



2021-2023 Title I, 1003 ESF-Focused Support Grant
Letter of Interest (LOI) Application Due 11:59 p.m. CT, April 21, 2021

NOGA ID

Authorizing legislation

This LOI application must be submitted via email to loiapplications@tea.texas.gov.

The LOI application may be signed with a digital ID or it may be signed by hand. Both forms of signature are acceptable.

TEA must receive the application by **11:59 p.m. CT, April 21, 2021**.

Grant period from

Pre-award costs permitted from

Required Attachments

1. Excel workbook with the grant's budget schedules (linked along with this form on the TEA Grants Opportunities page)
2. Pathway 1: Pathway 1 Supplemental Pathway Attachment
3. Pathway 2: Pathway 2 Supplemental Pathway Attachment

NOTE: All applicants MUST submit an appropriate Supplemental Pathway Attachment for EACH CAMPUS on behalf of which the applicant is applying.

Amendment Number

Amendment number (For amendments only; enter N/A when completing this form to apply for grant funds):

Applicant Information

Organization CDN Campus ESC DUNS

Address City ZIP Vendor ID

Primary Contact Email Phone

Secondary Contact Email Phone

Certification and Incorporation

I understand that this application constitutes an offer and, if accepted by TEA or renegotiated to acceptance, will form a binding agreement. I hereby certify that the information contained in this application is, to the best of my knowledge, correct and that the organization named above has authorized me as its representative to obligate this organization in a legally binding contractual agreement. I certify that any ensuing program and activity will be conducted in accordance and compliance with all applicable federal and state laws and regulations.

I further certify my acceptance of the requirements conveyed in the following portions of the LOI application, as applicable, and that these documents are incorporated by reference as part of the LOI application and Notice of Grant Award (NOGA):

- LOI application, guidelines, and instructions
- Debarment and Suspension Certification
- General and application-specific Provisions and Assurances
- Lobbying Certification

Authorized Official Name Title

Email Phone

Signature Date

RFA #

SAS #

Shared Services Arrangements

Shared services arrangements (SSAs) are NOT permitted for this grant.

Number of Campuses Included in this Application

Pathway 1

Pathway 2

Statutory/Program Assurances

The following assurances apply to this program. In order to meet the requirements of the program, the applicant must comply with these assurances.

Check each of the following boxes to indicate your compliance.

- 1. The applicant provides assurance that program funds will supplement (increase the level of service), and not supplant (replace) state mandates, State Board of Education rules, and activities previously conducted with state or local funds. The applicant provides assurance that state or local funds may not be decreased or diverted for other purposes merely because of the availability of these funds. The applicant provides assurance that program services and activities to be funded from this LOI will be supplementary to existing services and activities and will not be used for any services or activities required by state law, State Board of Education rules, or local policy.
- 2. The applicant provides assurance that the application does not contain any information that would be protected by the Family Educational Rights and Privacy Act (FERPA) from general release to the public.
- 3. The applicant provides assurance to adhere to all the Statutory and TEA Program requirements as noted in the 2021-2023 Title I, ESF-Focused Support Grant Program Guidelines.
- 4. The applicant provides assurance to adhere to all the Performance Measures, as noted in the 2021-2023 Title I, ESF-Focused Support Grant Program Guidelines, and shall provide to TEA, upon request, any performance data necessary to assess the success of the program.
- 5. The applicant provides assurance that they accept and will comply with the requirements of [Every Student Succeeds Act Provisions and Assurances](#).
- 6. The applicant assures that any Electronic Information Resources (EIR) produced as part of this agreement will comply with the State of Texas Accessibility requirements as specified in 1 TAC 206, 1 TAC Chapter 213, Federal Section 508 standards, and the WCAG 2.0 AA Accessibility Guidelines.
- 7. Title I served Federally Identified campuses awarded this grant will engage in the Effective Schools Framework (ESF) continuous improvement process and create a plan to be submitted to TEA that addresses the selected pathway aligned to the Essential Actions (EA) from the ESF.
- 8. The applicant ensures it will notify the Vetted Improvement Program provider of intent to apply and, if awarded, will work in good faith with the Vetted Improvement Program.
- 9. For all pathways, the applicant will budget at least the minimum amount indicated in the Budget Object Code 6200 - Profession and Contracted Services.

