

**Texas Education Agency
Standard Application System (SAS)**

2017–2019 Public Charter School Program Start-Up Grant		
Program authority:	PL 107-110, Elementary and Secondary Education Act – 1965, as amended by NCLB Act – 2001, Title V, Part B, Subpart 1; Texas Education Code, Chapter 12	FOR TEA USE ONLY Write NOGA ID here:
Grant Period	May 1, 2017, to July 31, 2019	
Application deadline:	5:00 p.m. Central Time, December 15, 2016	Place date stamp here.
Submittal information:	Three complete copies of the application, printed on one side only. All copies must have an original signature (blue ink preferred) of the person authorized to bind the applicant in a contract. Applications must be received no later than the aforementioned time and date at this address: Document Control Center, Grants Administration Division Texas Education Agency, 1701 North Congress Ave Austin, TX 78701-1494	
Contact information:	Arnoldo Alaniz: CharterSchools@tea.texas.gov : (512) 463-9575	

Schedule #1—General Information

Part 1: Applicant Information

Organization name	County-District #	Campus name/#	Amendment #
Harmony Public Schools	101-862	Harmony School of Excellence – Sugar Land	
Vendor ID #	ESC Region #	DUNS #	
76-0615245	4	085187438	
Mailing address		City	State ZIP Code
1428 Eldridge Road		Sugar Land	TX 77478-

Primary Contact

First name	M.I.	Last name	Title
Azem		Cure	Grants Manager
Telephone #	Email address		FAX #
(713) 343-3333 Ext. 2191	acure@harmonytx.org		(713) 777-8555

Secondary Contact

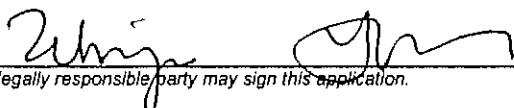
First name	M.I.	Last name	Title
Yalcin		Akyildiz	Chief Financial Officer / Associate Superintendent
Telephone #	Email address		FAX #
(713) 343-3333 Ext. 2181	yakyildiz@harmonytx.org		(713) 777-8555

Part 2: Certification and Incorporation

I hereby certify that the information contained in this application is, to the best of my knowledge, correct and that the organization named above has authorized me as its representative to obligate this organization in a legally binding contractual agreement. I further certify that any ensuing program and activity will be conducted in accordance with all applicable federal and state laws and regulations, application guidelines and instructions, the general provisions and assurances, debarment and suspension certification, lobbying certification requirements, special provisions and assurances, and the schedules attached as applicable. **It is understood by the applicant that this application constitutes an offer and, if accepted by the Agency or renegotiated to acceptance, will form a binding agreement.**

Authorized Official:

First name	M.I.	Last name	Title
Zekeriya		Yuksel	Superintendent of Schools
Telephone #	Email address		FAX #
(713) 343-3333 Ext. 2271	zyuksel@harmonytx.org		(713) 777-8555
Signature (blue ink preferred)			Date signed



12/5/2016

701-16-101-004

Only the legally responsible party may sign this application.

Schedule #1—General Information

County-district number or vendor ID: 101-862

Amendment # (for amendments only):

Part 3: Schedules Required for New or Amended Applications

An X in the "New" column indicates a required schedule that must be submitted as part of any new application. The applicant must mark the "New" checkbox for each additional schedule submitted to complete the application.

For amended applications, the applicant must mark the "Amended" checkbox for each schedule being submitted as part of the amendment.

Schedule #	Schedule Name	Application Type	
		New	Amended
1	General Information	☒	☐
2	Required Attachments and Provisions and Assurances	☒	N/A
4	Request for Amendment	N/A	☐
5	Program Executive Summary	☒	☐
6	Program Budget Summary	☒	☐
7	Payroll Costs (6100)	See Important Note For Competitive Grants*	☐
8	Professional and Contracted Services (6200)		☐
9	Supplies and Materials (6300)		☐
10	Other Operating Costs (6400)		☐
11	Capital Outlay (6600)		☐
13	Needs Assessment	☒	☐
14	Management Plan	☒	☐
15	Project Evaluation	☒	☐
16	Responses to Statutory Requirements	☒	☐
17	Responses to TEA Requirements	☒	☐
18	Equitable Access and Participation	☒	☐

***IMPORTANT NOTE FOR COMPETITIVE GRANTS:** Schedules #7, #8, #9, #10 and #11 are required schedules if any dollar amount is entered for the corresponding class/object code on Schedule #6—Program Budget Summary. For example, if any dollar amount is budgeted for class/object code 6100 on Schedule #6—Program Budget Summary, then Schedule #7—Payroll Costs (6100) is required. If it is either blank or missing from the application, **the application will be disqualified.**

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By TEA staff person:

Schedule #2—Required Attachments and Provisions and Assurances

County-district number or vendor ID: 101-862

Amendment # (for amendments only):

Part 1: Required Attachments

The following table lists the fiscal-related and program-related documents that are required to be submitted with the application (attached to the back of each copy, as an appendix).

#	Applicant Type	Name of Required Fiscal-Related Attachment
No fiscal-related attachments are required for this grant.		
#	Name of Required Program-Related Attachment (Note: Only school districts applying on behalf of a campus charter need to submit these attachments)	Description of Required Program-Related Attachment
1	Documentation of Authorization to Charter	• A copy of the local district's policy for authorizing campus charter schools; AND • A copy of the district's charter application for the authorized campus charter; AND • A copy of the performance contract with the principal or chief operating officer of the campus charter (TEC §12.0531); AND • Either of the following: ○ A copy of the petition presented to the board of trustees that as signed by the parents of a majority of the students at the school campus <i>and</i> a majority of the classroom teachers at the school campus requesting a campus charter (TEC §12.052, §12.053) OR ○ A copy of the contract between the school district and the entity to provide educational services to the district through the campus or program and at a facility located in the boundaries of the district (TEC §12.0521).
2	Board of Trustees Approval	• A copy of the <i>approved</i> minutes from the local board of trustees meeting in which the charter was granted; OR • A copy of the board agenda with an action item to consider or approve the campus charter and draft minutes from the local board of trustees meeting in which the charter was granted.
3	Narrative Description from Superintendent	A narrative description on district letterhead signed by the superintendent which contains the following must be submitted: • The mission of the campus charter; • An explanation of the development of the proposed campus charter and the rationale for the district granting a charter to the new district campus; • A detailed description, including supporting documentation, of the ways in which the campus charter will be permitted to govern autonomously, as evidenced by the day-to-day decision makers at the campus charter and their input with regard to the school's curriculum, calendar, budget, and daily operations, and how this autonomy is above and beyond the degree of flexibility and autonomy afforded to traditional campuses within the district; • A detailed description, including supporting documentation, that explains the ways in which the school district plans to conduct an independent annual financial audit of the campus charter, separate and apart from the district's independent annual financial audit, and the manner in which the campus will provide the necessary data for the school district to report on its locally-developed objectives; • A detailed description of the admission requirements for the campus charter;

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		- The methods and timelines that the district will use to ensure that the campus charter receives all federal funds to which its students are entitled; and - A valid certificate of occupancy, or its equivalent, for the instructional facility, if the location of the campus charter has been determined.
4	Federal Definition of a Public Charter School	A completed form regarding compliance with the Federal Definition of a Public Charter School must be submitted with the grant applications. (See Appendix 2.)
5	Campus Charter Information Form	A completed Campus Charter Information Form must be submitted with the grant applications. (See Appendix 3.)

Part 2: Acceptance and Compliance

By marking an X in each of the boxes below, the authorized official who signs Schedule #1—General Information certifies his or her acceptance of and compliance with all of the following guidelines, provisions, and assurances.

Note that provisions and assurances specific to this program are listed separately, in Part 3 of this schedule, and require a separate certification.

X	Acceptance and Compliance
☒	I certify my acceptance of and compliance with the <u>General and Fiscal Guidelines</u> .
☒	I certify my acceptance of and compliance with the <u>program guidelines for this grant</u> .
☒	I certify my acceptance of and compliance with all <u>General Provisions and Assurances</u> requirements.
☒	I certify that I am not debarred or suspended. I also certify my acceptance of and compliance with all <u>Debarment and Suspension Certification</u> requirements.
☒	I certify that this organization does not spend federal appropriated funds for lobbying activities and certify my acceptance of and compliance with all <u>Lobbying Certification</u> requirements.
☒	I certify my acceptance of and compliance with <u>No Child Left Behind Act of 2001 Provisions and Assurances</u> requirements.

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Schedule #2—Required Attachments and Provisions and Assurances

County-district number or vendor ID: 101-862

Amendment # (for amendments only):

Part 3: Program-Specific Provisions and Assurances☒ I certify my acceptance of and compliance with all program-specific provisions and assurances listed below.

