ -	\$ -
10 Grant Accountant/Bookkeeper			\$ -	\$ -	\$ -	\$ -
11 Evaluator/Evaluation Specialist			\$ -	\$ -	\$ -	\$ -
<b>Auxiliary</b>						
12 Counselor				\$ -	\$ -	\$ -
13 Social Worker			\$ -	\$ -	\$ -	\$ -
14 Community Liaison/Parent Coordinator			\$ -	\$ -	\$ -	\$ -
<b>Education Service Center (to be completed by ESC only when ESC is the applicant)</b>						
15 ESC Specialist/Consultant			\$ -		\$ -	\$ -
16 ESC Coordinator/Manager/Supervisor			\$ -	\$ -	\$ -	\$ -
17 ESC Support Staff			\$ -	\$ -	\$ -	\$ -
18 ESC Other: (Enter position title here)			\$ -	\$ -	\$ -	\$ -
19 ESC Other: (Enter position title here)			\$ -	\$ -	\$ -	\$ -
20 ESC Other: (Enter position title here)			\$ -	\$ -	\$ -	\$ -
<b>Other Employee Positions</b>						
21 (Enter position title here)			\$ -	\$ -	\$ -	\$ -
22 (Enter position title here)			\$ -	\$ -	\$ -	\$ -
23	<b>Subtotal Employee Costs:</b>		\$ -	\$ -	\$ -	\$ -
<b>Substitute, Extra-Duty Pay, Benefits Costs</b>						
24 6112 - Substitute Pay				\$ -	\$ -	\$ -
25 6119 - Professional Staff Extra-Duty Pay			\$ -	\$ 14,500	\$ 14,500	\$ 14,500
26 6121 - Support Staff Extra-Duty Pay			\$ -	\$ -	\$ -	\$ -
27 6140 - Employee Benefits			\$ -	\$ 2,900	\$ 2,900	\$ 2,900
28 61XX - Tuition Remission (IHEs only)			\$ -	\$ -	\$ -	\$ -
29	<b>Subtotal Substitute, Extra-Duty Pay, Benefits Costs:</b>		\$ -	\$ 17,400	\$ 17,400	\$ 17,400
30	<b>Total Program Costs:</b>		\$ -	\$ 17,400	\$ 17,400	\$ 17,400

[For budgeting assistance, see the Allowable Cost and Budgeting Guidance section of the Grants Administration Division Administering a Grant page.](#)

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Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate):	By TEA staff person:

Application Part 2:

2020-2021 Summer Career and Technical Education Grant

County District Number or Vendor ID: 066903		Amendment #: 0		
<b>Professional and Contracted Services (6200)</b>				
<p><b>NOTE:</b> Specifying an individual vendor in a grant application does not meet the applicable requirements for sole-source providers. TEA's approval of such grant applications does not constitute approval of a sole-source provider. Please provide a brief description for the service and purpose.</p>				
	Description of Service and Purpose	Focus Area 1	Focus Area 2	Grant Amount Budgeted
1	<del>6260 - Rental or lease of buildings, space in buildings, or land</del>	\$ -	\$ -	\$ -
2	Service: 6210 - Professional Services Specify purpose: Data Analysis and Program Evaluation Reporting	\$ -	\$ 5,000	\$ 5,000
3	Service: 6290 - Miscellaneous Contracted Services Specify purpose: Student Internship Pay	\$ -	\$ 10,000	\$ 10,000
4	Service: 6290 - Miscellaneous Contracted Services Specify purpose: Transportation Services	\$ -	\$ 1,625	\$ 1,625
5	Service: Specify purpose:	\$ -	\$ -	\$ -
6	Service: Specify purpose:	\$ -	\$ -	\$ -
7	Service: Specify purpose:	\$ -	\$ -	\$ -
8	Service: Specify purpose:	\$ -	\$ -	\$ -
9	<b>Subtotal of professional and contracted services requiring specific approval:</b>	\$ -	\$ 16,625	\$ 16,625
10	Remaining 6200 - Professional and contracted services that do not require specific approval.	\$ -	\$ -	\$ -
11	<b>Total Program Costs:</b>	\$ -	\$ 16,625	\$ 16,625

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Application Part 2:

2020-2021 Summer Career and Technical Education Grant

County District Number or Vendor ID: 066903		Amendment #: 0		
<b>Supplies and Materials (6300)</b>				
Expense Item Description		Focus Area 1	Focus Area 2	Grant Amount Budgeted
1	6300 - Supplies and materials that do not require specific approval:	\$ -	\$ 14,154	\$ 14,154
2	<b>Total Program Costs:</b>	<b>\$ -</b>	<b>\$ 14,154</b>	<b>\$ 14,154</b>

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Application Part 2:

2020-2021 Summer Career and Technical Education Grant

County District Number or Vendor ID: 066903		Amendment #: 0		
Other Operating Costs (6400)				
Expense Item Description		Focus Area 1	Focus Area 2	Grant Amount Budgeted
1	6411 - Out-of-state travel for employees. Must be allowable per Program Guidelines and grantee must keep documentation locally.	\$ -	\$ -	\$ -
2	6412 - Travel for students to conferences (does not include field trips). Requires pre-authorization in writing. Specify name and purpose of conference:	\$ -	\$ -	\$ -
3	6412/6494 - Educational Field Trip(s). Must be allowable per Program Guidelines and grantee must keep documentation locally.	\$ -	\$ -	\$ -
4	6413 - Stipends for non-employees other than those included in 6419.	\$ -	\$ -	\$ -
5	6419 - Non-employee costs for conferences. Requires pre-authorization in writing.	\$ -	\$ -	\$ -
6	6411/6419 - Travel costs for officials such as Executive Director, Superintendent, or Local Board Members. Allowable only when such costs are directly related to the grant. Must be allowable per Program Guidelines and grantee must keep out-of-state travel documentation locally.	\$ -	\$ -	\$ -
7	<del>6495 - Cost of membership in civic or community organizations</del>	<del>\$ -</del>	<del>\$ -</del>	<del>\$ -</del>
8	<del>6496 - Hosting conferences for non-employees</del>	<del>\$ -</del>	<del>\$ -</del>	<del>\$ -</del>
9	<b>Subtotal of other operating costs (6400) requiring specific approval:</b>	\$ -	\$ -	\$ -
10	Remaining 6400 - Other operating costs that do not require specific approval.	\$ -	\$ 1,821	\$ 1,821
11	<b>Total Program Costs:</b>	\$ -	\$ 1,821	\$ 1,821

In-state travel for employees does not require specific approval.

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Application Part 2:

2020-2021 Summer Career and Technical Education Grant

County District Number or Vendor ID: 066903			Amendment #: 0		
Capital Outlay (6600)					
Description and Purpose	Quantity	Unit Cost	Focus Area 1	Focus Area 2	Grant Amount Budgeted
<b>6669 - Library Books and Media (capitalized and controlled by library)</b>					
1	N/A	N/A	\$ -	\$ -	\$ -
<b>66XX - Computing Devices, capitalized</b>					
2	(Enter description and brief purpose)				\$ -
3		\$ -	\$ -	\$ -	\$ -
4		\$ -	\$ -	\$ -	\$ -
5		\$ -	\$ -	\$ -	\$ -
6		\$ -	\$ -	\$ -	\$ -
7		\$ -	\$ -	\$ -	\$ -
8		\$ -	\$ -	\$ -	\$ -
9		\$ -	\$ -	\$ -	\$ -
<b>66XX - Software, capitalized</b>					
10	(Enter description and brief purpose)				\$ -
11		\$ -	\$ -	\$ -	\$ -
12		\$ -	\$ -	\$ -	\$ -
<b>66XX - Equipment, furniture, or vehicles</b>					
13	(Enter description and brief purpose)	\$ -	\$ -	\$ -	\$ -
14		\$ -	\$ -	\$ -	\$ -
15		\$ -	\$ -	\$ -	\$ -
<b>66XX - Capital expenditures for additions, improvements, or modifications to capital assets that materially increase their value or useful life (not ordinary repairs and maintenance)</b>					
16	(Enter description and brief purpose)				
17	<b>Total Program Costs:</b>		\$ -	\$ -	\$ -

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Application Part 2:

2020-2021 Summer Career and Technical Education Grant

County District Number or vendor ID: 066903		Amendment #		
Grant Period:	May 1, 2021 - August, 2021		Fund Code/Shared Services Arrangement: 429/459	
Program Budget Summary				
Description and Purpose	Source of Funds			
	Class/ Object Code	Focus Area 1	Focus Area 2	Total Budgeted Cost
1 Payroll Costs	6100	\$ -	\$ 17,400	\$ 17,400
2 Professional and Contracted Services	6200	\$ -	\$ 16,625	\$ 16,625
3 Supplies and Materials	6300	\$ -	\$ 14,154	\$ 14,154
4 Other Operating Costs	6400	\$ -	\$ 1,821	\$ 1,821
5 Capital Outlay	6600	\$ -	\$ -	\$ -
Consolidate Administrative Funds			N/A	
6	<b>Total Direct Costs:</b>	\$ -	\$ 50,000	\$ 50,000
7	<u>Enter Percentage (%) of Indirect Costs:</u> 2.747	N/A	\$ -	\$ -
8	<b>Grand Total of Budgeted Costs:</b>	\$ -	\$ 50,000	\$ 50,000
Shared Services Arrangement				
9	6493	Payments to member districts of shared services arrangements	\$ -	\$ -
Administrative Cost Calculation				
10	Total Grant Amount Budgeted:		\$ 50,000	
11	Reasonable and necessary administrative costs established for the program:		0.15	
12	Maximum amount allowable for administrative costs, including indirect costs:		\$ 7,500	

FOR TEA USE ONLY	
Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person: