



2021-2022 Texas Education for Homeless Children and Youth

Competitive Grant Application: Due 11:59 p.m. CT, June 8, 2021

NOGA ID

TEA will only accept grant application documents by email, including competitive grant applications and amendments. Submit grant applications and amendments as follows:

Competitive grant applications and amendments to competitivegrants@tea.texas.gov

Application stamp-in date and time

Authorizing legislation: McKinney Vento Homeless Assistance Act, Subtitle VII-B, reauthorized by Title IX, Part A of the ESSA (42 U.S.C. 11431 et seq.)

Grant period: From 09/01/2021 to 08/31/2022 **Pre-award costs:** ARE NOT permitted for this grant

Required attachments: Refer to the program guidelines for a description of any required attachments.

Amendment Number

Amendment number (For amendments only; enter N/A when completing this form to apply for grant funds):

1. Applicant Information

Name of organization

CDN Vendor ID ESC DUNS

Address City ZIP Phone

Primary Contact Email Phone

Secondary Contact Email Phone

2. Certification and Incorporation

I understand that this application constitutes an offer and, if accepted by TEA or renegotiated to acceptance, will form a binding agreement. I hereby certify that the information contained in this application is, to the best of my knowledge, correct and that the organization named above has authorized me as its representative to obligate this organization in a legally binding contractual agreement. I certify that any ensuing program and activity will be conducted in accordance and compliance with all applicable federal and state laws and regulations.

I further certify my acceptance of the requirements conveyed in the following portions of the grant application, as applicable, and that these documents are incorporated by reference as part of the grant application and Notice of Grant Award (NOGA):

- Grant application, guidelines, and instructions
- Debarment and Suspension Certification
- General Provisions and Assurances
- Lobbying Certification
- Application-Specific Provisions and Assurances
- ESSA Provisions and Assurances requirements

Authorized Official Name Title Email

Phone Signature Date

Grant Writer Name Signature Date

Grant writer is an employee of the applicant organization. Grant writer is not an employee of the applicant organization.

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Adjustments on this page have been confirmed with _____ by _____ of TEA by phone / fax / email on _____.

3. Shared Services Arrangements

Shared services arrangements (SSAs) are permitted for this grant.

Check the box below if applying as fiscal agent. See Program Guidelines for SSA limitations for this grant.

- The LEA or ESC submitting this application is the fiscal agent of a planned SSA. All participating agencies will enter into a written SSA agreement describing the fiscal agent and SSA member responsibilities. Complete the attached **TEHCY ESC SSA Member Chart**, see the Program Guidelines for further guidance on completing the attachment.

4. Identify/Address Needs

List up to three quantifiable needs, as identified in your needs assessment, that these program funds will address. Describe your plan for addressing each need.

Quantifiable Need	Plan for Addressing Need
Integration of all services to meet the needs of students eligible for the McKinney - Vento program at EISD.	McKinney-Vento Liaison will assess student's needs based on identified concerns and coordinate necessary services with district staff and community agencies to ensure that McKinney-Vento eligible students are enrolled, have access to educational programs, and receive information and services.
Improve academic performance of students enrolled in the McKinney-Vento program at EISD by 10%. 85% of student will have final averages of 70% or better.	McKinney-Vento Liaison will monitor student's grades, coordinate with campus staff and assist student with accessing necessary resources or programs to improve grades.
Increase attendance rates of students enrolled in the McKinney-Vento program at EISD. 75% of students will have ADA of 90% or better.	McKinney-Vento Liaison will monitor student's attendance, coordinate with campus and district staff and assist with accessing necessary resources or services to improve attendance and remove barriers to attending school.

5. SMART Goal

Describe the summative SMART goal you have identified for this program (a goal that is Specific, Measurable, Achievable, Relevant, and Timely), either related to student outcome or consistent with the purpose of the grant.

The goal of this grant is to provide support to eligible students to ensure improved progress. Currently 39.3% of McKinney Vento students have an ADA percentage below 90% our goal is to lower this to only 25% of McKinney Vento students having ADA percentage below 90%. Also, 25% of McKinney Vento students have final grade average below 69% our goal is to lower the percentage of MKinney Vento students having averages of below 69% for their final average to 15%.

6. Measurable Progress

Identify the benchmarks that you will use at the end of the first three grant quarters to measure progress toward meeting the process and implementation goals defined for the grant.

First-Quarter Benchmark

McKinney Laison will use Progress Reports and Report Cards to evaluate progress of students. Data will be pulled through various data analysis programs. Eligible students will be tracked to ensure that services are provided in a timely manner to ensure meeting measurable goal.

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8. Measurable Progress (Cont.)**Second-Quarter Benchmark**

During the 2nd quarter McKinney Vento Liaison will also pull local testing data to evaluate student progress. Continue with pulling data for attendance and grades. Continued monitoring of students progress to provide timely interventions.

Third-Quarter Benchmark

State Assessment data and local assessment data will be used to ensure students are progressing. All other previous data will continue to be used to have various data in facilitating students toward academic success. McKinney Vento Liaison will continue analyzing current rates with previous year to ensure goal is met.

7. Project Evaluation and Modification

Describe how you will use project evaluation data to determine when and how to modify your program. If your benchmarks or summative SMART goals do not show progress, describe how you will use evaluation data to modify your program for sustainability.

Project evaluation will be made according to data analysis, services provided, training for parents, individual needs assessment for all students. Service recommendations for students will be made on individual needs of eligible students based on reviewed data and Liaison will serve as an advocate between school and parent when needed.

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8. Statutory/Program Assurances

The following assurances apply to this grant program. In order to meet the requirements of the grant, the grantee must comply with these assurances.

Check each of the following boxes to indicate your compliance.

1. The applicant provides assurance that program funds will supplement (increase the level of service), and not supplant (replace) state mandates, State Board of Education rules, and activities previously conducted with state or local funds. The applicant provides assurance that state or local funds may not be decreased or diverted for other purposes merely because of the availability of these funds. The applicant provides assurance that program services and activities to be funded from this grant will be supplementary to existing services and activities and will not be used for any services or activities required by state law, State Board of Education rules, or local policy.
2. The applicant provides assurance that the application does not contain any information that would be protected by the Family Educational Rights and Privacy Act (FERPA) from general release to the public.
3. The applicant provides assurance that they accept and will comply with [Every Student Succeeds Act Provisions and Assurances](#) requirements
4. The applicant provides assurance to adhere to all the Statutory and TEA Program requirements as noted in the 2021-2022 Texas Education for Homeless Children and Youth Program Guidelines.
5. The applicant provides assurance to adhere to all the Performance Measures, as noted in the 2021-2022 Texas Education for Homeless Children and Youth Program Guidelines, and shall provide to TEA, upon request, any performance data necessary to assess the success of the program.
6. The applicant assures that any Electronic Information Resources (EIR) produced as part of this agreement will comply with the State of Texas Accessibility requirements as specified in 1 TAC 206, 1 TAC Chapter 213, Federal Section 508 standards, and the WCAG 2.0 AA Accessibility Guidelines.
7. The applicant provides assurance that all data requests from TEA and any entity acting on the behalf of TEA are accurately and promptly reported.
8. The applicant provides assurance that performance evaluation reports are submitted for each year grant funds are received.
9. The applicant provides assurance that fiscal monitoring reports are submitted for each year grant funds are received.
10. The applicant provides assurance that the use of subgrant funds will comply with section 11432(g)(3) through (7) of the McKinney-Vento Homeless Assistance Act.
11. The applicant provides assurance that all homeless children and unaccompanied youth have equal access to the same free, appropriate public education, including public prekindergarten programs in accordance with TEC 29.153, as provided to other children and youth.
12. The applicant provides assurance that it will review and revise any policies that may act as barriers to the identification, enrollment, and retention of homeless children and unaccompanied youth; including policies related to outstanding fees, fines, absences, proof of residency, immunizations, birth certificates, guardianships, school records, transportation and other documentation.

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8. Statutory/Program Assurances (Cont.)

13. The applicant provides assurance that it will provide access to educational and other services needed for homeless children and unaccompanied youth, to ensure that such children and youth have an opportunity to meet the same challenging state academic standards to which all students are held.
14. The applicant provides assurance that all homeless children and unaccompanied youth receive prompt and appropriate placement in programs such as: Special Education, Career and Technical Education, Gifted and Talented, and English Learner.
15. The applicant provides assurance that it will collaborate with district stakeholders to implement and monitor early warning academic interventions, to ensure on time promotion and graduation for homeless children and unaccompanied youth.
16. The applicant provides assurance that collaboration will occur with the McKinney-Vento Liaison and district stakeholders for proper identification and coding of homeless children and unaccompanied youth.
17. The applicant provides assurance that services provided by grant funds will not replace regular academic programs.
18. The applicant provides assurance that all identified and enrolled are accurately reported in Texas Student Data System (TSDS) Public Education Information Management System (PEIMS) in a timely manner.
20. The applicant provides assurance that all homeless children and unaccompanied youth receive free meals and transportation to the school of origin, when requested by the parent, guardian, or unaccompanied youth, if it is deemed in the best interest of the student.
21. The applicant provides assurance that it will remove barriers to accessing academic and extracurricular activities, including magnet school, summer school, career and technical education, advanced placement, online learning, and charter school programs.
22. The applicant provides assurance that at least one person affiliated with the management of this grant will attend required trainings
23. The applicant provides assurance to submit a detailed report that includes all grant activities and usage of funds for the 2021-2022 Texas Education for Homeless Children and Youth (TEHCY) grant.

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9. Statutory Requirements

1. Provide a description of the proposed grant activities, programs, and services. This description should include how they address the identified needs and promote equitable access to program services needed to improve academic outcomes for homeless children and unaccompanied youth. Include the resources, strategies and/or systems that will be implemented to support target goals and outcomes, document progress and milestones, and observable results of the proposed grant activities, programs, and services. (*Complete the attached TEHCY Grant Activity Chart, see the Program Guidelines for further guidance on completing the attachment)

The proposed grant activities, programs and services listed on the TEHCY grant activity chart will address the identified needs and promote equitable access to program services needed to improve academic outcomes for homeless children and youth by ensuring the removal of barriers that our students face while experiencing homelessness. By providing our students with items needed to attend school regularly, we will expect to see an increase in attendance rate for our homeless children and unaccompanied youth. By removing barriers and assisting our students with attending school in person, we will also expect to see academic progress in our student's grades. This will allow for positive promotion rates, state assessment scores and graduation rates for the MKV population.

The McKinney-Vento Liaison will also collaborate and build new partnerships with agency, community and LEA collaborators to be able to provide necessary resources for students. These resources include: Credit Recovery, Mental Health Services, Post-Secondary Education Assistance, Food, Clothing and Hygiene Products, Family Violence Prevention, Family Engagement Initiatives, etc.

2. Provide a description of the extent to which: A) The application reflects coordination/collaboration with other local and state agencies that serve homeless children and unaccompanied youth. Include a list of agency, community, and LEA collaborators and a brief description of the proposed coactivities that will support implementation of the proposed grant activities, programs, and services; B) the proposed use of funds will facilitate the enrollment, identification, and educational outcomes of homeless children and unaccompanied youth; C) the extent to which the applicant will promote the meaningful involvements of parents or guardians of homeless children and youth in the education of their children; and D) The extent to which homeless children and unaccompanied youth will be integrated into the regular education program.