#	Provision/Assurance
1.	The applicant provides assurance that program funds will supplement (increase the level of service), and not supplant (replace) state mandates, State Board of Education rules, and activities previously conducted with state or local funds. The applicant provides assurance that state or local funds may not be decreased or diverted for other purposes merely because of the availability of these funds. The applicant provides assurance that program services and activities to be funded from this grant will be supplementary to existing services and activities and will not be used for any services or activities required by state law, State Board of Education rules, or local policy.
2.	The applicant provides assurance that the application does not contain any information that would be protected by the Family Educational Rights and Privacy Act (FERPA) from general release to the public.
3.	The charter school's financial accounting system adheres to the following requirements: • accommodates the minimum 15-digit account code mandated by the FASRG; • generates information needed for PEIMS reporting; and • ensures adequate accountability of state and federal funds. *If the school's financial accounting system is not approved by TEA, the charter school <u>will budget and acquire an acceptable accounting system and training with these grant funds</u>. Additionally, the school will be required to submit proof of an acceptable accounting system prior to receiving continued and/or additional funding.
4.	The charter school will maintain clear documentation and data for the school and students served by the PCSP Start-Up Grant; will comply with any reporting and evaluation requirements that may be established by the TEA; and will submit the reports in the format and manner requested by TEA's Division of Financial Compliance. Grantees will be required to cooperate with the team that has been contracted to evaluate the use of the PCSP Start-Up Grant funds.
5.	The public charter school has on file a certificate of occupancy or the equivalent, for the instructional facility. At any time, should the TEA Charter School Administration Division request a copy, the public charter school will provide such copy immediately.
6.	According to Title V, Part B, of NCLB, to receive federal grant funds of any type including U. S. Department of Education funds, the charter school must meet the following definition. By signing Schedule #1 and submitting the application, the authorized official of the public charter school certifies that each of the statements below is true and that the school is in compliance with this definition. A charter school is not eligible to receive any federal funds at any time, formula or discretionary, from TEA if it does not comply with this definition. A charter school means a public school that: 1. In accordance with TEC Chapter 12, is exempted from significant state or local rules that inhibit the flexible operation and management of the school, but not from any rules relating to the other requirements identified in P.L. 107-110. 2. Is created by a developer as a public school, or is adapted by a developer from an existing public school, and is operated under public supervision and direction. 3. Operates in pursuit of a specific set of educational objectives determined by the school's developer and agreed to by the authorized public chartering agency. 4. Provides a program of elementary or secondary education, or both. 5. Is nonsectarian in its programs, admission policies, employment practices, and all other operations, and is not affiliated with a sectarian school or religious institution. 6. Does not charge tuition. 7. Complies with the Age Discrimination Act of 1975, Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and Part B of the Individuals with Disabilities Education Act. 8. Is a school to which parents choose to send their children, and that admits students on the basis of a lottery, if more students apply for admission than can be accommodated. 9. Agrees to comply with the same federal and state audit requirements as do other elementary schools and

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	secondary schools in the state, unless such requirements are specifically waived for the purposes of this program. 10. Meets all applicable federal, state, and local health and safety requirements. 11. Operates in accordance with state law. 12. Has a written performance contract with the authorized public chartering agency in the state that includes a description of student performance that will be measured in charter schools pursuant to state assessments that are required of other schools and pursuant to any other assessments mutually agreeable to the authorized public charter agency and the charter school.
7.	Charters established under TEC Chapter 12, Subchapter C, must also comply with the following: a. Campus charter schools, must use funds to supplement (increase the level of services) and not supplant (replace) funds from federal, state, and local funds for similar activities. Any program activity required by state law, State Board of Education (SBOE) rules, or local board policy may not be paid with these funds. State or local funds may not be decreased or diverted for other uses merely because of the availability of these funds. Grantees must maintain documentation which clearly demonstrates the supplementary nature of these funds. b. The campus charter will be established according to and in compliance with TEC, Chapter 12, Subchapter C, Sections 12.051-12.065. c. The campus charter school will be designated as a campus charter in the Texas Education Agency (TEA) organizational database, AskTED, prior to operating as a campus charter for the 2016-2017 school year. If the campus charter school began operation prior to the 2016-2017 school year, but is still eligible to apply for and receive funding under this grant for the implementation of its charter school program, the campus charter school must be designated as a campus charter in AskTED when the grant application is submitted to TEA. d. As per Title V, Part B, Subpart 1, Section 5204(f)(4)(B), a local education agency (LEA) may not deduct funds for administrative fees or expenses from a subgrant awarded to an eligible applicant, unless the eligible applicant enters voluntarily into a mutually agreed upon arrangement for administrative services with the relevant LEA. Absent such approval, the LEA shall distribute all subgrant funds to the eligible applicant without delay. e. The campus charter will be permitted to govern autonomously, as evidenced by the day-to-day decision makers at the campus charter school and their input with regard to the school's curriculum, calendar, budget, and daily operations. This autonomy will be <u>above and beyond the degree of flexibility and autonomy afforded to traditional campuses</u> within the district.

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Schedule #4—Request for Amendment

County-district number or vendor ID: 101-862

Amendment # (for amendments only):

Part 1: Submitting an Amendment

This schedule is used to amend a grant application that has been approved by TEA and issued a Notice of Grant Award (NOGA). **Do not submit this schedule with the original grant application.** Refer to the instructions to this schedule for information on what schedules must be submitted with an amendment.

An amendment may be submitted by mail **or** by fax. Do not submit the same amendment by both methods. Amendments submitted via email will not be accepted.

If the amendment is mailed, submit three copies of each schedule pertinent to the amendment to the following address: Document Control Center, Grants Administration Division, Texas Education Agency, 1701 N. Congress Ave., Austin, TX 78701-1494.

If the amendment is faxed, submit one copy of each schedule pertinent to the amendment to either of the following fax numbers: (512) 463-9811 or (512) 463-7915.

The last day to submit an amendment to TEA is listed on the [TEA Grant Opportunities](#) page. An amendment is effective on the day TEA receives it in substantially approvable form. All amendments are subject to review and approval by TEA.

Part 2: When an Amendment Is Required

For all grants, regardless of dollar amount, prior written approval is required to make certain changes to the application. Refer to the "When to Amend the Application" guidance posted in the Amendment Submission Guidance section of the Grants Administration Division [Administering a Grant](#) page to determine when an amendment is required for this grant. Use that guidance to complete Part 3 and Part 4 of this schedule.

Part 3: Revised Budget

			A	B	C	D
#	Schedule #	Class/ Object Code	Grand Total from Previously Approved Budget	Amount Deleted	Amount Added	New Grand Total
1.	Schedule #7: Payroll	6100	\$	\$	\$	\$
2.	Schedule #8: Contracted Services	6200	\$	\$	\$	\$
3.	Schedule #9: Supplies and Materials	6300	\$	\$	\$	\$
4.	Schedule #10: Other Operating Costs	6400	\$	\$	\$	\$
5.	Schedule #11: Capital Outlay	6600	\$	\$	\$	\$
6.	Total costs:		\$	\$	\$	\$

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Schedule #4—Request for Amendment (cont.)

County-district number or vendor ID: 101-862

Amendment # (for amendments only):

Part 4: Amendment Justification

Line #	Schedule # Being Amended	Description of Change	Reason for Change
1.			
2.			
3.			
4.			
5.			
6.			
7.			

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Schedule #5—Program Executive Summary

County-district number or vendor ID: 101-862

Amendment # (for amendments only):

Provide a brief overview of the program you plan to deliver. Refer to the instructions for a description of the requested elements of the summary. Response is limited to space provided, front side only, font size no smaller than 10 point Arial.

Harmony School of Excellence – Sugar Land (HSE-Sugar Land) will open in Fort Bend County in 2017-2018 school year. The school will be an addition to sixteen existing Harmony schools in greater Houston. HSE-Sugar Land accepts students via lottery. HSE-Sugar Land will enroll 600 students in grades 6-8. There is a high demand for quality public school options in greater Houston area. The school is expected to mirror the similar demographics of existing Harmony Houston schools; 39.9% Hispanic, 27.3% Black, 19.4% Asian, 13.0% White, 0.4% Native, 58% Economically Disadvantaged, 21.9% LEP, and 6.0% Special Ed.

Mission: *HSE-Sugar Land will be a unique campus focusing on career exploration in the STEM field by integrating work-based learning and providing practical STEM field experiences. The work-based learning activities will include career fairs, field trips, job shadows, interviews, apprenticeships and internships in STEM Careers. This work-based learning will help bridge the STEM skill gap and encourage more students to join STEM workforce. It will develop STEM career awareness at an early age. Students will have in-depth opportunities to explore different STEM career pathways by interacting with STEM professionals.*

Background: HSE-Sugar Land is part of Harmony Public Schools (HPS) system. Harmony has a 16 year track record of consistently supporting all students, regardless of race or income level, in achieving outstanding academic results. Beginning with the launch of its first STEM-focused school in Houston in 2000, Harmony has transformed the way Texas students, especially educationally disadvantaged populations, engage with math and science. As a result of their performance, Harmony schools have earned numerous national recognitions: U.S. News & World Report's "Best High Schools in the Nation" list, The Washington Post's "Most Challenging High Schools" list, and Newsweek's "America's Best High Schools" list. HSE-Sugar Land will build student achievement and outcomes on four core instructional elements:

1. Challenging math and science curriculum, with an emphasis on project-based learning (PBL)
2. Blending mastery of core knowledge with personalizing learning
3. Focus on assessment and interventions with differentiation for students with special needs
4. Culture of constructive competition, discipline, and parental engagement

To deepen its impact and organizational strength, Harmony is looking for financial support for HSE-Sugar Land. The school will use the Start Up fund to implement the four core instructional element listed above.

Core Values: HSE-Sugar Land will adopt a set of in-house developed core values that inform and guide the organization in all aspects and contribute to a consistent, results-oriented culture across all regions and schools:

1. **High Expectations:** Every student will learn and grow into a successful and productive citizen.
2. **Dedicated Staff:** We do whatever it takes to help our students reach their goals.
3. **Working Together:** Our students, parents, and staff work in harmony to create a strong community of success.
4. **Character Matters:** We guide our students to value integrity, show respect, and be responsible.
5. **STEM for All:** Every student will graduate with a strong understanding and appreciation of STEM and how it connects to the real world.

Curriculum: As part of its core values, HSE-Sugar Land will provide STEM-focused education. Harmony campuses have been part of the T-STEM network since beginning of the initiative. There are currently 121 TEA designated T-STEM Academies across the state and 23 of them are Harmony Schools. There are six T-STEM designated Harmony campuses in Houston. Existing campuses will offer their STEM knowledge base and expertise to HSE-Sugar Land. Harmony STEM program provides curriculum, instructional resources, and professional development for STEM teachers and has the following components:

HPS Project Based Learning Program (PBL): HPS provides curriculum, instructional resources, and PBL training to the teachers. Curriculum specialists and instructional coaches support teachers on site to assist the implementation of PBL.

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Schedule #5—Program Executive Summary (cont.)

County-district number or vendor ID: 101-862

Amendment # (for amendments only):

Provide a brief overview of the program you plan to deliver. Refer to the instructions for a description of the requested elements of the summary. Response is limited to space provided, front side only, font size no smaller than 10 point Arial.

- **Professional Development:** HSE-Sugar Land believes that *content-focused professional development* is a critical need to ensure the quality of teaching science and mathematics. Our STEM training model has two major components; the mastery of content knowledge and delivery of the content with effective instructional practices.
- **STEM Culture:** Harmony's central STEM department will provide HSE-Sugar Land strategies and resources for schools to build STEM school atmosphere connecting the students to higher education. The school will design a variety of opportunities for students to take STEM education "beyond the classroom" and provide opportunities to how instruction connects to career and lifelong learning

Assesment: The school's core curriculum will be supported by the purposeful use of diagnostic, formative, benchmark, and summative assessments aligned to the standards. Harmony's ongoing assessment system includes NWEA MAP and College Board Readistep. HSE-Sugar Land's comprehensive approach to assessment will provide teachers the information they need to understand the specific skills and abilities of each student, set accelerated goals, differentiate instruction, and provide timely corrective instruction where necessary to ensure student mastery. The school will offer Saturday tutorials for the struggling students. The school will utilize specialized assessment tools for ESL and special ed students to ensure equitable access to education.

Teachers and Professional Development: HSE-Sugar Land will employ a body of distinguished faculty. Most Houston area charter schools face challenges in attracting and retaining gifted instructors. HSE-Sugar Land will overcome this issue by recruiting experienced individuals from diverse backgrounds. In addition, experienced Harmony staff, if and when needed, will be transferred over to HSE-Sugar Land. Harmony has developed innovative human capital strategies that support attracting and retaining the highest quality teachers for its schools:

- Incentives for hard-to-staff subjects (math, science, computer/technology applications, bilingual/ESL, and special education)
- Financial assistance to teachers to obtain a Master's of Education degree or principal's certificate for future school leaders
- Financial assistance to support subject-based advanced degrees for Harmony school leaders
- Ongoing high-quality professional development

HSE-Sugar Land will adopt Harmony's teacher evaluation and professional development model. The school's teacher evaluation will be based on Danielson Framework.

Parental Outreach: An indispensable element for HSE-Sugar Land's success will be parental involvement. We believe that when parents, communities, and the school work together, children succeed and that when families take part in their children's education, children do better at school. For this reason, Harmony created a Parent Connect website, both English and Spanish, to provide information on the concept taught for each subject, list of resources for the course including online access for curriculum materials as well as other online resources that enhance learning beyond school hours. Parents of HSE-Sugar Land will have access to those amazing online resources for free of charge.

The school will have periodic parent teacher meetings where parents and teachers get together to get to know one another and discuss the students' needs, concerns and academic performance. HSE-Sugar Land will employ a home visit program which encourages teachers make home visits to discuss student progress with the parents. In addition, the school will communicate school news and available programs to parents via e-newsletters.

Providing all services listed above the grant funds will be used for the initial start-up needs of HSE-Sugar Land. These needs however will not include extracurricular activities for students, competitions, interventionist salaries, teacher salaries, financial assistance for teachers to get advanced degrees, and the compensation system that rewards staff for performance.

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Schedule #6—Program Budget Summary

County-district number or vendor ID: 101-862

Amendment # (for amendments only):

Program authority: Public Law 107-110, Title V, Part B, Subpart 1, NCLB and TEC Chapter 12

Grant period: May 1, 2017, to July 31, 2019

Fund code: 258

Budget Summary

Schedule #	Title	Class/ Object Code	Planning: Direct Program Cost	Implementation: Direct Program Cost	Total Budgeted Cost
Schedule #7	Payroll Costs (6100)	6100	\$7,500	\$4,500	\$12,000
Schedule #8	Professional and Contracted Services (6200)	6200	\$10,000	\$33,000	\$43,000
Schedule #9	Supplies and Materials (6300)	6300	\$0	\$660,096	\$660,096
Schedule #10	Other Operating Costs (6400)	6400	\$2,500	\$2,500	\$5,000
Schedule #11	Capital Outlay (6600)	6600	\$0	\$79,904	\$79,904
Grand total of budgeted costs (add all entries in each column):			\$20,000	\$780,000	\$800,000

No administrative costs (direct or indirect) may be charged to this grant program [Public Law 107-110, Elementary and Secondary Education Act of 1965, as amended by No Child Left Behind Act of 2001, Title V, Part B, Subpart 1, Section 5204 (f)(4)(B)].

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Schedule #7—Payroll Costs (6100)

County-district number or vendor ID: 101-862

Amendment # (for amendments only):

Employee Position Title		Estimated # of Positions 100% Grant Funded	Estimated # of Positions <100% Grant Funded	Planning Costs	Implementation Costs	Total Budgeted Costs
Academic/Instructional						
1	Teacher			\$	\$	\$
2	Educational aide			\$	\$	\$
3	Tutor			\$	\$	\$
Program Management and Administration						
4	Project director			\$	\$	\$
5	Project coordinator			\$	\$	\$
6	Teacher facilitator			\$	\$	\$
7	Teacher supervisor			\$	\$	\$
8	Secretary/administrative assistant			\$	\$	\$
9	Data entry clerk			\$	\$	\$
10	Grant accountant/bookkeeper			\$	\$	\$
11	Evaluator/evaluation specialist			\$	\$	\$
Auxiliary						
12	Counselor			\$	\$	\$
13	Social worker			\$	\$	\$
14	Community liaison/parent coordinator			\$	\$	\$
Other Employee Positions						
15	Principal	1		\$5,000	\$3,000	\$8,000
16	Secretary	1		\$2,500	\$1,500	\$4,000
17	Title			\$	\$	\$
18	Subtotal employee costs:			\$7,500	\$4,500	\$12,000
Substitute, Extra-Duty Pay, Benefits Costs						
19	6112	Substitute pay		\$	\$	\$
20	6119	Professional staff extra-duty pay		\$	\$	\$
21	6121	Support staff extra-duty pay		\$	\$	\$
22	6140	Employee benefits		\$	\$	\$
23	61XX	Tuition remission (IHEs only)		\$	\$	\$
24	Subtotal substitute, extra-duty, benefits costs			\$	\$	\$
25	Grand total (Subtotal employee costs plus subtotal substitute, extra-duty, benefits costs):			\$7,500	\$4,500	\$12,000

For budgeting assistance, see the Allowable Cost and Budgeting Guidance section of the Grants Administration Division Administering a Grant page.

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Schedule #8—Professional and Contracted Services (6200)				
County-district number or vendor ID: 101-862			Amendment # (for amendments only):	
NOTE: Specifying an individual vendor in a grant application does not meet the applicable requirements for sole-source providers. TEA's approval of such grant applications does not constitute approval of a sole-source provider.				
Professional and Contracted Services				
#	Description of Service and Purpose	Planning Costs	Implementation Costs	Total Budgeted Costs
1	Contracted publication and printing costs for student and teacher recruitment	\$0	\$10,000	\$10,000
2	Curriculum and instructional training for teachers and coaches to assist implementation of Harmony instructional system	\$0	\$5,000	\$5,000
3	PBL and assessment training for teachers and coaches for the implementation of the PBL and assessment	\$5,000	\$0	\$5,000
4	Supplemental training/PD for Special Ed/ESL students purposes	\$5,000	\$0	\$5,000
5	Contractor evaluation of the Start-Up grant program	\$0	\$8,000	\$8,000
6		\$	\$	\$
7		\$	\$	\$
8		\$	\$	\$
9		\$	\$	\$
10		\$	\$	\$
11		\$	\$	\$
12		\$	\$	\$
13		\$	\$	\$
14		\$	\$	\$
a. Subtotal of professional and contracted services:		\$10,000	\$23,000	\$33,000
b. Remaining 6200—Professional and contracted services that do not require specific approval:		\$0	\$10,000	\$10,000
(Sum of lines a, b, and c) Grand total		\$10,000	\$33,000	\$43,000

For budgeting assistance, see the Allowable Cost and Budgeting Guidance section of the Grants Administration Division Administering a Grant page.

