

MEMORANDUM FOR MR. MIKE MORATH

Commissioner, Texas Education Agency 1701 North Congress Avenue Austin, TX 78701

FROM: 502 ISG/CC

1980 Bong Avenue

JBSA-Lackland, TX 78236

SUBJECT: Appointment of MSgt. Brian Case to the Lackland Independent School District (LISD) Board of Trustees

- 1. I would like to respectfully request the reappointment of MSgt Brian Case to the Lackland Independent School District (LISD) Board of Trustees. Enclosed are the resumes of three nominees, as required by Texas Administrative Code Section 61.2a(1), along with a signed statement expressing their willingness to accept the appointment and serve in full adherence to the established state standards for school board members.
- 2. My nominees, in order of preference are MSgt Brian Case, MSgt Maureen Kooken, and Mr. Michael Therriat.
- 3. All nominees are qualified under the general school laws of Texas and either live or work on JBSA-Lackland. Each nominee is well qualified and the appointment of any one of them would be in full compliance with the provisions of the Texas Education Code 11.352. Every avenue was used to reach the widest possible applicant pool. The membership composition of the board of trustees is in compliance with the provisions of Texas Code 11.28.
- 4. I recognize the power of the Board of Trustees to govern and manage the operations of the LISD and recognize that my role as the commanding officer of JBSA-Lackland is limited only to the duty defined by statute in the process for appointing the Board of Trustees.
- 5. Thank you and your staff for your support of our school district. If you have any questions, please contact my POC, Ms. Lori Phipps at (210) 671-8388.

THOMPSON.SCO Digitally signed by THOMPSON.SCOTT.J.1136960861

TT.J.1136960861 Date 2019.05.07 17:29:54 -05'00'

SCOTT J. THOMPSON, Colonel, USAF Commander, 502d Installation Support Group

- 1. MSgt Brian Case
- 2. MSgt Maureen Kooken
- 3. Mr. Michael Therriat



## Joint Base San Antonio Statement of Eligibility

Applicant Full Name:

**Brian Vincent Case** 

Residential Address:

2238 Scott Sather Dr

If using to confirm eligibility.

San Antonio

Texas

78236

Physical Address of Employer:

2238 Scott Sather Dr

If using to confirm eligibility.

San Antonio

Texas

78236

Board of Trustees Location Applying For: Lackland ISD

I hereby make a formal application for the above indicated Board of Trustees. In doing so, I confirm that:

- I am qualified under the general school laws of Texas and live or am employed on JBSA.
- I attest the contents of my resume.
- I am a qualified voter.
- I willingly accept the appointment to the Board of Trustees and will serve in this capacity with full adherence to the state established standards on the duties and responsibilities of school board members.

T.1261200291

CASE.BRIAN.VINCEN Digitally signed by CASE.BRIAN.VINCENT.1261200291 Date: 2019.02.11 21:37:58 -06'00"

11Feb2019

Signature of Applicant

Date

Brian V. Case

Printed Name of Applicant

Digital Signatures are authorized. If using a wet signature, please sign, date and print legibly. Form must be completed prior to setting up your interview with the selection board.

# **BC** Brian Case

#### **OBJECTIVE**

Seeking membership as a Lackland Independent School District trustee. I have seen first-hand the results of your amazing teachers and staff this district employs. They have had an enormous effect on my children's success that I feel called to help support in some small way. I am looking forward to paying it back!



#### ADDRESS

2238 Scott Sather Dr San Antonio, TX, 78236



**PHONE** 937-789-6623



**EMAIL** 

brian.case.1@us.af.mil



#### **EDUCATION**

Missouri State University, Springfield, MO M.S. Defense and Strategic Studies (Deterrence and Weapons of Mass Destruction) (Perusing)

University of Maryland University College, Adelphi, MD

**B.S.** Computer Science



\*Available upon request.

#### **EXPERIENCE**

30 December 2002 - Present - United States Air Force (USAF)

#### 1 August 2016 - Present

**Manager of Future Concepts** • HQ 25th Air Force • San Antonio, TX - Develops and maintains the 25th Air Force Commander's (Major General) Strategic Plan, including top priorities and goals as well as innovation efforts and processes.

- Advises the Commander on operational mission impacts of planned and future Intelligence, Surveillance, and Reconnaissance (ISR) capabilities
- Identifies ISR required capability gaps and translates requirements into programmatic and budget submissions.