Agency, Community and LEA Collaborators: Learn4Life - is a LEA collaboration that offers a more flexible and reliable credit recovery program. Jewish Family Services - Jewish Family Services will facilitate mental health services. Family Violence Prevention Services- will provide Substance Abuse Prevention services to high – risk youths attending schools in EISD. Communities in Schools- provides case management services to help students overcome obstacles that they may face. EISD works with other school districts to coordinate transportation services for MKV students and unaccompanied youth. The proposed use of funds will ensure the proper and timely identification, enrollment and educational success of homeless students and unaccompanied youth by having proper coordination and data-informed goal setting. The Liaison will enrich communication to encourage cross-functional interaction and accountability for increased effectiveness and efficiency of service provision to children and youth experiencing homelessness throughout EISD. The McKinney-Vento program will promote the meaningful involvement of parents or guardians of homeless children and youth in the education of their children by providing opportunities for continuous feedback via digital and physical needs. Most recently, EISD launched the Family Leadership Institute (FLI) that focuses on providing families with the knowledge, tools, and inspiration to help their children succeed in school and in life. With this curriculum at a district-wide level of implementation, the students and families served by the McKinney-Vento program will be provided many meaningful ways to actively engage in the overall success of the whole-student at EISD.

Upon identification, students are enrolled immediately despite lacking any necessary documents (birth certificate, immunization record, proof of residence, or academic records) and placed into appropriate and rigorous grade level classes or programs that they have expressed interest in. If a class is not offered upon transfer, counselors will review the student's transcript and place her/him into the appropriate class so that the class credits are not lost, award partial credit, or offer credit by examination for students who's academic performance excel in previously completed course.

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9. Statutory Requirements (Cont.)

3. Identify the types, intensity, and coordination of services to be provided in coordination with Title I, Part A, Homeless Reservations including: A) The process to review and develop the LEA's plan for coordinating services to support eligible homeless children and unaccompanied youth using Title I, Part A Homeless Reservations. Include the actual reservation for 2019 -2020 and the planned reservation for 2020 -2021 (Complete the attached Title I, Part A and McKinney-Vento Program Coordination Chart), and B) How the LEA determine its reservation amount for services to support homeless children and unaccompanied youth. Include how the LEA assists staff in understanding the LEA's policy or procedure to support homeless children and unaccompanied youth on all campuses regardless of the Title I status, use of these funds, and how the LEA addresses the needs of homeless children and youth in their district or campus improvement plan.

The district uses a needs assessment to determine the actual cost of services using Title 1 funds to meet the needs of homeless students in the district and fulfill the requirements of McKinney-Vento, and then reserve that amount provided in the current Title, Part A set-aside. We also take into account any anticipated changes in the population of homeless students as result of rises in unemployment, changes in local economy, or recent natural disasters such as the Corona Virus pandemic and the Texas Winter storm. Our district McKinney-Vento Liaison keeps record of eligible students, identify their educational needs, and decide how and where homeless students may be best served. Any changes to collected data that requires additional services are considered prior to determining set amounts.

The district provides training to leadership, staff, and families regarding homeless policies and procedures. Information on how to access services as well as current policies are located on our district website. A comprehensive needs assessment is completed to determine set-aside amounts and to develop specific goals in the District Improvement Plan for supporting homeless students. The District Improvement Plan is strategically aligned with campus improvement plans to create and monitor the goals, performance objectives, strategy and funding for supporting homeless students.

4. Provide a description of established LEA processes to develop, review and revise current LEA policies and procedures to ensure that its proposed grant activities, programs, and services will not isolate or stigmatize homeless children and unaccompanied youth. (Complete the attached McKinney-Vento Policies and Procedures Chart)

Our district currently has a Senior Leadership Team. The SLT team is represented by Executive Directors, Directors and coordinators of all departments in Edgewood ISD. SLT work together to develop, review and revise current LEA policies and procedures to ensure that proposed grant activities, programs and services will not isolate or stigmatize homeless children and unaccompanied youth and any other special population. Once SLT reaches an agreement on the proposed policy or procedure, they submit it for approval from the school board.

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9. Program Requirements

Note to Applicants: Refer to the TEHCY Program Implementation Levels of Service and Support when addressing the four program requirements listed below.

1. Provide a description of the process and procedures that are utilized to enroll, identify, and provide all three levels of TEHCY program services and support for homeless children and unaccompanied youth who are: A) Entering and/or returning to their schools from summer or holiday break, B) Experiencing homelessness after the school year has started, C) Are not currently enrolled or attending school, and D) Are eligible for early childhood and/or prekindergarten programs.