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Schedule #9—Supplies and Materials (6300)

County-District Number or Vendor ID: 101-862		Amendment number (for amendments only):		
Expense Item Description		Planning Costs	Implementation Costs	Total Budgeted Costs
6300	Total supplies and materials that do not require specific approval:	\$0	\$660,096	\$660,096
Grand total:		\$0	\$660,096	\$660,096

For budgeting assistance, see the Allowable Cost and Budgeting Guidance section of the Grants Administration Division Administering a Grant page.

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Schedule #10—Other Operating Costs (6400)

County-District Number or Vendor ID: 101-862		Amendment number (for amendments only):		
Expense Item Description		Planning Costs	Implementation Costs	Total Budgeted Costs
6411	Out-of-state travel for employees. Must be allowable per Program Guidelines and must attach Out-of-State Travel Justification Form.	\$	\$	\$
6411/ 6419	Travel costs for officials such as Executive Director, Superintendent, or Local Board Members. Allowable only when such costs are directly related to the grant. Must be allowable per Program Guidelines and must attach Out-of-State Travel Justification Form, if applicable.	\$	\$	\$
Subtotal other operating costs requiring specific approval:		\$	\$	\$
Remaining 6400—Other operating costs that do not require specific approval:		\$2,500	\$2,500	\$5,000
Grand total:		\$2,500	\$2,500	\$5,000

In-state travel for employees does not require specific approval.

For budgeting assistance, see the Allowable Cost and Budgeting Guidance section of the Grants Administration Division [Administering a Grant](#) page.

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Schedule #11—Capital Outlay (6600)						
County-District Number or Vendor ID: 101-862				Amendment number (for amendments only):		
#	Description and Purpose	Quantity	Unit Cost	Planning Costs	Implementation Costs	Total Budgeted Costs
6669—Library Books and Media (capitalized and controlled by library)						
1	Non Consumable Literacy Book Collections	N/A	N/A	\$0	\$10,000	\$10,000
66XX—Computing Devices, capitalized						
2			\$	\$	\$	\$
3			\$	\$	\$	\$
4			\$	\$	\$	\$
5			\$	\$	\$	\$
6			\$	\$	\$	\$
7			\$	\$	\$	\$
8			\$	\$	\$	\$
9			\$	\$	\$	\$
10			\$	\$	\$	\$
11			\$	\$	\$	\$
66XX—Software, capitalized						
12			\$	\$	\$	\$
13			\$	\$	\$	\$
14			\$	\$	\$	\$
15			\$	\$	\$	\$
16			\$	\$	\$	\$
17			\$	\$	\$	\$
18			\$	\$	\$	\$
66XX—Equipment, furniture, or vehicles						
19	Server Sonicwall	1	\$5,600	\$0	\$5,600	\$5,600
20	48-Port Managed Switch (Power over Ethernet-POE)	4	\$6,800	\$0	\$27,200	\$27,200
21	Cabling	1	\$18,000	\$0	\$18,000	\$18,000
22	Camera System - IP	1	\$8,000	\$0	\$8,000	\$8,000
23	FileServer	1	\$5,732.86	\$0	\$5,732.86	\$5,732.86
24	WebServer	1	\$5,371.38	\$0	\$5,371.38	\$5,371.38
25			\$	\$	\$	\$
26			\$	\$	\$	\$
27			\$	\$	\$	\$
28			\$	\$	\$	\$
66XX—Capital expenditures for additions, improvements, or modifications to capital assets that materially increase their value or useful life (not ordinary repairs and maintenance)						
29				\$	\$	\$
Grand total:				\$0	\$79,904	\$79,904

For budgeting assistance, see the Allowable Cost and Budgeting Guidance section of the Grants Administration Division Administering a Grant page.

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Schedule #13—Needs Assessment

County-district number or vendor ID: 101-862

Amendment # (for amendments only):

Part 1: Process Description. A needs assessment is a systematic process for identifying and prioritizing needs, with "need" defined as the difference between current achievement and desired or required accomplishment. Describe your needs assessment process, including a description of how needs are prioritized. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

HSE-Sugar Land needs this grant to supplement its four core instructional elements for student achievement:

1. Challenging math and science curriculum, with an emphasis on project-based learning (PBL)
2. Blending mastery of core knowledge with personalizing learning
3. Focus on assessment and interventions with differentiation for students with special needs
4. Culture of constructive competition, discipline, and parental engagement

In addition, the Start-Up funds will also supplement to recruit, develop, and retain a talented workforce.

1. HSE-Sugar Land will implement a standards-focused **project-based learning (PBL)** approach. Integrating technology and standards-based PBL into our core STEM curriculum has proven success record in other Harmony campuses. In order to be able to implement PBL and integrate this delivery method into our core curriculum with fidelity, HSE-Sugar Land will need classrooms, computer stations, and science labs equipped with project materials and supplies to be able to assign individual PBL projects to each student. HSE-Sugar Land will also need carefully crafted training modules to be able to deliver high quality PBL training and model various project demonstrations for new teachers. For students to acquire 21st century skills and showcase their learning artifacts through their projects, HSE-Sugar Land will also need technology equipment such as portable classroom laptop sets, digital cameras, etc.

2. HSE-Sugar Land will adopt **the custom day program**, which provides two hours of targeted instruction every day in math and reading, where students are provided with intervention, enrichment and advancement opportunities. Students work on a multitude of learning opportunities in 1:1 settings, small groups, and extended learning opportunities where they have the capability to work and progress at their own pace through leveraging adaptive learning technologies. In this setting, teacher acts as a facilitator to both ensure students are on-track with their personalized learning plans and also provided much needed targeted feedback on their personalized growth, and provide 1:1 and small group support when needed. HSE-Sugar Land will create the same personalized learning structure and the school will need software licensing as well as computer equipment to set up these blended learning spaces and strong PD modules to train teachers to make sure they adjust to their new role as a blended learning facilitator.

3. HSE-Sugar Land will identify **intervention** needs early in the year using NWEA MAP, STAAR practice, and in-house developed assessments. Intervention program will include 1:1 pull out tutoring, after school and Saturday tutorings. Continuous data analysis will be utilized to monitor student learning and growth. Reading and math interventionists will be hired to support students in need of interventions. Personalized learning softwares will be utilized to support reading and math instruction for all students including students with special needs. Extra hour/period for reading and math courses in upper grades will decrease achievement gap and support student learning in meeting academic goals. Small group instruction will take place in extra hour/period classes based on individual student needs. Data meetings, parent meetings, and department meetings will support intervention programs and advocate for student learning.

4. To promote strong school culture and classroom management, Harmony has developed a **discipline point system** that allows teachers to spend more time on instruction, and less time on discipline. This information is tracked in the Harmony student database, enabling students, teachers, and parents to collaborate. **Harmony Parent website** provides information about the subjects and resources that is taught in the school and informative website links to enhance the child learning at home. Teachers will be encouraged to make home visits to discuss student progress with parents. Parents surveys will be utilized to evaluate the strength and weaknesses of the school and various parent informative gatherings will be held to support student academic achievement.

5. HSE-Sugar Land will have a body of of **highly-qualified teachers**. Teachers and administrators will be provided professional development to ensure that they understand the Harmony instructional system and continue to get this support for the whole grant term.

Financial assistance will be given to the teachers to get Master's in education or principal certificate to create their own administrators. No grant funds however will be used for teacher salaries, financial assistance for teachers to get a Master's in Education, incentives.

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Schedule #13—Needs Assessment (cont.)

County-district number or vendor ID: 101-862

Amendment # (for amendments only):

Part 2: Alignment with Grant Goals and Objectives. List your top five needs, in rank order of assigned priority. Describe how those needs would be effectively addressed by implementation of this grant program. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Identified Need	How Implemented Grant Program Would Address
1.	Focus on assessment and interventions with differentiation for ESL and special ed students	Implementation of the core curriculum will be supported by the purposeful use of diagnostic, formative, benchmark, and summative assessments aligned to the standards. School's comprehensive approach to assessment will give teachers the information they need to understand the specific skills and abilities of each student, set accelerated goals, differentiate instruction, and provide timely corrective instruction to ensure student mastery.
2.	Recruit, develop, and retain a talented workforce	To minimize the challenges new campus will enhance salary scale with a compensation system that rewards all staff for performance. The school will design multiple career pathways for high performing teachers. Ongoing PD will be provided for administrators and teachers to ensure they have regular support and guidance from instructional leadership at Harmony Central Office.
3.	Maximize academic achievement of every child especially focusing on challenging math and science curriculum, with an emphasis on project-based learning (PBL)	The school will implement standards-focused project-based learning (PBL). Highlighting the STEM areas, the Harmony model emphasizes a cross-disciplinary, multi-secondary approach. This approach leads to higher levels of student engagement as a result of students having the opportunity to determine the focus of their intellectual exploration based on their own unique interest.
4.	Blending mastery of core knowledge and personalizing learning	Individual attention in the form of blended learning strategies, intensive counseling, and personalized goals will be employed to motivate and support all students. Custom Day program which addresses the need for more differentiation to accelerate the learning of all students in math and English language arts. As part of this program two hours a day are spent on individualized intervention, enrichment, or elective courses.
5.	Build Parent Involvement and Public Support	HSE-Sugar Land will have a Parent web site that provides information on academic achievement and has various resources that enhances child learning beyond school hours. Various parent events and communication tools (academic performance nights, parent teacher conferences, parent newsletters) will be utilized to inform parents. In order to boost public support and increase college/career readiness, the school will cultivate partnerships with area business, educational, and civic organizations.

