

Attachment A
School, Family, and Community Engagement
 Education Service Center (ESC) or Institute of Higher Education (IHE)
 Response Form

Application Questions		
<ul style="list-style-type: none"> Please answer the following questions as thoroughly as possible within the indicated page limit, incorporating ALL components referenced in the Letter of Interest grant description. Refer to the Rubric Reference Guide for scoring criteria. Application not to exceed 10 ½ total pages (Calibri, Size 11 font, single spaced) Each section of questions indicates a "Maximum Length" and each sub-section indicates a "Recommended Length." Although subsection lengths may vary, please do not exceed the "Maximum Length" limit. When complete, send all Letter of Interest attachments to sped@tea.texas.gov with the subject line: School, Family, and Community Engagement LOI _ <INSERT ESC or IHE NAME>; (example: School, Family, and Community Engagement LOI_ESC21). 		
1. Quality of Program; Maximum Length: 4 Pages		Possible Points:32
1.1	<i>Recommended Length: 1 Page</i>	Possible Points
Evidence-based practices	Describe, in detail, how your organization’s proposed program demonstrates plans to use information and data to inform and empower stakeholders, for the ultimate benefit of improved outcomes for students with disabilities in Texas. Be sure to address all relevant pieces of the program guidelines.	8
Response:		
1.2	<i>Recommended Length: 1 Page</i>	Possible Points
Use of Technology	Describe how the program will integrate technology for the involvement of larger audiences and increase school, family, and community engagement. Be sure to address all relevant pieces of the program guidelines.	10
Response:		
1.3	<i>Recommended Length: 1 Page</i>	Possible Points
Authentic Collaboration	Describe how the proposed program will include diverse participants to enrich dialogue and foster authentic collaboration through partnerships and relationship building activities. Be sure to address all relevant pieces of the program guidelines.	7
Response:		
1.4	<i>Recommended Length: 1 Page</i>	Possible Points
Participation and Engagement	Describe how the proposed program will enable stakeholders to participate in meaningful ways in a variety of engagement opportunities. Be sure to address all relevant pieces of the program guidelines.	7

Response:		
2. Essential Components; Maximum Length: 3 ½ Pages		Possible Points: 48
2.1	<i>Recommended Length: 1 Page</i>	Possible Points
Family Advocacy	Describe, in detail, the plan to develop, provide, and maintain family advocacy and support connections trainings/meetings. Be sure to address all relevant pieces of the program guidelines.	12
Response:		
2.2	<i>Recommended Length: 1 Page</i>	Possible Points
Dissemination of Information	Describe how the proposed program will disseminate accessible information that enables stakeholders to utilize content in meaningful ways. Be sure to address all relevant pieces of the program guidelines.	12
Response:		
2.3	<i>Recommended Length: 1 Page</i>	Possible Points
Activities Responsive to Stakeholder Needs	Describe how the proposed program plans to gather and use stakeholder communication to inform activities. Be sure to address all relevant pieces of the program guidelines.	12
Response:		
2.4	<i>Recommended Length: ½ Page</i>	Possible Points
Coordination and Collaboration	Describe the plan to create collaborative partnerships to ensure cooperative work and leveraging of resources. Be sure to address all relevant pieces of the program guidelines.	12
Response:		
3. Quality of Program Evaluation; Maximum Length: 1 Page		Possible Points: 10
3.1	<i>Recommended Length: 1 Page</i>	Possible Points
Methods of Evaluation	Describe the evaluation plan to track measures of overall outcomes. Include qualitative and quantitative measures. Additionally, the evaluation plan details a method for periodic reporting to TEA leadership and interested stakeholders. Be sure to address all relevant pieces of the program guidelines.	10
Response:		

4. Quality of Program Management; <i>Maximum Length: 1 Page</i> <i>Possible Points: 5</i>		
4.1	<i>Recommended Length: 1 Page</i>	Possible Points
Qualifications and Experience	Clearly indicate how the qualifications and levels of experience of the primary implementers' support the effectiveness and sustainability the proposed program.	5
Response:		
5. Appropriateness of Budget; <i>Maximum Length: 1 Page</i> <i>Possible Points: 5</i>		
5.1	<i>Recommended Length: 1 Page</i>	Possible Points
Costs Commensurate with Expected Results	Detail how the proposed budget is intended to sufficiently fund the program activities and does not duplicate efforts.	5
Response:		
Miscellaneous	Please include any additional information that is critical to the decision of the TEA.	NA
Response:		