#### 1 November 2014 – 31 July 2014

**Section Chief of Maintenance** • Air Force Technical Applications Center (AFTAC), Detachment 415 • Chiang Mai, Thailand

- Led joint USAF and Royal Thai Navy maintenance team responsible for a \$2.3M 36-element seismic array used to detect nuclear and man-made explosions in support of Comprehensive Test Ban Treaty
- Managed \$300K yearly budget for detachment operations and maintenance, vehicles, leased housing, and dependent school funding through DoDEA.

#### 1 Aug 2011 – 31 October 2014

Non-Commissioned Officer in Charge (NCOIC) of Radar Operations • National Air Space Intelligence Center (NASIC) • Dayton, OH

- Led 25 enlisted, civilian, and contractor analyst team and managed  $$19M\ 24/7$  operations center.
- Managed collection requirements and directed analysis of Over the Horizon (OTH) radar data in support of strategic and tactical warfighter operations.

### 1 Aug 2007 – 31 July 2011

Senior Seismic Maintenance Technician • AFTAC, Detachment 421

- Alice Springs, Australia
- Maintained \$1.1M 19 element seismic array used to detect nuclear and man-made explosions in support of Comprehensive Test Ban Treaty.
- Supported accounting of \$150K yearly budget for detachment operations and maintenance.

#### COMMUNICATION

- Co-lead for a Strengths, Weakness, Opportunities, and Weaknesses (SWOT) event with +60 General Officers, Colonels, Command Chiefs and Senior Executive Service civilians to build framework for Major General's strategic plan.

<sup>\*</sup>Further experience available upon request.

- Coordinated Royal Thai Navy 3-star inspection; briefed detachment mission and escorted his team to remote jungle village to update him on detachment relief efforts to ease effects of famine.
- Selected by Department of State to serve as US Consulate Duty Officer to backfill holidays and leave; provided emergency assistance to Americans and local organizations in northern Thailand.
- Created community outreach with local schools in both Australia and Thailand briefing US Air Force nuclear deterrence mission and detecting nuclear events using geophysical techniques; over +200 children reached!
- Coordinated with Australian and Aboriginal elders to lobby and gain approval to safely and respectfully rebuild sensitive seismic equipment near sacred lands.

#### **LEADERSHIP**

- Led team of 15 on \$150K command, control, and communications surveillance suite install; equipped 26 sites across 650 sq. mi and increase network fidelity by 25%.
- Oversaw \$42K facility renovation; built multiple systems communications room and upgraded heating, ventilation, air-conditioning (HVAC) system and reduced energy costs by \$10K/yr.
- Saved environmental disaster and mission loss by innovatively removing lead and asbestos from aging communications network and upgraded with industry specified equipment saving a \$10M underground cable plant from catastrophe. Provided training and expertise to 4-man team covering 45 miles of cable.
- Teamed with military training to mentor incoming trainees for Scientific Applications Specialist career field. Providing needed subject matter expertise and mentoring to the newly enlisted on an obscure career field.



MEMORANDUM FOR MR. MIKE MORATH

Commissioner, Texas Education Agency 1701 North Congress Avenue Austin, TX 78701

FROM: 502 ISG/CC

1980 Bong Avenue

JBSA-Lackland, TX 78236

SUBJECT: Re-Appointment of Mr. Clifford Dietert to the Lackland Independent School District (LISD) Board of Trustees

- 1. I would like to respectfully request the reappointment of Mr. Clifford Dietert to the Lackland Independent School District (LISD) Board of Trustees. Enclosed are the resumes of three nominees, as required by Texas Administrative Code Section 61.2a(1), along with a signed statement expressing their willingness to accept the appointment and serve in full adherence to the established state standards for school board members.
- 2. My nominees, in order of preference are Mr. Clifford Dietert, Mr. James Steindl and Mr. Richard Bui.
- 3. All nominees are qualified under the general school laws of Texas and either live or work on JBSA-Lackland. Each nominee is well qualified and the appointment of any one of them would be in full compliance with the provisions of the Texas Education Code 11.352. Every avenue was used to reach the widest possible applicant pool. The membership composition of the board of trustees is in compliance with the provisions of Texas Code 11.28.
- 4. I recognize the power of the Board of Trustees to govern and manage the operations of the LISD and recognize that my role as the commanding officer of JBSA-Lackland is limited only to the duty defined by statute in the process for appointing the Board of Trustees.
- 5. Thank you and your staff for your support of our school district. If you have any questions, please contact my POC, Ms. Lori Phipps at (210) 671-8388.