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Schedule #14—Management Plan

County-district number or vendor ID: 101-862

Amendment # (for amendments only):

Part 1: Staff Qualifications. List the titles of the primary project personnel and any external consultants projected to be involved in the implementation and delivery of the program, along with desired qualifications, experience, and any requested certifications. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Title	Desired Qualifications, Experience, Certifications
1.	Project Director	Bachelor's Degree or higher from an accredited educational institution. Minimum three years' experience in a school environment, thorough knowledge of local/state/and federal requirements.
2.	Grant Manager	Bachelor's degree or higher from an accredited college or university, finance field is preferred. Three years of grant writing experience in an educational environment.
3.	External Evaluator	To be vetted by Harmony Public Schools administrative team. Required to produce referrals or testimonials from prior clients as well as research-based evidence their subject-matter knowledge and approach to their subject matter is measurable and highly effective.
4.	Campus Principal	Bachelor's Degree or higher from an accredited educational institution. Minimum three years exemplary school administration experience as an administrative Assistant Principal or Principal.
5.	Assistance Principal-Assessment	Bachelor's degree or higher from an accredited college or university. Two years exemplary teaching experience and thorough knowledge of curriculum, district policies and procedures.

Part 2: Milestones and Timeline. Summarize the major objectives of the planned project, along with defined milestones and projected timelines. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Objective	Milestone	Begin Activity	End Activity
1.	85% of all students assessed will achieve Satisfactory performance in Reading/ELA in 2018 STAAR	1. Measures of Academic Progress® (MAP®) will be administered two times a year to assess academic goals and student growth	09/01/2017	02/20/2018
		2. 70% or more students will pass STAAR practice 1	10/05/2017	10/20/2017
		3. 80% or more student pass STAAR practice 2	01/20/2018	02/20/2018
		4. Students identified will be enrolled in campus intervention programs	10/05/2017	02/20/2018
2.	85% of all students assessed will achieve Satisfactory performance in Math in 2018 STAAR	1. Measures of Academic Progress® (MAP®) will be administered two times a year to assess academic goals and student growth	09/01/2017	02/20/2018
		2. 70% or more students will pass STAAR practice 1	10/05/2017	10/20/2017
		3. 80% or more student pass STAAR practice 2	01/20/2018	02/20/2018
		4. Students identified will be enrolled in campus intervention programs	10/05/2017	02/20/2018
3.	70% of ELL students assessed will achieve Satisfactory performance in Reading/ELA in 2018 STAAR	1. Measures of Academic Progress® (MAP®) will be administered two times a year to assess academic goals and student growth	09/01/2017	02/20/2018
		2. 60% or more students will pass STAAR practice 1	10/05/2017	10/20/2017
		3. 65% or more student pass STAAR practice 2	01/20/2018	02/20/2018
		4. Students identified will be enrolled in campus intervention programs	10/05/2017	02/20/2018
4.	70% of ELL students assessed will achieve Satisfactory performance in Math in 2018 STAAR	1. Measures of Academic Progress® (MAP®) will be administered two times a year to assess academic goals and student growth	09/01/2017	02/20/2018
		2. 60% or more students will pass STAAR practice 1	10/05/2017	10/20/2017
		3. 65% or more student pass STAAR practice 2	01/20/2018	02/20/2018
		4. Students identified will be enrolled in campus intervention programs	10/05/2017	02/20/2018

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Schedule #14—Management Plan (cont.)

County-district number or vendor ID: 101-862

Amendment # (for amendments only):

Part 3: Feedback and Continuous Improvement. Describe the process and procedures your organization currently has in place for monitoring the attainment of goals and objectives. Include a description of how the plan for attaining goals and objectives is adjusted when necessary and how changes are communicated to administrative staff, teachers, students, parents, and members of the community. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Project Director will be responsible to monitor the attainment of goals and objectives of the Start-Up program with the oversight of the Chief Academic Officer of Harmony. An implementation committee will be established and consist of Project Director, Federal Programs Director, Grant Manager and Principal. This committee will meet quarterly to discuss and examine the effectiveness of project strategies and attainment of goals and objectives. The Project Director will be responsible for working with the external evaluator and coordinating all activities of the grant objectives. Each quarter Project director will meet with the external evaluator and examine the effectiveness of the program with qualitative and quantitative data. External evaluator will make a site visit each year to HSE-Sugar Land and collect the necessary data in assessing outcome and effectiveness and prepare an evaluation report for the Houston South Area Superintendent and Chief Academic Officer. This evaluation report will be used to make modifications as needed to ensure the success of the program.

Grant Manager will be responsible for financial management of the program and submitting expenditure reports to TEA. Grant Manager will coordinate with the implementation committee and determine the allocability and allowability of costs in accordance with provisions of the federal costs principles and the terms and conditions of the award.

At the campus level Principal and Assistant Principal – Assessment are the key people to implement the program with fidelity. Principal and the Assistant Principal will have ongoing weekly meetings about the student progress including the special population. Assessment data results will be used o fine tune the program after each benchmark. Intervention programs will be identified based on the needs of the students.

Part 4: Sustainability and Commitment. Describe any ongoing, existing efforts that are similar or related to the planned project. How will you coordinate efforts to maximize effectiveness of grant funds? How will you ensure that all project participants remain committed to the project's success? Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Harmony central office leadership team will integrate, share resources from other existing programs and assist the new campus to implement the grant objectives after the Start-Up grant funds expire. Our development team is currently reaching out philanthropic community in Houston area to cultivate relationships.

HSE-Sugar Land will use NWEA Measures of Academic Progress® (MAP®) to assess the student academic goals. To ensure all participant stay committed to the project, leadership team at Harmony central office will conduct ongoing meetings with all departments (Math, ELA, Science, Social Studies, Special Programs) to communicate program goals, objectives and expectations, and solicit feedback. To ensure the implementation of the quality grant objectives teachers will receive professional development in their content areas.

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Schedule #15—Project Evaluation

County-district number or vendor ID: 101-862

Amendment # (for amendments only):

Part 1: Evaluation Design. List the methods and processes you will use on an ongoing basis to examine the effectiveness of project strategies, including the indicators of program accomplishment that are associated with each. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Evaluation Method/Process	Associated Indicator of Accomplishment	
1.	Review of criterion-referenced student achievement data (MOY/EOY; benchmark tests) Review of criterion-referenced student achievement data of ELL & special ed students (TELPAS & MAP)	1.	All teachers have access to most recent criterion-referenced student academic data within two weeks of school opening each year
		2.	All teachers have attend and participate in 6 hours or more PD related to data interpretation and application annually
2.	Review of criterion-referenced advanced performance data (MOY/EOY; benchmark tests)	1.	All teachers have access to most recent criterion-referenced student academic data within two weeks of school opening each year
		2.	All teachers have attend and participate in 6 hours or more PD related to data interpretation and application annually
3.	Review of quality teacher and administrator professional development (PD)	1.	All teachers have access to most recent criterion-referenced student academic data within two weeks of school opening each year
		2.	All teachers have attend and participate in 6 hours or more PD related to data interpretation and application annually
4.	Review of parental involvement (interviews and surveys) Review of criterion-referenced student achievement data (MOY/EOY; benchmark tests)	1.	PD topics are identified within 2 month of school opening
		2.	Teachers and Administrators will be provided PD certificates
		3.	The principal will analyze teacher evaluation reports
5.	Review of criterion-referenced student achievement data of ELL & special ed students (TELPAS & MAP)	1.	Parental involvement meeting and parent evaluations will be tracked
		2.	Interviews with parents, teachers/staff and students will be conducted

Part 2: Data Collection and Problem Correction. Describe the processes for collecting data that are included in the evaluation design, including program-level data such as program activities and the number of participants served, and student-level academic data, including achievement results and attendance data. How are problems with project delivery to be identified and corrected throughout the project? Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The evaluation of the project will be done by an external evaluator. Evaluation of the project is complementary but separate from the management plan. External evaluator will be identified by the HPS administrative team. The external evaluator will be required to produce referrals or testimonials from prior clients/ The evaluator will evidence that their subject-matter knowledge os research-based and his/her approach to their subject matter is measurable and highly effective. After the identification of the external evaluator, grant implementation team will have a meeting with the evaluator about the evaluation process and required documentation.

Some evaluation activities will include:

- Site visits (total 2 visits), review of quantitative and qualitative data, conduct focus groups with teachers/staff, parents, students.
- Review of grant-related expenditure
- Quarterly reports submitted to HPS leadership team and based on data gathered and reviewed.

The Project Director will liaise the evaluation activities with the evaluator. They will meet minimum twice a year and as needed. For the quality data collection purposes the evaluator will also communicate with campus administrators and grant implementation team any time during the grant period.