- A) Rigorous cultural competency and sensitivity training and awareness activities to campus staff on the definition and signs of homelessness for children and youth to include bus drivers, counselors, administrators, nurses, truancy officers, secretaries, social workers, teachers and other personnel;
- B) Timely and proper utilization of a Student Residency Questionnaire (SRQ) as part of the standard enrollment packet for students at all campuses throughout the district,
- C) Accessible and bilingual outreach materials and handouts in high-traffic areas at school campuses and other places throughout the district to include shops, motels, laundromats, police department, juvenile holding areas and centers, social service agencies and youth centers;
- D) Ongoing assessment of attendance and academic performance tracking by the Homeless Liaison.

Altogether, these processes are utilized by the McKinney-Vento Liaison to ensure the proper and timely identification, enrollment and stabilization of children and youth experiencing homelessness throughout the district.

2. Provide a description of the annual McKinney-Vento professional development plan that is currently in place to increase awareness, support enrollment and identification, and increase staff capacity to respond to the unique educational needs of homeless children and unaccompanied youth. Include training dates, duration of training, who was trained/will be trained, and a summary of the training content and evaluation process. Include both external and internal professional development activities.

McKinney-Vento liaison provides training to campus counselors, social workers, nurses, registrars, data clerks, and transportation department at the beginning of the year during the district professional development as well as staff that is hired throughout the school year. Staff receive information regarding the McKinney-Vento Act, legislative updates, district McKinney-Vento program description, policy, procedures, student rights, enrollment, identification process and dispute resolution process. McKinney-Vento liaison attends community and regional meetings in order to provide up to date information and collaborate regarding McKinney-Vento program and service coordination. Training dates are during district professional development days and last approximately 30 minutes. The McKinney Vento Rights and Requirements training can be accessed online at anytime.

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9. Program Requirements (Cont.)

3. Provide a description of how the proposed grant activities, programs, and services will address the unique academic needs and support equitable outcomes for elementary homeless children and unaccompanied youth. Include a timeline, milestones, strategies, and/or systems that will be utilized to implement academic progress monitoring, interventions, and services to support: A) Attendance and engagement, B) On-time promotion, C) Coordination of targeted services for homeless children and unaccompanied youth who have been identified and are receiving other special program services (e.g. Special Education, English Learners, and Gifted and Talented), D) Bridging program support services, E) Assessment interventions and scores, F) Discipline interventions, G) Tutoring services, H) Supplemental academic programs, and I) Other programs or services.

The McKinney Vento liaison will ensure to provide early interventions and ongoing progress monitoring to implement and address academic needs of identified homeless children and youth by completing proposed benchmarks, utilizing the district's data managing system, and district protocols to improve students' overall success. The liaison will also collaborate and coordinate services with other special programs district departments for homeless students who have been identified and are in need of interventions in response to assessment scores, discipline and tutoring services from various resources.

Utilizing several of the districts data management systems periodic individual student reports will be printed that will include all pertinent information that may affect success for immediate response to provide services.

Our district developed a protocol to monitor and address student absenteeism as follows.

1. Attendance percentage reports sent to campuses daily. 2. Campus monitoring of student attendance daily. 3. Phone calls to follow up with parents for students who were absent. 4. Home visits to follow up with parents for students with chronic absences or who are not able to be reached by phone. 5. Coordinate services with liaison 6. Campus social worker referral to address concerns and identify possible barriers to attending school. 7. Student conferences. 8. Develop an individualize student plan to improve attendance 9. Offer student attendance incentives. 10. Increased partnership with Juvenile Justice Department to include municipal court truancy officers. 11. Attendance intervention hearings, information forums, mediation forums with municipal courts and attendance review meetings.