THOMPSON.SCO Digitally signed by THOMPSON SCOTT J.113696086 TT.J.1136960861 1 Date: 2019 04.08 20.25 26 -05'00'

SCOTT J. THOMPSON, Colonel, USAF Commander, 502d Installation Support Group

- 1. Mr. Clifford Dietert
- 2. Mr. James Steindl
- 3. Mr. Richard Bui



## Joint Base San Antonio Statement of Eligibility

Applicant Full Name:

Cliford C. Dietert

Residential Address:

230 Hall Blvd, Ste 114A

San Antonio

Texas

78243

Physical Address of Employer:

230 Hall Blvd, Ste 114A

San Antonio

Texas

78243

Board of Trustees Location Applying For: Lackland ISD

I hereby make a formal application for the above indicated Board of Trustees. In doing so, I confirm that:

- I am qualified under the general school laws of Texas and live or am employed on JBSA.
- I attest the contents of my resume.
- I am a qualified voter.

Printed Name of Applicant

• I willingly accept the appointment to the Board of Trustees and will serve in this capacity with full adherence to the state established standards on the duties and responsibilities of school board members.

DIETERT.CLIFFO .1231024090	RD.C Digitally signed by DIETERT.CLIFFORD.C.1231024090 Date: 2018.10.23 07:00:01 -05'00'	22 Oct 2018
Signature of Applicant		Date
Clifford C. Dietert		

Digital Signatures are authorized. If using a wet signature, please sign, date and print legibly. Form must be completed prior to setting up your interview with the selection board.

30125 Bridlegate Drive Work Ph: (210) 977-4796
Bulverde, TX 78163-4130 Cell Ph: (210) 278-6105
Home Ph: (830) 980-7194 Email: clifford.dietert@us.af.mil

#### Objective

Secure reappointment as a Trustee to the Lackland Independent School Board and deliver a quality education to the military children attending Lackland ISD through proven leadership, oversight, and direction of the resources entrusted to the School Board.

#### **Highlights**

- 15+ years of management experience with extensive leadership responsibilities
- 4 College Degrees: MBA, BBA, & two Associate Degrees in Management
- 5 years Adjunct Faculty Instructor University of Phoenix at San Antonio
- Member of Board of Trustees Lackland Independent School District (San Antonio)
- Broad experience with public political figures, media, conferences, public forums, etc.
- Coaching/mentoring/leadership/team building/process improvement skills

#### Education

Master of Business Administration (MBA): 1992 – Texas State University

Bachelor of Business Administration (BBA): 1986 – Texas A&M at Corpus Christi

(Dean's List – Honors Graduate)

Associate of Applied Science (AAS) in Mid-Mgt & Production Mgt: 1981 & 1983 – San Antonio College (Honor Roll)

#### **Work History**

United States Air Force (1988-1999 & 2000-Present)
Cryptologic & Cyber Systems Division (CCSD)
Director of Operations

- Currently serving as Director of Operations for a wide range of mission support services for a 1200+ strong Department of Defense organization with a world-wide customer base and multi-billion dollar budget across the FYDP. Key areas of responsibility include:
  - Human Resources: Manpower, Personnel, and Training Programs
  - IT Services: Oversees IT support for 5 networks and 1200 users
  - Facilities: Managing 11 buildings; 600K sf of admin, whse, maintenance & labs space
  - Public Affairs, Civilian Awards, and History Programs
  - Deployment, Contingency, Emergency Action, and Continuity of Ops Planning
  - Compliance Program: Audits & Inspections
  - Security, Facilities, and IT Network Infrastructure
  - Division Action Group: Acquisition & program oversight; leadership support functions
  - Security: Leading 3 offices responsible for personnel, program, & physical security

#### **Past Positions:**

#### Chief, Intelligence & Force Protection Branch

Senior leader – served as Branch Chief in support of four major mission areas: the
Consolidated Signals Intelligence Support Activity (CSSA), Force Protection Products,
and Technical Applications Products, and the Bounty Hunter mission. Led a workforce of
approximately 160 civilian, military and contractor personnel in the execution of \$100M
across the FYDP and providing life cycle product support to a worldwide customer base
located at more than 250 sites on 6 continents

**Chief, Advanced Programs** 

Chief, Global Information Grid (GIG) Information Assurance (IA) Division

Chief, Signals Intelligence (SIGINT) Logistics Support Division

**Director, Business Operations Division** 

#### **HQ** Air Intelligence Agency, Directorate of Logistics

- Contingency War Planner & Logistics Management Specialist
  - Served as Logistics Specialist & Contingency War Planner

#### **USAA - Information Technology Company (ITCO) (1999-2000)**

- Project Management Office (PMO) Manager & IT Systems Analyst
  - Served as the PMO Manager responsible for providing program management oversight, training, mentoring, and IT process improvement initiatives

#### Instructor/Facilitator Experience

## Advisory Board Member – University of the Incarnate Word Criminal Justice Program Adjunct Faculty Member – University of the Incarnate Word

• 2+ years online & in-classroom instructor – Criminal Justice Program

#### Adjunct Faculty Member - University of Phoenix San Antonio

• 5 years of in-classroom instructor experience – School of Business

#### Instructor – Franklin-Covey® - Under a Department of the Air Force License

- Focus: Achieving Your Highest Priorities®
- Great Leaders, Great Team, Great Results®

#### Personal Life Strategies Coach - With Emphasis in Business

- Certified Life Strategies Personal Coach through Spencer Institute
- Total Life Planning Institute Certified Coach
- Graduate of OPM Coaching Course: Coaching & Mentoring for Excellence
- Completed American Management Association Coaching Course

#### Expert Briefer/Presenter - Air Force, USAA, and Other Organizations

• Extensive experience developing/presenting presentations for high-level dignitaries (i.e., local, state, & national political figures, business & community leaders, foreign allies, etc.) as well as for conferences of several hundred audience members

#### Facilitator - Youth Solutions® Course, Family Forward, Inc®

Independent Course Facilitator for Family Forward's Youth Solutions Program

Facilitator – "Share the Vision" Leadership Workshop – Bulverde United Methodist Church Facilitator – ACTS Foundation Strategic Planning Workshop

Facilitator – Parenting With Dignity® Course (Drew Bledsoe Foundation®)

Certified Facilitator & Advanced Facilitator - American Society of Quality

#### Proven Leadership

#### Currently hold (or previously held) the following leadership positions:

- Board of Trustees Lackland Independent School District (Lackland AFB, TX)
- Member, Board of Directors 3 non-profit corporations
- City of Live Oak, TX: Chairman, Planning & Zoning Commission
  - City Representative to NE Partnership for Economic Development
- Leadership Programs: San Antonio Chamber & Alamo Federal Executive Board
- Member, San Antonio & Randolph Greater Chambers of Commerce
- Chair & Vice Chair, Church Council, Bulverde United Methodist Church

#### Training & Awards

#### **Specialized Training Received:**

- Defense Acquisition University Professional Certifications:
  - Program Management (Level 3) & Life Cycle Logistics (Level 3)

#### **Awards Received:**

- Alamo Federal Executive Board Federal Supervisor of the Year (2004)
- CPSG & Team Lackland AFB Senior-Level Civilian of the Year (2003)
- More Than 25 Other Awards & Recognition (Performance Awards, etc.)

#### Professional Integrity

Current Security Clearance: Top Secret/SCI with Counter-Intelligence Polygraph

References: Provided upon request



MEMORANDUM FOR MR. MIKE MORATH

Commissioner, Texas Education Agency 1701 North Congress Avenue Austin, TX 78701

FROM: 502 ISG/CC

1980 Bong Avenue

JBSA-Lackland, TX 78236

SUBJECT: Re-Appointment of Dr. Laura Munro to the Lackland Independent School District (LISD) Board of Trustees

- 1. I would like to respectfully request the reappointment of Dr. Laura Munro to the Lackland Independent School District (LISD) Board of Trustees. Enclosed are the resumes of three nominees, as required by Texas Administrative Code Section 61.2a(1), along with a signed statement expressing their willingness to accept the appointment and serve in full adherence to the established state standards for school board members.
- 2. My nominees, in order of preference are Dr. Laura Munro, Mr. Michael Therriat and Ms. Kristen Rumley.
- 3. All nominees are qualified under the general school laws of Texas and either live or work on JBSA-Lackland. Each nominee is well qualified and the appointment of any one of them would be in full compliance with the provisions of the Texas Education Code 11.352. Every avenue was used to reach the widest possible applicant pool. The membership composition of the board of trustees is in compliance with the provisions of Texas Code 11.28.
- 4. I recognize the power of the Board of Trustees to govern and manage the operations of the LISD and recognize that my role as the commanding officer of JBSA-Lackland is limited only to the duty defined by statute in the process for appointing the Board of Trustees.
- 5. Thank you and your staff for your support of our school district. If you have any questions, please contact my POC, Ms. Lori Phipps at (210) 671-8388.