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Schedule #16—Responses to Statutory Requirements

County-district number or vendor ID: 101-862

Amendment # (for amendments only):

Statutory Requirement 1: Describe the administrative relationship between the charter school and the authorized public chartering agency (i.e., the local board of trustees, the commissioner, or the charter holder board).

Note: All applicants must address this statutory requirement.

Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Harmony Public Schools, sponsoring entity of Harmony School of Excellence – Sugar Land, is a 501 (c) (3) corporation recognized by IRS as a non-profit foundation. Harmony Public Schools is chartered with the State Board of Education (SBOE) to establish and operate open enrollment charter schools in the State of Texas. Harmony School of Excellence – Sugar Land, like other public schools, is a part of the Texas Education Agency accountability system and accountable to the State Board of Education.

Harmony Public Schools has already developed a strong positive relationship with TEA and local school districts and regional service centers such as Houston ISD and ESC Region 4 for its Houston campuses for its Houston campuses. We will continue to collaborate with the local and State agencies after the approval of this grant.

Harmony School of Science – Houston (LEA) applied to the Commissioner for New School Designation (NSD) status for this new charter school.

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Schedule #16—Responses to Statutory Requirements

County-district number or vendor ID: 101-862

Amendment # (for amendments only):

Statutory Requirement 2: Describe how the authorized public chartering agency will provide for continued operation of the school once the Federal start-up grant has expired.

Note: All applicants must address this statutory requirement.

Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Start-Up program funds will be used only to supplement and, to the extent practical, increase the level of funds that would be made available from non-Federal (State and local) sources for the education of participating students.

Once the Federal start-up grant has expired, the school will continue its operation with the state and local revenues and title grants. The school mainly will be funded through foundation school program (FSP) by Texas Education Agency (TEA). This funding is available to the school based on the 6-week reports that the school reports to TEA electronically via the FSP system.

In addition, HSE-Sugar Land will participate in other federal grant programs (i.e. Federal Title Grants as per NCLB, IDEA (B) Special Education Grant) via TEA. In the past, Harmony Public Schools has been awarded State and Federal grants and has successfully implemented the grant programs.

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Schedule #16—Responses to Statutory Requirements

County-district number or vendor ID: 101-862

Amendment # (for amendments only):

Statutory Requirement 3: Describe and justify any requests for waivers of any Federal statutory or regulatory provisions that the eligible applicant believes are necessary for the successful operation of the charter school, and a description of any state or local rules, generally applicable to public schools, that the applicant proposes to be waived, or otherwise not apply to, the school.

Note: All applicants must address this statutory requirement.

Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The school will not apply to any request for waivers of any Federal statutory or regular provisions.

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Schedule #16—Responses to Statutory Requirements

County-district number or vendor ID: 101-862

Amendment # (for amendments only):

Statutory Requirement 4: Describe how the grant funds will be used to accomplish the purpose, goals and objectives of the grant. Describe how the items/activities are necessary for initial implementation and the anticipated outcome for using grant funds for the purpose. Include a description of how such funds will be used in conjunction with other Federal programs administered by the U.S. Secretary of Education.

Note: All applicants must address this statutory requirement.

Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Harmony School of Excellence – Sugar Land will use Start-Up grant funds in conjunction with other federal programs. The school will participate in Federal Title Grants as per NCLB and IDEA (B) Special Education Grant.

The project director will be responsible for managing the grant activities in conjunction with those of other grants so that the duplication of activities of different grants is avoided and/or eliminated, and grant activities are carried out in the most efficient manner. The following are the major grant activities:

- Supplement recruitment activities of highly qualified teachers
- Supplement recruitment activities of quality administrative personnel including school administrators who will oversee the vital initial startup activities
- Supplement purchasing of instructional equipment and supplies that will be necessary to build up the school structure in the first year of operation
- Supplement essential expenditures related to direct instruction and school operation in supplies and materials (classroom furniture, office supplies) and professional and contracted services (professional development)
- Supplement programs aimed at improving technology integration into curriculum (computers, data projectors, etc.)
- Supplies and materials that do not require specific approval (Schedule 9) are essential instructional supply needs of the campus (e.g. ESL, special ed books/media, student assessment materials and various classroom furniture (desks, chairs, shelves, bulletin boards, library, science/lab furniture) and administrative office furniture)).

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Schedule #16—Responses to Statutory Requirements

County-district number or vendor ID: 101-862

Amendment # (for amendments only):

Statutory Requirement 5: Describe how the charter school that is considered a local educational agency under state law, or a local education agency in which a charter school is located, will comply with sections 613(a)(5) and 613(e)(1)(B) of the Individuals with Disabilities Act. (See Appendix 1.) Failure to respond appropriately to this requirement will deem the applicant ineligible for funding as meeting the needs of special education students is a statutory requirement for this federal program.

Note: All applicants must address this statutory requirement.

Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Harmony School of Excellence – Sugar Land is considered a local education agency under Chapter 12, Subchapter D, Texas Education Code and Section 12.101 (a), Texas Education Code. Harmony School of Excellence – Sugar Land will satisfy Chapter 39, Subchapters B, C, D, and G of the Texas Education Code and related State Board of Education rules as well as the student performance accountability criteria.

Harmony School of Excellence – Sugar Land will comply with sections 613(a)(5) and 613(e)(1)(B) of the Individuals with Disabilities Education Act by adhering to the legal responsibilities in the following areas:

- Child Find
- Free Appropriate Public Education

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Schedule #16—Responses to Statutory Requirements

County-district number or vendor ID: 101-862

Amendment # (for amendments only):

Statutory Requirement 6: Describe the educational program to be implemented by the proposed charter school, including (1) how the program will enable all students to meet challenging state student academic achievement standards; (2) the grade levels or ages of children to be served; and (3) the curriculum and instructional practices to be used.

Note: *Charters established under TEC, Subchapter C, Campus Charter Schools must address this requirement.* Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

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Schedule #16—Responses to Statutory Requirements

County-district number or vendor ID: 101-862

Amendment # (for amendments only):

Statutory Requirement 7: Describe how the charter school will be managed. (1) Include a detailed description of the ways in which the campus charter school will be permitted to manage autonomously, as evidenced by the day-to-day decision makers at the campus and their input with regard to the school's curriculum, calendar, budget, and daily operations. (2) Describe how this autonomy is **above and beyond the degree of flexibility and autonomy afforded to traditional campuses** within the district.

Note: Charters established under TEC, Subchapter C, Campus Charter Schools must address this requirement.

Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

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Schedule #16—Responses to Statutory Requirements

County-district number or vendor ID: 101-862

Amendment # (for amendments only):

Statutory Requirement 8: Describe the performance measures and methods by which the charter school will determine its progress toward achieving those objectives. For each objective include a description of what is going to change as a result of this grant project, who will achieve the change, how much change will occur, and when will the change occur.

Note: *Charters established under TEC, Subchapter C, Campus Charter Schools must address this requirement.*

Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

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Schedule #16—Responses to Statutory Requirements

County-district number or vendor ID: 101-862

Amendment # (for amendments only):

Statutory Requirement 9: Describe how parents and other members of the community will be involved in the planning, program design and implementation of the charter school.**Note:** *Charters established under TEC, Subchapter C, Campus Charter Schools must address this requirement.*

Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

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Schedule #16—Responses to Statutory Requirements

County-district number or vendor ID: 101-862

Amendment # (for amendments only):

Statutory Requirement 10: Describe how students in the community will be (1) informed about the charter school; and (2) given an equal opportunity to attend the charter school.**Note: Charters established under TEC, Subchapter C, Campus Charter Schools must address this requirement.**
Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

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Schedule #16—Responses to Statutory Requirements

County-district number or vendor ID: 101-862

Amendment # (for amendments only):

Statutory Requirement 11: Provide a description of the campus charter's process to become a charter school, including:

1. the district's general process for approval of campus charter schools and the steps the campus took to become a charter;
2. the premise in which the school board approved the campus for which a charter was granted to operate;
3. what the campus will be doing differently, above and beyond, that of a regular district campus that merits charter status and charter school start-up funds;
4. if the campus is converting from a regular district campus to a campus charter, what the campus charter will be doing above and beyond that which was done when it operated as a district campus.

Note: Charters established under TEC, Subchapter C, Campus Charter Schools must address this requirement.

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Schedule #16—Responses to Statutory Requirements

County-district number or vendor ID: 101-862

Amendment # (for amendments only):

Statutory Requirement 12: Describe the periodic review and evaluation process for the charter school. Specify any basis, in addition to a basis specified by Subchapter C, on which the campus charter may be placed on probation or revoked. Describe how the district authorizer will use increases in student academic achievement as one of the most important factors when determining whether to renew or revoke a school's charter.

Note: *Charters established under TEC, Subchapter C, Campus Charter Schools must address this requirement.*
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Schedule #16—Responses to Statutory Requirements

County-district number or vendor ID: 101-862

Amendment # (for amendments only):

Statutory Requirement 13: Describe how the charter school will be governed. (1) Include a detailed description of the ways in which the campus charter school will be permitted to govern autonomously, as evidenced by the day-to-day decision makers at the campus and their input with regard to the school's curriculum, calendar, budget, and daily operations. (2) Describe how this autonomy is **above and beyond the degree of flexibility and autonomy afforded to traditional campuses** within the district.