4. A description of how the proposed grant activities, programs, and services will address the unique academic needs and support equitable outcomes for secondary homeless children and unaccompanied youth. Include a timeline, milestones, strategies, and/or systems that will be utilized to implement academic progress monitoring, interventions, and services to support: A) Attendance, engagement, and truancy interventions, B) On-time promotion, C) Coordination of targeted services for homeless children and unaccompanied youth who have been identified and are receiving other special program services (e.g., Special Education, English Learners, and Gifted and Talented), D) Advanced placement and dual credit course work, E) Transcript review for appropriate full or partial credit, F) Credit recovery or credit repairs services, G) Assessment interventions and scores, H) Discipline interventions, I) Four-year cohort graduation, J) Graduation of all homeless students (e.g., current cohort, continuers and early graduates), K) College and career readiness programs and support services, L) Post-secondary transition plan, and M) Other programs or services.

The McKinney Vento Liaison will work directly with eligible students and campus counselors to monitor and assess student's identified needs and concerns. Liaison will coordinate necessary services with district resources and community agencies. The Liaison will monitor student data to coordinate opportunities with district resources to ensure access to college visits, college applications, and necessary paperwork to enroll in college or a job training program. Ongoing monitoring of student progress on mentioned benchmarks will function to inform program success and evaluation. The districts various data management systems will be used to generate individual student reports that include students attendance history, enrollment details to show other special programs, student schedule, grades, district assessment scores and discipline history.

Our district developed a protocol to monitor and address student absenteeism: 1. Attendance percentage reports sent to campuses daily. 2. Campus monitoring of student attendance daily. 3. Phone calls to follow up with parents for students who were absent. 4. Home visits to follow up with parents for students with chronic absences or who are not able to be reached by phone. 5. Coordinate services with liaison 6. Campus social worker referral to address concerns and identify possible barriers to attending school. 7. Student conferences. 8. Develop an individualize student plan to improve attendance 9. Offer student attendance incentives. 10. Increased partnership with Juvenile Justice Department to include municipal court truancy officers. 11. Attendance intervention hearings, information forums, mediation forums with municipal courts and attendance review meetings.

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10. Equitable Access and Participation

Check the appropriate box below to indicate whether any barriers exist to equitable access and participation for any groups that receive services funded by this grant.

The applicant assures that no barriers exist to equitable access and participation for any groups receiving services funded by this grant.

Barriers exist to equitable access and participation for the following groups receiving services funded by this grant, as described below.

Group Barrier

Group Barrier

Group Barrier

Group Barrier

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12. Request for Grant Funds

List all of the allowable grant-related activities for which you are requesting grant funds. Include the amounts budgeted for each activity. Group similar activities and costs together under the appropriate heading. During negotiation, you will be required to budget your planned expenditures on a separate attachment provided by TEA.

Payroll Costs

1.	McKinney Vento Liaison	\$17,500
2.		
3.		
4.		
5.		

Professional and Contracted Services

6.	Contract organization to provide professional development training	\$3,000
7.		
8.		
9.		
10.		

Supplies and Materials

11.	School Supplies and materials	\$8,000
12.	Summer Enrichment Books	\$2,310
13.		
14.		

Other Operating Costs

15.	Hygiene Products, Uniforms, Blankets, Jackets, Shoes and Other Clothing Items	\$6,320
16.	Transportation Services (via bus passes)	\$1,000
17.	Travel Cost for Required Grant Trainings	\$4,000

Capital Outlay

18.		
19.		
20.		

Direct and indirect administrative costs:

TOTAL GRANT AWARD REQUESTED:

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Appendix I: Negotiation and Amendments

Leave this section blank when completing the initial application for funding.

An amendment must be submitted when the program plan or budget is altered for the reasons described in the "When to Amend the Application" document posted on the [Administering a Grant](#) page of the TEA website and may be emailed to competitivegrants@tea.texas.gov Include all sections pertinent to the amendment (including budget attachments), along with a completed and signed copy of page 1 of the application. More detailed amendment instructions can be found on the last page of the budget template.

You may duplicate this page.

For amendments, choose the section you wish to amend from the drop down menu on the left. In the text box on the right, describe the changes you are making and the reason for them.

Always work with the most recent negotiated or amended application. If you are requesting a revised budget, please include the budget attachments with your amendment.

Section Being Negotiated or Amended

Negotiated Change or Amendment

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