



## To the Administrator Addressed

Commissioner Mike Morath

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<b>DATE:</b>	<b>September 8, 2022</b>
<b>SUBJECT:</b>	<b>CCMR Credit for Military Enlistment, Beginning with 2023 Graduates</b>
<b>CATEGORY:</b>	<b>Notice</b>
<b>NEXT STEPS:</b>	<b>Share with high school principals, counselors, PEIMS coordinators, CCMR coordinators and other appropriate staff</b>

This correspondence provides an update about the inclusion of military enlistment in the College, Career, and Military Readiness (CCMR) components of the academic accountability system and the CCMR Outcomes Bonus.

Under Texas Education Code, §39.053, annual graduates may receive CCMR credit for enlisting in the Armed Forces of the United States or the Texas National Guard. The Texas Education Agency (TEA) has worked with the Department of Defense (DoD) since 2017 to obtain student-level military enlistment data to award appropriate credit for this indicator. As such data have not been received, TEA has pivoted in its approach to collecting military enlistment data.

In an attempt to implement military enlistment into the accountability system, TEA collected enlistment data for graduates in PEIMS for 2017 and 2018 annual graduates. Due to discrepancies between annual enlistment counts for Texas military enlistees aged 17–19 released by the DoD and PEIMS military enlistment data for 2017 and 2018 annual graduates, TEA excluded military enlistment data from accountability and CCMR Outcomes Bonus calculations while it continued its work to obtain such data directly from the DoD. While this work continues, TEA will allow districts to provide documentation to support enlistment in the Armed Forces of the United States or the Texas National Guard. Beginning with 2023 annual graduates, TEA will award CCMR credit to graduates for whom the district uploads the required documentation.

Districts must obtain a completed DD Form 4 “Enlistment/Reenlistment Document-Armed Forces of the United States” from a student who has enlisted. The DD Form 4 must be completed in full, including all required signatures by the student and the enlistment officer. An example of the DD Form 4 is available from the DoD site [here](#).

Districts will submit the completed DD Form 4 via a secure upload process. The submission window for 2023 annual graduates will occur in spring 2024. The submission window for 2024 annual graduates will occur in spring 2025, and so forth. TEA will review and securely store the DD Form 4. Graduates for whom a completed DD Form 4 is submitted will receive CCMR credit for military enlistment in both the academic accountability system and in CCMR Outcomes Bonus calculations.

**The securely uploaded DD Form 4 document will be the only form of documentation accepted to document military enlistment for CCMR credit and will only be accepted via the process outlined above.** If a district cannot obtain the DD Form 4 or does not upload the form during the official submission process, military enlistment credit will not be awarded.

For additional information on CCMR indicators, please visit the CCMR tab of the [Performance Reporting Resources page](#).

Please direct questions to the Performance Reporting Division at (512) 463-9704 or [performance.reporting@tea.texas.gov](mailto:performance.reporting@tea.texas.gov).