Note: *Charters established under TEC, Subchapter C, Campus Charter Schools must address this requirement.*
Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

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Schedule #16—Responses to Statutory Requirements

County-district number or vendor ID: 101-862	Amendment # (for amendments only):
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Statutory Requirement 14: Describe the manner in which an annual independent financial audit of the campus is to be conducted. The campus charter must have a plan for an audit separate and apart from the district audit. Describe the manner in which the campus will provide information necessary for the school district in which it is located to participate, as required by TEC, Chapter 12, Subchapter C, or by SBOE rule, in PEIMS.

Note: *Charters established under TEC, Subchapter C, Campus Charter Schools must address this requirement.*

Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

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Schedule #16—Responses to Statutory Requirements

County-district number or vendor ID: 101-862

Amendment # (for amendments only):

Statutory Requirement 15: Explain the manner in which the district will flow other federal funds to the campus charter. Describe the timelines for flowing the federal funds to the campus charter that ensure students are promptly receiving the benefit of services that appropriate federal funds can provide.

Note: *Charters established under TEC, Subchapter C, Campus Charter Schools must address this requirement.* Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

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Schedule #17—Responses to TEA Program Requirements															
County-district number or vendor ID: 101-862										Amendment # (for amendments only):					
TEA Program Requirement 1: Population to Be Served in 2017-2018. Enter the number of students in each grade, by type of school, projected to be served under the grant program during the 2017-2018 school year. For a charter school that is currently serving students in its first year of implementation, supply the number of students in each grade, by type of school, currently served by the charter.															
School Type	PK (3-4)	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
Campus Charter Schools															
Open-Enrollment Charter School															
College/University Charter School															
New School Under Existing Open-Enrollment Charter School	0	0	0	0	0	0	0	200	200	200	0	0	0	0	600
TOTAL:	0	0	0	0	0	0	0	200	200	200	0	0	0	0	600
Not Applicable – No students will be served during the 2017-2018 school year.															☐
Total Staff															50
Total Parents															900
Total Families															500
Total Campuses															1
TEA Program Requirement 2: Population to Be Served in 2018-2019. Enter the number of students in each grade, by type of school, projected to be served under the grant program during the 2018-2019 school year.															
School Type	PK (3-4)	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
Campus Charter Schools															
Open-Enrollment Charter School															
College/University Charter School															
New School Under Existing Open-Enrollment Charter School	0	0	0	0	0	0	0	200	200	200	0	0	0	0	600
TOTAL:	0	0	0	0	0	0	0	200	200	200	0	0	0	0	600
Total Staff															50
Total Parents															900
Total Families															500
Total Campuses															1

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Schedule #17—Responses to TEA Program Requirements (cont.)															
County-district number or vendor ID: 101-862										Amendment # (for amendments only):					
TEA Program Requirement 3: Number of Students To Be Served in 2017-2018 Who Would Otherwise Attend a Traditional School Identified as a Priority or Focus School.															
School Type	PK (3-4)	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
Campus Charter School (TEC Subchapter C)															
Open-enrollment Charter School (TEC Subchapter D)															
College/University/Jr College Charter School (TEC Subchapter E)															
New School Under Existing Open-Enrollment Charter School	0	0	0	0	0	0	0	200	200	200	0	0	0	0	600
TOTAL:	0	0	0	0	0	0	0	200	200	200	0	0	0	0	600
Not Applicable – No students will be served during the 2017-2018 school year.															☐

TEA Program Requirement 4: For 2017-2018, provide the names and nine-digit county/district/campus numbers of the schools identified as priority or focus schools that you will be impacting as described above.			
	District Name	Campus Name	9 Digit CDC Number
1.	Houston ISD	Forest Brook MS	101912476
2.	Houston ISD	Attucks Middle	101912041
3.	Houston ISD	Black Middle	101912042
4.	Houston ISD	Deady Middle	101912045
5.	Houston ISD	Fondren Middle	101912072
6.	Houston ISD	Hogg Middle	101912053
Not Applicable – No students will be served during the 2017-2018 school year.			☐

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Schedule #18—Equitable Access and Participation				
County-District Number or Vendor ID: 101-862		Amendment number (for amendments only):		
No Barriers				
#	No Barriers	Students	Teachers	Others
000	The applicant assures that no barriers exist to equitable access and participation for any groups	☐	☐	☐
Barrier: Gender-Specific Bias				
#	Strategies for Gender-Specific Bias	Students	Teachers	Others
A01	Expand opportunities for historically underrepresented groups to fully participate	☐	☐	☐
A02	Provide staff development on eliminating gender bias	☒	☐	☐
A03	Ensure strategies and materials used with students do not promote gender bias	☐	☐	☐
A04	Develop and implement a plan to eliminate existing discrimination and the effects of past discrimination on the basis of gender	☐	☐	☐
A05	Ensure compliance with the requirements in Title IX of the Education Amendments of 1972, which prohibits discrimination on the basis of gender	☐	☐	☐
A06	Ensure students and parents are fully informed of their rights and responsibilities with regard to participation in the program	☐	☐	☐
A99	Other (specify)	☐	☐	☐
Barrier: Cultural, Linguistic, or Economic Diversity				
#	Strategies for Cultural, Linguistic, or Economic Diversity	Students	Teachers	Others
B01	Provide program information/materials in home language	☒	☐	☒
B02	Provide interpreter/translator at program activities	☒	☐	☒
B03	Increase awareness and appreciation of cultural and linguistic diversity through a variety of activities, publications, etc.	☐	☐	☐
B04	Communicate to students, teachers, and other program beneficiaries an appreciation of students' and families' linguistic and cultural backgrounds	☐	☐	☐
B05	Develop/maintain community involvement/participation in program activities	☐	☒	☐
B06	Provide staff development on effective teaching strategies for diverse populations	☐	☒	☐
B07	Ensure staff development is sensitive to cultural and linguistic differences and communicates an appreciation for diversity	☐	☒	☐
B08	Seek technical assistance from education service center, technical assistance center, Title I, Part A school support team, or other provider	☐	☐	☐
B09	Provide parenting training	☐	☐	☐
B10	Provide a parent/family center	☐	☐	☐
B11	Involve parents from a variety of backgrounds in decision making	☐	☐	☐

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Schedule #18—Equitable Access and Participation (cont.)

County-District Number or Vendor ID: 101-862

Amendment number (for amendments only):

Barrier: Cultural, Linguistic, or Economic Diversity (cont.)

#	Strategies for Cultural, Linguistic, or Economic Diversity	Students	Teachers	Others
B12	Offer "flexible" opportunities for parent involvement including home learning activities and other activities that don't require parents to come to the school	☐	☐	☐
B13	Provide child care for parents participating in school activities	☐	☐	☐
B14	Acknowledge and include family members' diverse skills, talents, and knowledge in school activities	☐	☐	☐
B15	Provide adult education, including GED and/or ESL classes, or family literacy program	☐	☐	☐
B16	Offer computer literacy courses for parents and other program beneficiaries	☐	☐	☐
B17	Conduct an outreach program for traditionally "hard to reach" parents	☐	☐	☒
B18	Coordinate with community centers/programs	☐	☐	☐
B19	Seek collaboration/assistance from business, industry, or institutions of higher education	☐	☐	☐
B20	Develop and implement a plan to eliminate existing discrimination and the effects of past discrimination on the basis of race, national origin, and color	☐	☐	☐
B21	Ensure compliance with the requirements in Title VI of the Civil Rights Act of 1964, which prohibits discrimination on the basis of race, national origin, and color	☐	☐	☐
B22	Ensure students, teachers, and other program beneficiaries are informed of their rights and responsibilities with regard to participation in the program	☐	☐	☐
B23	Provide mediation training on a regular basis to assist in resolving disputes and complaints	☐	☐	☐
B99	Other (specify)	☐	☐	☐

Barrier: Gang-Related Activities

#	Strategies for Gang-Related Activities	Students	Teachers	Others
C01	Provide early intervention	☐	☐	☐
C02	Provide counseling	☒	☐	☐
C03	Conduct home visits by staff	☒	☐	☐
C04	Provide flexibility in scheduling activities	☐	☐	☐
C05	Recruit volunteers to assist in promoting gang-free communities	☐	☐	☐
C06	Provide mentor program	☐	☐	☐
C07	Provide before/after school recreational, instructional, cultural, or artistic programs/activities	☐	☐	☐

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Schedule #18—Equitable Access and Participation (cont.)

County-District Number or Vendor ID: 101-862

Amendment number (for amendments only):

Barrier: Gang-Related Activities (cont.)