Statutory/Program Assurances, cont'd.

- 10. The applicant will identify a campus leader, on each awarded campus, who will be responsible for managing the grant project.
- 11. The applicant will provide access to TEA and its Vetted Improvement Partners for on-site visits to the district and campus(es) as appropriate.
- 12. The applicant will attend and participate in grant orientation meetings, technical assistance meetings, other periodic meetings of grantees, and sharing of best practices through the TEA program office.
- 13. The applicant provides assurance it will participate in all grant requirements including but not limited to an ESF Self-Assessment, and ESF Diagnostic, developing a web-based improvement plan, submission of funding and pathway progress reports.

Summary of Program

1. Describe how the LEA will support campus(es) in carrying out school support and improvement activities, including how the LEA will develop a web-based improvement plan for the eligible campuses selected for this grant.

Currently, the district has 3 district directors who directly oversee assigned campuses. In addition, the academic team works directly with all campuses to provide professional development on the district-adopted curriculum and intervention programs. The campus directors, as well as the academic team, will attend all Texas Instructional Leadership training with their respective campuses and provide additional support to on campus leaders in coaching and observing teachers. The district provides access to a high quality curriculum that is aligned to the TEKs and also provides campuses with common assessments and benchmarks. The data from these assessments is provided within 2 days and is used by campuses to plan intervention needs. In addition, the district uses the data to determine strengths and weaknesses of the current curriculum and additional resources needed. The district will continue to provide high quality intervention programs to all campuses and will use additional funds from the ESF grant to provide campus-specific programs to meet individual campus and student needs. The district-level academic team will continue to visit campuses in person and provide additional campus specific professional development training as well as one on one meetings with teachers to support the implementation of the district-adopted curriculum and intervention programs. The District Coordinator of School Improvement will oversee the grant for all campuses and provide all required reports to TEA. The district currently uses the TEA provided ESF guidance documents and websites to coordinate school improvement.

Our Campus Improvement Plans are currently developed using the TEA ESF framework. Each campus leadership team has previously attended ESF training with their region center and is familiar with the self-assessment process and uses this process to help develop their individual campus improvement plans. Campus improvement teams include parents, teachers, staff, and community members. These plans are developed during the spring and reviewed multiple times throughout the year. As goals are reviewed, adjustments are made to the strategies to ensure continued forward progress for the campus.

2. Describe how the LEA will monitor schools receiving the ESF-Focused Support Grant, including how the LEA will: (a) Monitor a web-based improvement plans upon submission and during implementation, and (b) Implement additional action following unsuccessful implementation of such plan after the first year of the grant cycle.

The district will appoint a DCSI to oversee the grant for all campuses. The DCSI will visit campuses on a regular basis to ensure implementation of all components of the grant. Additionally, each campus director will work directly with their campus leadership to ensure TIL is being implemented with fidelity on the campus. The DCSI will coordinate all required reporting and documentation for TEA and will work with all campuses and directors to ensure timely, accurate submissions. If any campuses are unsuccessful in implementation of TIL, local ESCs support will be increased to provide additional training and/or support to ensure success for all campuses. The district academic team will be trained in TIL and will be available to provide support to campus leadership teams. By having multiple campuses attending TIL training together campuses will have the opportunity to support one another. We will use a "teamwork" approach with each team member contributing from their areas of expertise.

Goals, Objectives, and Strategies, Performance and Evaluation

1. Describe how the LEA will modify, as appropriate, practices and policies to provide operational flexibility to the awarded campus, that enables full and effective implementation of the Effective Schools Framework Essential Actions aligned web-based Improvement Plan.