THOMPSON.SCO THOMPSON SCOTT. J 11389608
TT.J.1136960861 Onle 2018-65 17 17 08 14 -0500

SCOTT J. THOMPSON, Colonel, USAF Commander, 502d Installation Support Group

- 1. Dr. Laura Monroe
- 2. Mr. Michael Therriat
- 3. Ms. Kristen Rumley



# Joint Base San Antonio Statement of Eligibility

Applicant Full Name:

Dr. Laura Munro

Residential Address:

1618 Truemper Street

JBSA - Lackland, San Antog Texas

78236

Physical Address of Employer:

1618 Truemper Street

JBSA - Lackland, San Antog Texas

78236

Board of Trustees Location Applying For: Lackland ISD

I hereby make a formal application for the above indicated Board of Trustees. In doing so, I confirm that:

- I am qualified under the general school laws of Texas and live or am employed on JBSA.
- I attest the contents of my resume.
- I am a qualified voter.
- I willingly accept the appointment to the Board of Trustees and will serve in this capacity
  with full adherence to the state established standards on the duties and responsibilities of
  school board members.

MUNRO.LAURA.J.101 Digitally signed by MUNRO.LAURA.J Date 2018 10:03 0

MUNRO LAURA.J.1016630949
Date: 2018.10.03 07:12:08 -05'00'

3 Oct 18

Signature of Applicant

Date

Dr. Laura J. Munro

Printed Name of Applicant

Digital Signatures are authorized. If using a wet signature, please sign, date and print legibly. Form must be completed prior to setting up your interview with the selection board.

### Dr. Laura J. Munro, Ed.D.

11230 FM 775 Floresville TX, 78114 (830) 393-0818 laura.munro@us.af.mil

#### **OBJECTIVE**

Consideration for re-appointment to the Lackland Independent School District Board of Trustees.

#### **WORK HISTORY**

2018-present	Air Force Basic Military Training Director, Lackland Air Force Base, TX
1996-1998	Training Support Squadron Commander, Lackland Air Force Base, TX
1994-1996	Technical Services Squadron Commander, Kelly Air Force Base, TX
1992-1994	Chief, Systems Acquisition and Implementation Branch, Kelly Air Force Base, TX
1991-1992	Chief, Technical Evaluations Branch, Kelly Air Force Base, TX
1990-1991	Joint Signals Group Deputy Group Commander, NATO, Izmir Air Base, Turkey
1989-1991	Systems Engineering Squadron Commander, NATO, Izmir Air Base, Turkey
1988-1989	Student, Communications-Computer Systems Staff Officer Course
1987-1988	Foreign Military Sales Program Manager, McClellan Air Force Base, CA
1983-1984	Chief, Communications-Electronic Maintenance, Bitburg, Air Base, Germany
1981-1983	Chief, Communications-Electronics Operations, Bitburg, Air Base, Germany
1979-1981	Chief, Communications-Electronics Operations, Davis Monthan Air Force Base, AZ
1978-1979	Student, Communications-Electronics Officer Basic Course

#### **EDUCATION**

1989	Doctor of Education in Organization & Leadership	University of San Francisco,
		San Francisco, CA
1986	Master of Arts in Counseling Psychology	National University,
		Sacramento, CA
1981	Master of Business Administration	Golden Gate University,
		San Francisco, CA
1977	Bachelor of Science in Biology	State University of New York, Stony Brook, NY

### SCHOOL BOARD TRAINING/EXPERIENCE

2004-present

Extensive training in school board governance to include continuing education in:

- Budget Implementation	- Public Relations	- Legislative Updates
- Planning and Accountability	- Open Meetings Act	- School Law

- Effective Facilitation - Texas Education Code - Team Building

Multiple in congressional visits advocating educational needs of military families and the continued appropriations for Federal Impact Aid.

#### **COMMUNITY VOLUNTEER ACTIVITIES**

2000-present Member of the Wilford Hall Medical Center International Animal Care and

**Utilization Committee** 

2004-present Member (currently Secretary) of the Lackland ISD Board of Trustees

2005-present Member of the Hill Country Bicycle and Touring Club



MEMORANDUM FOR MR. MIKE MORATH

Commissioner, Texas Education Agency 1701 North Congress Avenue Austin, TX 78701

FROM: 502 ISG/CC

1980 Bong Avenue

JBSA-Lackland, TX 78236

SUBJECT: Appointment of Ms. Jere Pace to the Lackland Independent School District (LISD) Board of Trustees