#	Strategies for Gang-Related Activities	Students	Teachers	Others
C08	Provide community service programs/activities	☐	☐	☐
C09	Conduct parent/teacher conferences	☒	☒	☒
C10	Strengthen school/parent compacts	☐	☐	☐
C11	Establish collaborations with law enforcement agencies	☐	☐	☐
C12	Provide conflict resolution/peer mediation strategies/programs	☐	☐	☐
C13	Seek collaboration/assistance from business, industry, or institutions of higher education	☐	☐	☐
C14	Provide training/information to teachers, school staff, and parents to deal with gang-related issues	☐	☐	☐
C99	Other (specify)	☐	☐	☐

Barrier: Drug-Related Activities

#	Strategies for Drug-Related Activities	Students	Teachers	Others
D01	Provide early identification/intervention	☒	☐	☐
D02	Provide counseling	☒	☐	☐
D03	Conduct home visits by staff	☒	☐	☐
D04	Recruit volunteers to assist in promoting drug-free schools and communities	☐	☐	☐
D05	Provide mentor program	☐	☐	☐
D06	Provide before/after school recreational, instructional, cultural, or artistic programs/activities	☒	☐	☐
D07	Provide community service programs/activities	☐	☐	☐
D08	Provide comprehensive health education programs	☒	☐	☐
D09	Conduct parent/teacher conferences	☒	☒	☒
D10	Establish school/parent compacts	☐	☐	☐
D11	Develop/maintain community collaborations	☐	☐	☐
D12	Provide conflict resolution/peer mediation strategies/programs	☐	☐	☐
D13	Seek collaboration/assistance from business, industry, or institutions of higher education	☐	☐	☐
D14	Provide training/information to teachers, school staff, and parents to deal with drug-related issues	☐	☐	☐
D99	Other (specify)	☐	☐	☐

Barrier: Visual Impairments

#	Strategies for Visual Impairments	Students	Teachers	Others
E01	Provide early identification and intervention	☒	☐	☐
E02	Provide program materials/information in Braille	☒	☐	☐

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Schedule #18—Equitable Access and Participation (cont.)

County-District Number or Vendor ID: 101-862

Amendment number (for amendments only):

Barrier: Visual Impairments

#	Strategies for Visual Impairments	Students	Teachers	Others
E03	Provide program materials/information in large type	☒	☐	☐
E04	Provide program materials/information in digital/audio formats	☒	☐	☐
E05	Provide staff development on effective teaching strategies for visual impairment	☐	☐	☐
E06	Provide training for parents	☐	☐	☐
E07	Format materials/information published on the internet for ADA accessibility	☐	☐	☐
E99	Other (specify)	☐	☐	☐

Barrier: Hearing Impairments

#	Strategies for Hearing Impairments			
F01	Provide early identification and intervention	☒	☐	☐
F02	Provide interpreters at program activities	☐	☐	☐
F03	Provide captioned video material	☐	☐	☐
F04	Provide program materials and information in visual format	☒	☐	☐
F05	Use communication technology, such as TDD/relay	☐	☐	☐
F06	Provide staff development on effective teaching strategies for hearing impairment	☐	☐	☐
F07	Provide training for parents	☐	☐	☐
F99	Other (specify)	☐	☐	☐

Barrier: Learning Disabilities

#	Strategies for Learning Disabilities	Students	Teachers	Others
G01	Provide early identification and intervention	☒	☐	☐
G02	Expand tutorial/mentor programs	☒	☐	☐
G03	Provide staff development in identification practices and effective teaching strategies	☐	☒	☐
G04	Provide training for parents in early identification and intervention	☐	☐	☐
G99	Other (specify)	☐	☐	☐

Barrier: Other Physical Disabilities or Constraints

#	Strategies for Other Physical Disabilities or Constraints	Students	Teachers	Others
H01	Develop and implement a plan to achieve full participation by students with other physical disabilities or constraints	☒	☐	☐
H02	Provide staff development on effective teaching strategies	☐	☐	☐
H03	Provide training for parents	☐	☐	☐
H99	Other (specify)	☐	☐	☐

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Schedule #18—Equitable Access and Participation (cont.)

County-District Number or Vendor ID: 101-862

Amendment number (for amendments only):

Barrier: Inaccessible Physical Structures

#	Strategies for Inaccessible Physical Structures	Students	Teachers	Others
J01	Develop and implement a plan to achieve full participation by students with other physical disabilities/constraints	☒	☐	☐
J02	Ensure all physical structures are accessible	☒	☐	☐
J99	Other (specify)	☐	☐	☐

Barrier: Absenteeism/Truancy

#	Strategies for Absenteeism/Truancy	Students	Teachers	Others
K01	Provide early identification/intervention	☒	☐	☐
K02	Develop and implement a truancy intervention plan	☐	☐	☐
K03	Conduct home visits by staff	☒	☐	☐
K04	Recruit volunteers to assist in promoting school attendance	☐	☐	☐
K05	Provide mentor program	☐	☐	☐
K06	Provide before/after school recreational or educational activities	☒	☐	☐
K07	Conduct parent/teacher conferences	☐	☒	☐
K08	Strengthen school/parent compacts	☐	☐	☐
K09	Develop/maintain community collaborations	☐	☐	☐
K10	Coordinate with health and social services agencies	☐	☐	☐
K11	Coordinate with the juvenile justice system	☐	☐	☐
K12	Seek collaboration/assistance from business, industry, or institutions of higher education	☐	☐	☐
K99	Other (specify)	☐	☐	☐

Barrier: High Mobility Rates

#	Strategies for High Mobility Rates	Students	Teachers	Others
L01	Coordinate with social services agencies	☐	☐	☐
L02	Establish collaborations with parents of highly mobile families	☐	☐	☐
L03	Establish/maintain timely record transfer system	☒	☐	☐
L99	Other (specify)	☐	☐	☐

Barrier: Lack of Support from Parents

#	Strategies for Lack of Support from Parents	Students	Teachers	Others
M01	Develop and implement a plan to increase support from parents	☐	☐	☐
M02	Conduct home visits by staff	☒	☐	☐

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County-District Number or Vendor ID: 101-862

Amendment number (for amendments only):

Barrier: Lack of Support from Parents (cont.)

#	Strategies for Lack of Support from Parents	Students	Teachers	Others
M03	Recruit volunteers to actively participate in school activities	☒	☒	☒
M04	Conduct parent/teacher conferences	☒	☒	☒
M05	Establish school/parent compacts	☐	☐	☐
M06	Provide parenting training	☐	☐	☐
M07	Provide a parent/family center	☐	☐	☐
M08	Provide program materials/information in home language	☐	☐	☐
M09	Involve parents from a variety of backgrounds in school decision making	☐	☐	☒
M10	Offer "flexible" opportunities for involvement, including home learning activities and other activities that don't require coming to school	☐	☐	☐
M11	Provide child care for parents participating in school activities	☐	☐	☐
M12	Acknowledge and include family members' diverse skills, talents, and knowledge in school activities	☒	☐	☐
M13	Provide adult education, including GED and/or ESL classes, or family literacy program	☐	☐	☒
M14	Conduct an outreach program for traditionally "hard to reach" parents	☐	☐	☒
M15	Facilitate school health advisory councils four times a year	☐	☐	☐
M99	Other (specify)	☐	☐	☐

Barrier: Shortage of Qualified Personnel

#	Strategies for Shortage of Qualified Personnel	Students	Teachers	Others
N01	Develop and implement a plan to recruit and retain qualified personnel	☐	☐	☐
N02	Recruit and retain personnel from a variety of racial, ethnic, and language minority groups	☐	☒	☐
N03	Provide mentor program for new personnel	☐	☒	☐
N04	Provide intern program for new personnel	☐	☐	☐
N05	Provide an induction program for new personnel	☐	☐	☐
N06	Provide professional development in a variety of formats for personnel	☐	☒	☐
N07	Collaborate with colleges/universities with teacher preparation programs	☐	☐	☐
N99	Other (specify)	☐	☐	☐

Barrier: Lack of Knowledge Regarding Program Benefits

#	Strategies for Lack of Knowledge Regarding Program Benefits	Students	Teachers	Others
P01	Develop and implement a plan to inform program beneficiaries of program activities and benefits	☐	☐	☐
P02	Publish newsletter/brochures to inform program beneficiaries of activities and benefits	☐	☐	☐

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Schedule #18—Equitable Access and Participation (cont.)				
County-District Number or Vendor ID: 101-862			Amendment number (for amendments only):	
Barrier: Lack of Knowledge Regarding Program Benefits (cont.)				
#	Strategies for Lack of Knowledge Regarding Program Benefits	Students	Teachers	Others
P03	Provide announcements to local radio stations, newspapers, and appropriate electronic media about program activities/benefits	☐	☐	☐
P99	Other (specify)	☐	☐	☐
Barrier: Lack of Transportation to Program Activities				
#	Strategies for Lack of Transportation	Students	Teachers	Others
Q01	Provide transportation for parents and other program beneficiaries to activities	☐	☐	☐
Q02	Offer "flexible" opportunities for involvement, including home learning activities and other activities that don't require coming to school	☐	☐	☐
Q03	Conduct program activities in community centers and other neighborhood locations	☐	☐	☐
Q99	Other (specify)	☐	☐	☐
Barrier: Other Barriers				
#	Strategies for Other Barriers	Students	Teachers	Others
Z99	Other barrier	☐	☐	☐
	Other strategy			
Z99	Other barrier	☐	☐	☐
	Other strategy			
Z99	Other barrier	☐	☐	☐
	Other strategy			
Z99	Other barrier	☐	☐	☐
	Other strategy			
Z99	Other barrier	☐	☐	☐
	Other strategy			
Z99	Other barrier	☐	☐	☐
	Other strategy			
Z99	Other barrier	☐	☐	☐
	Other strategy			
Z99	Other barrier	☐	☐	☐
	Other strategy			
Z99	Other barrier	☐	☐	☐
	Other strategy			
Z99	Other barrier	☐	☐	☐
	Other strategy			
Z99	Other barrier	☐	☐	☐
	Other strategy			

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