Campus leadership will be empowered to implement TIL training on their campus in the most effective manner for their unique campus needs. The district academic team will work to help campuses choose additional resources/interventions that will meet the campuses specific intervention/resource needs. Campus leaders will determine specific training to be provided for their campus from the local ESC as well as professional development provided by the academic team. The district will work with campuses to provide time for training for school leadership and teachers/staff by providing funds for substitutes as well as school leadership coverage by district personnel. The district will work to develop a school calendar that provides campuses multiple opportunities to provide staff development for their campus. District academic team members will be adjusting current roles and responsibilities in order to allow more time for travel and training. Currently, the district has 3 directors to supervise campuses. Decisions regarding the most effective way to support campuses will be made based on the unique needs of each campus and the strengths of each director.

Through TIL training campus leaders will be more qualified to make decisions specific to the needs of their campus. District personnel will support the decisions and implement processes and procedures for campus leadership to make recommendations for district wide changes based on successful campus implementation of programs and processes.

Budget Narrative

1. Describe how the proposed budget will meet the needs and goals of the program, including for staffing, supplies and materials, contracts, travel, etc. If applicable, include a high-level snapshot of funds currently allocated to similar programs. Include a short narrative describing how adjustments will be made in the future to meet needs.

Our proposed budget provides the needed funds to have all campus leadership (Principals, Assistant Principals, and Instructional Coaches) trained in Texas Instructional Leaderships. Funding will also be available for campuses to choose additional campus specific training based on their unique campus needs. Suggestions for additional training will be made by district personnel and will include training teachers as mentor teachers as well as behavior management training for new and struggling teachers. Trainings will be campus specific to provide the highest level of support to individual campuses.

Funding for supplies and materials is included to allow campuses to purchase additional intervention resources to supplement the district supplied programs or other campuses on an as needed basis.

Funding for travel will allow district personnel to increase the number of campus visits they current make as well as providing funding for campus leaders to travel to visit other campuses in the district to see current implementation of programs. Since we are spread across a wide portion of Texas, travel can be cost prohibited, however budgeting from this grant will allow all campuses to benefit from the success of other campuses in our district.

Funding for salaries will cover the cost of campus tutors to work with individual students needing intervention as well as extra duties for teachers such as after-school tutoring and Saturday school.

Budget Narrative, cont'd.

2. Describe how the LEA will align other Federal, State, and local resources to carry out the activities supported with funds received under this grant.

All campuses are school-wide Title 1 campuses. We currently have a SNS Methodology in place to ensure that federal funds are spent appropriately. As a Title 1 campus, we are familiar with the requirements of quotes/bids and have processes in place to ensure compliance with all guidelines. The funds will be used to provide trainings and resources that we would not be able to provide with our current monies.

Equitable Access and Participation

Check the appropriate box below to indicate whether any barriers exist to equitable access and participation for any groups that receive services funded by this program.

- The applicant assures that no barriers exist to equitable access and participation for any groups receiving services funded by this program.
- Barriers exist to equitable access and participation for the following groups receiving services funded by this grant, as described below.

Group	<input type="text"/>	Barrier	<input type="text"/>
Group	<input type="text"/>	Barrier	<input type="text"/>
Group	<input type="text"/>	Barrier	<input type="text"/>
Group	<input type="text"/>	Barrier	<input type="text"/>

Appendix I: Amendment Description and Purpose (leave this section blank when completing the initial application for funding)

An amendment must be submitted when the program plan or budget is altered for the reasons described in the "When to Amend the Application" document posted on the [Administering a Grant](#) page. The following are required to be submitted for an amendment: (1) Page 1 of the application with updated contact information and current authorized official's signature and date, (2) Appendix I with changes identified and described, (3) all updated sections of the application or budget affected by the changes identified below, and, if applicable, (4) Amended Budget Request. Amendment Instructions with more details can be found on the last tab of the budget template.

You may duplicate this page

Amended Section

Reason for Amendment