

<b>DATE:</b>	<b>October 28, 2021</b>
<b>SUBJECT:</b>	<b>Request for Services: Emergency Management Consulting</b>
<b>CATEGORY:</b>	<b>Emergency Management</b>
<b>NEXT STEPS:</b>	<b>Eligible vendors must submit proposals by November 11, 2021</b>

**Purpose of the Informal Selection Process:** The Texas Education Agency (TEA) is seeking to publish a list of companies that may be selected by local educational agencies (LEAs) to assist with preparation, response, and recovery of federally declared disasters.

**Budget:** TEA will not award a contract as a result of this Informal Selection Process. LEAs maintain the responsibility to contact the vendors directly from the list published by TEA. For LEAs intending to expend federal grant funds for a vendor on the TEA approved list, TEA will provide a noncompetitive procurement [exemption](#) to streamline the procurement process for LEAs. **LEAs are under no obligation to use vendors from this list and may use other vendors or no vendor.**

**Emergency Management Consulting Application Requirements:**

1. Offer a full range of services from preparedness to response and recovery and mitigation strategies.
2. Provide subject matter expertise in federal recovery policies and grant programs to identify, navigate, and leverage available resources at the federal level, including but not limited to U.S. Department of Education (USDE), Federal Emergency Management Agency (FEMA), the Department of Housing and Urban Development (HUD), and the Department of Transportation (DOT).
3. Prior to closing the contract with the LEA, ensure successful payment of federal funding to the LEA by providing application support, where needed, and processes for ensuring the correct documentation required to obtain federal funding is captured and tracked.

**Emergency Management Consulting Preferred Qualifications:**

1. Provide tools and resources for LEAs to develop the plans, procedures, and management processes for ensuring the compliance processes of multiple funding sources are established.
2. Provide strategy and management advice to identify immediate and long-term needs in addition to providing guidance on how to respond to future disaster events.
3. Provide technical assistance to LEAs and help them navigate potential roadblocks, avoid unnecessary delays, and ensure the delivery of aid to recipients.
4. Provide on-site support (an assigned FTE on the ground), where appropriate.

**Additional Open Response Questions to be Answered by the Vendor (the responses to these questions will be made available to LEAs):**

1. Is there a cost to LEAs to use your services? If so, what is the cost?
2. Submit at least one use-case for your services, and up to three.
3. How many users will the service be able to handle simultaneously, and do you currently have the equipment to do so, or will you have to rent/buy more?

4. What is the effectiveness (elimination %) of the chemicals your company uses for remediation, specifically for mold and/or COVID-19.
5. Are you bonded and insured?

**Vendors must submit proposals by November 11, 2021.** More information and the application can be found on our [Weather and Disaster Information Page](#).