- 1. I would like to respectfully request the reappointment of Ms. Jere Pace to the Lackland Independent School District (LISD) Board of Trustees. Enclosed are the resumes of three nominees, as required by Texas Administrative Code Section 61.2a(1), along with a signed statement expressing their willingness to accept the appointment and serve in full adherence to the established state standards for school board members.
- 2. My nominees, in order of preference are Mr. Jere Pace, Mr. Perty Slater and Mr. John Mendoza.
- 3. All nominees are qualified under the general school laws of Texas and either live or work on JBSA-Lackland. Each nominee is well qualified and the appointment of any one of them would be in full compliance with the provisions of the Texas Education Code 11.352. Every avenue was used to reach the widest possible applicant pool. The membership composition of the board of trustees is in compliance with the provisions of Texas Code 11.28.
- 4. I recognize the power of the Board of Trustees to govern and manage the operations of the LISD and recognize that my role as the commanding officer of JBSA-Lackland is limited only to the duty defined by statute in the process for appointing the Board of Trustees.
- 5. Thank you and your staff for your support of our school district. If you have any questions, please contact my POC, Ms. Lori Phipps at (210) 671-8388.

THOMPSON.SCOT Digitally signed by THOMPSON.SCO Date: 2019.05.07 1

Digitally signed by THOMPSON.SCOTT.J.1136960861 Date: 2019.05.07 17:30:28 -05'00'

SCOTT J. THOMPSON, Colonel, USAF Commander, 502d Installation Support Group

- 1. Ms. Jere Pace
- 2. Mr. Perry Slater
- 3. Mr. Brian Case



### **Joint Base San Antonio Statement of Eligibility**

Applicant Full Name: JERE WADELING	PACE
Residential Address: 12227 STILLWATER CREEK SAN ANTONIO, TO 78254	If using to confirm eligibility.
Physical Address of Employer: 102 HALL BWD, STE 249 Sand ANTONIO, TX 78243	If using to confirm eligibility.
Board of Trustees Location Applying For:	
I hereby make a formal application for the above indicated confirm that:	Board of Trustees. In doing so, I
<ul> <li>I am qualified under the general school laws of Tex JBSA.</li> <li>I attest the contents of my resume.</li> <li>I am a qualified voter.</li> <li>I willingly accept the appointment to the Board of with full adherence to the state established standard school board members.</li> </ul>	Trustees and will serve in this capacity
Signature of Applicant  Telle M. PACE  Printed Name of Applicant	Ul Feb 19 Date
Digital Signatures are authorized. If using a wet signatu Form must be completed prior to setting up your intervie	

### Jere M. Pace

12227 Stillwater Creek San Antonio TX 78254

Home: (210) 589-3566; Office: (210) 977-6977

Work E-mail: jere.pace.1@us.af.mil Home E-mail: jerelazard@yahoo.com

**OBJECTIVE:** To serve as a Board Member of the Lackland Independent School District (LISD) Board of Trustees

#### **EMPLOYMENT HISTORY:**

Manpower Analyst, June 2011 to Present

Employer: 25th Air Force, 248 Kirknewton, Ste 249, San Antonio, TX 78243

Grade: GG-13

Supervisor: Mr. Renato Queza, (210) 977-5394, may be contacted

- Serves as the Command technical advisor regarding manpower requirements
- Develops, measures, and validates manpower and associated workloads
- Provides technical guidance and formulates recommendations on manpower requirements processes and utilization
- Plans, organizes, and develops studies or projects
- Negotiates effectively with management to accept and implement recommendations

#### **EDUCATION:**

Community College of the Air Force, April 2008

Associate Degree in Human Resource Management

Park University, October 2012

B.S. Degree, Human Resource Management – Magna Cum Laude GPA: 3.74/4.0

Webster University, June 2017

M.A. Degree, Management and Leadership

#### **PROFESSIONAL MEMBERSHIPS:**

Rotary Club of San Antonio Mission Trail, 2010 to Present

- Leverage professional expertise to oversee Club and District level operations and projects
- Ensures area of responsibility complies with Rotary International (RI) Constitution and Bylaws
- Serves on the Mission Trail Rotary Club Board and incoming Club Secretary, July 2019
- Graduated Assistant Governor; oversaw five Clubs across the District

#### Alumni Association, Leadership Federal Executive Board (FEB), Class of 2018

- Graduate of The Alamo FEB's 10-month leadership program
- Purpose is to foster activities and involvement within the greater San Antonio metropolitan area by "Giving Back to Our Community"